

**Holy Trinity**

A Learning Community Providing Catholic and Church of England Education for All

**PERSON SPECIFICATION**

Primary Leader – Teaching, Learning, Assessment & Curriculum

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| **Section 1: Qualifications and Experience** |
| 1.1  | Degree(s) or equivalent  | Essential |
| 1.2  | Qualified teacher status  | Essential |
| 1.3  | NPQH  | Desirable  |
| 1.4  | Master’s Degree  | Desirable  |
| 1.5  | Minimum of 5 years classroom experience  | Essential |
| 1.6  | Proven, successful relevant experience at senior level in school | Essential |
| **Section 2: Knowledge, Skills and Abilities** |
| 2.1  | Evidence of excellent leadership and management skills  | Essential |
| 2.2 | Knowledge and understanding of current curriculum | Essential |
| 2.3  | Deep knowledge of curriculum development | Essential |
| 2.4  | Appropriate training and a willingness to continue training to manage the key areas and tasks outlined in the job description  | Essential |
| 2.5  | Proven, excellence in teaching and learning  | Essential |
| 2.6  | Proven, excellent interpersonal relationship skills and the ability to communicate effectively and sensitively with pupils, parents and colleagues  | Essential |
| 2.7  | An understanding of how pupils learn and improve their skills, knowledge and understanding  | Essential |
| 2.8 | Ability to analyse performance data and contribute to systems and strategies to raise standards of attainment and achievement | Essential |
| 2.9 | Experience in coaching and mentoring teachers | Essential |
| 2.10  | Knowledge of resource management | Essential |
| 2.11  | General knowledge of support agencies and how they work with schools | Essential |
| 2.12  | Knowledge of health and safety requirements  | Essential |
| **Section 3: Personal Attributes and Qualities** |
| 3.1  | Practising member of the Catholic Church, of the Church or England or of a church in communion with the Church of England. | Essential |
| 3.2  | Clear educational aims and values which are consistent with the school aim of high quality teaching and learning  | Essential |
| 3.3  | Ability to engage in cooperative working to help the team achieve its goals  | Essential |
| 3.4  | Ability to filter, judge and act decisively  | Essential |
| 3.5  | Ability to operate effectively when working under pressure  | Essential |
| 3.6  | Ability to motivate and inspire a range of audiences including pupils and teachers  | Essential |
| 3.7  | Excellent punctuality and attendance record  | Essential |
| 3.8 | A firm commitment to and ability to adhere to the school’s race equality and cultural diversity policy in all aspects of the post  | Essential |