Head of Mathematics

The British International School of Casablanca is a new all through school located just outside the thriving and bustling financial and business centre of Morocco. The school opened its primary section in September 2017 and in September 2018 it will open its secondary school. The school offers an international curriculum fashioned on the British and Moroccan National Curricula as well as the Cambridge International Examinations programme. Over the next few years the school expects numbers to steadily grow to 1500 students from EYFS up to Year 13. The facilities at the school are excellent and include purpose built classrooms, a theatre, an indoor swimming pool, two sports halls and a three-floor library.

We are looking for enthusiastic and adaptable teachers with a positive mindset who will thrive on the challenges and rewards provided by developing a new school and who will enjoy the rich cultural experience that living in Morocco will provide. As well as reviewing the school’s website please also look at the school’s recruitment video and consult the information for applicants document.

The British International School of Casablanca is seeking to appoint an outstanding, passionate and motivated Head of English to join our secondary school team.

Contract type: Full Time (2-year renewable)

Start: August 2018

Salary: Highly competitive paid in local currency tax fee.

Free furnished housing, local medical insurance, annual travel allowance, subsidized lunches, transport to and from school at the start and end of the day, 13th cheque incentive scheme, excess baggage allowance and free high-quality education for up to two children of your own at the School.

The Role

This is an exciting opportunity to shape the development of the Mathematics Department in this new secondary school. Mathematics is a popular subject amongst Moroccan students. The department will have a dedicated suite of classrooms all with interactive facilities. Initially there are likely to be two members of the department but this will rise as the school expands.

Responsible to: The Head of the Secondary School.

Teaching, Learning and Leadership

* Planning, preparation and delivery of high quality lessons at Key Stage 3, IGCSE and A Level.
* Creating and sustaining a positive and ordered classroom ethos
* Maintaining high quality assessment, marking and record-keeping documentation
* Setting and marking effective homework activities
* Leading Extracurricular activities and develop the learning of Mathematics outside the classroom.
* To prepare and write the Mathematics Department Handbook
* To line manage colleagues in Mathematics Department.
* To promote the use of digital technology in the classroom
* To compile and manage effectively the Mathematics Department budget.
* To liaise with the Primary School to ensure the smooth transition of students from the Primary to the Secondary School.

 Guidance

* Knowledge of each pupil as an individual
* Taking responsibility for the pastoral care of pupils
* Reporting and ongoing communication with parents
* To be a form tutor

 The Teacher's Role as a Colleague and Representative of the School

* Demonstrating the highest standards of professional behaviour
* Supporting the distinctive ethos of the School as a caring, communicative place of learning
* Enthusiastically attending and participating at required meetings
* Contributing to the work and morale of the whole school
* Ensuring problems are resolved at the lowest level

 The Community

* Awareness of their role as an effective member of the BISC community and beyond
* Establishing and maintaining positive relationships with Parents
* Supporting School and community events and activities

 School review, development and involvement

* Support for the School's Mission Statement, Fundamental Principles and Strategic Vision
* Support for school review and development activities
* Observance of School Policies
* Whole-school involvement

Professional Development

* Engaging in Continuous Professional Development
* Supporting the Professional Development of Colleagues

Administration

* Maintaining records and adhering to deadlines
* Carrying out all directed duties

The list of responsibilities and duties is not exhaustive. We are looking for enthusiastic and adaptable teachers with a positive mindset who will thrive on the challenges and rewards provided by developing a new school.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The post holder will be expected to comply with any reasonable request by his/her line manager to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the line manager and member of staff and will be reviewed annually.

The British International School of Casablanca is committed to safeguarding and promoting the welfare of all children and young people and to preventing extremism. The British International School of Casablanca expects all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check. The British International School of Casablanca is an equal opportunities employer.