

Person Specification

Post: Trust Campus Manager

| Attributes | Essential | Desirable | How identified |
|-----------------------------|---|--|--|
| Qualifications | <ul style="list-style-type: none"> Health and Safety qualification, i.e. NEBOSH / IOSH or working towards one Relevant Facilities Management qualification at Level 4 and / or facilities experience in an organisation of a similar size Full UK driving licence with access to a vehicle (this role will require regular travel between academy sites) | <ul style="list-style-type: none"> Member of relevant professional institute Category D1 license entitlement | <ul style="list-style-type: none"> Application Certification |
| Experience | <ul style="list-style-type: none"> Values driven Facilities and site management including project management and delivery of large-scale capital programmes, high quality services and systems Managing Health & Safety and statutory compliance Financial and budget control and management Work with teams from a range of professions Conduct health and safety training, monitoring and audit functions | <ul style="list-style-type: none"> HR experience in team management including managing the appraisal process and supporting succession planning | <ul style="list-style-type: none"> Application Interview References |
| Knowledge and skills | <ul style="list-style-type: none"> Manage a rolling programme of works Research services and resource best value Deliver strong team leadership Use IT to create databases, schedules of work, monitoring programmes, target timelines and action plans Excellent stakeholder management skills | <ul style="list-style-type: none"> Understand financial regulations related to procurement and tendering processes | <ul style="list-style-type: none"> Application Interview References |
| Character | <ul style="list-style-type: none"> Strong moral purpose and drive for improvement Mission-aligned Motivated, enthusiastic and flexible Excellent interpersonal skills Good sense of humour Desire to develop yourself Ability to give, receive and act on feedback Strong attention to detail Ability to work under pressure Commitment to the full life of the academy | | <ul style="list-style-type: none"> Application Interview References |