

## Online Job details – Digital Technician

Employer	Blackheath Preparatory School
Location	Blackheath, London Borough of Greenwich
Contract type	Full Time or Part Time
Contract term	Permanent
Closing date	Wednesday 27 <sup>th</sup> September 2017
Interviews	Week commencing Monday 2 <sup>nd</sup> October 2017
Job starts	ASAP
Salary	£22,00 - £24,000 pa

*We ensure that all job descriptions outline our commitment to equal opportunities and welcome applications for all posts from appropriately qualified people regardless of sex, race, religion, disability or age.*

*The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. References will be requested prior to interview. Any formal offer of appointment will be made subject to completion of an Enhanced DBS check.*

We are looking to appoint an enthusiastic and knowledgeable Digital Technician to provide initial (1<sup>st</sup> line) technical assistance to users of the school's IT infrastructure.

### **School**

We are a co-educational family school for 3-11 year olds. The majority of pupils join the school in the Nursery and remain with us until they transfer to senior schools at the end of Year 6. There are approximately 400 pupils on the school roll.

### **Staff**

There are currently 98 staff. The senior management team consists of Head; Deputy Head; Assistant Head (Academic) Assistant Head (Pastoral); Head of Pre-Prep; Head of Nursery; Bursar

### **Site**

The school is located in an attractive residential area close to Blackheath Village. The 5 acre site overlooks the open grassland of Blackheath and includes spacious playing fields and tennis courts.

*Please use the application form to apply. Letters and CVs only will **not** be accepted. Please return your completed application to:*

*Mrs AM Turner, Executive Assistant  
4 St. Germans Place, Blackheath, SE3 0NJ  
Tel: 020 8858 0692*

*[recruitment@blackheathprepschool.com](mailto:recruitment@blackheathprepschool.com)  
[www.blackheathprepschool.com](http://www.blackheathprepschool.com)*