JOB DESCRIPTION

Teacher of History

William Hulme's Grammar School
The best in everyone™
Part of United Learning

Department / (Faculty)	History (Humanities)
Reporting to	Head of History
Purpose of Job	To teach History from Years 7 to 13

Duties	
1	Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.
2	Maintenance of discipline and an atmosphere which is conducive to learning during lessons in the secondary and primary school.
3	Teaching of History to students in the Secondary School in line with the schemes of work and subject specifications as adopted within the department.
4	Preparation and presentation of lessons of suitable content, level and interest to engage pupils throughout the age range.
5	Setting of homework tasks in line with the homework timetable as prescribed by the Principal.
6	Marking of pupils' work. Implementing Assessment for Learning strategies in line with the school's policy and adding to the department's implementation of the Assessing Pupil Progress initiative.
7	Keeping records of the standard achieved by pupils in their work and using those records and other available data to set targets for pupils.
8	Grading of pupils and writing of reports on pupils and to provide next steps to encourage student development and progression.
9	Attendance at parents' evenings and meeting with parents.
10	Completion of all necessary risk assessments in line with the school's health and safety policy.
11	Keeping up to date with developments in the subject.
12	Attendance at relevant courses to develop skills and knowledge appropriate to the teaching of the subject.
13	Attendance at meetings as required by the Subject Leader, Head of Faculty and Leadership team.
14	Attendance at (and contribution to) assemblies.
15	Supervisory duties during break and/or lunchtime.
16	Playing a part in the extra-curricular life of the school.
17	Attendance at Open Evening events to supervise pupils performing practical work and to speak to parents and prospective pupils.
18	Taking part in cross-curricular activities and initiatives.

Other	
	To be aware of the School's policy on Safeguarding and Child Protection.
	To assist at school functions and with extra-curricular activities.
	To carry out teaching responsibilities as assigned in the Academy Timetable.
	To perform such other duties as may be required by the Principal.
	To maintain the balance between the Christian ethos of United Learning and the school's character as a multi-faith community admitting pupils of all faiths and none.

This job description will be reviewed as and when necessary in accordance with the needs of the academy.

Date of Issue: March 2018