



King's Hall School

TAUNTON

Pre-Prep Class Teacher from September 2018 Job Description

About King's Hall School

King's Hall School is co-educational, offering day and boarding places to boys and girls from the ages of two to thirteen. There are about 300 children in the school, 100 of whom are in the Pre-Prep.

The school is built around Pyrland Hall, an impressive Georgian country house on the edge of the Quantock Hills. The 50 acre estate (including 15 acres of playing fields) is entirely surrounded by National Trust farmland but is also within a mile of Taunton, the county town of Somerset. Bristol and Exeter are within easy reach while London is a 1 hour 40 min train journey or three hours via the motorway.

The Pre-Prep's Early Years Foundation Stage consists of a Nursery, which takes children after they have reached their second birthday, and two Reception classes. There are then normally two classes in each of Years 1 and 2.

The Prep department, Years 3-8, has two or three classes in each year group. There is continuity of educational provision between Years 1 and 8.

The school is a member of the Woodard Corporation, a group of fifty schools educating boys and girls in the Christian tradition in most parts of the country. It has very close links with King's College, Taunton which is on a separate site about three miles away and most pupils transfer there at the age of 13+.

There is an excellent record of academic, musical, artistic, dramatic and sporting achievements throughout the school. There is a programme of continual development: in the last twelve years this has included a new sports hall, a performing arts centre used for concerts and drama productions, new changing areas, computer suites for both the Pre-Prep and Prep, refurbishing the pool and surrounds and a new full size Astroturf pitch. The Pre-Prep has also recently undergone an extensive refurbishment and our new Science Faculty was completed in September 2017 as part of our 2020 Vision.

The Role

We are looking for an enthusiastic and committed Pre-Prep class teacher with about two years' experience who has a proven ability to be an outstanding practitioner in both Reception and KS1. The successful candidate will be hard-working and positive with a passion for striving for excellence, setting high expectations that nurture, inspire, motivate and challenge all pupils.

The Job

Responsible to: The Head of Pre-Prep and through her to the Headmaster.

Main duties

1. Set high expectations which inspire, motivate and challenge pupils

- Establish a safe and stimulating environment for pupils, rooted in mutual respect
- Set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- Demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils.

2. Promote good progress and outcomes by pupils

- Be accountable for pupils' attainment, progress and outcomes
- Plan teaching to build on pupils' capabilities and prior knowledge
- Guide pupils to reflect on the progress they have made and their emerging needs
- Demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- Encourage pupils to take a responsible and conscientious attitude to their own work and study.

3. Demonstrate good subject and curriculum knowledge

- Have a secure knowledge of the relevant subjects and curriculum areas, foster and maintain pupils' interest in the subject, and address misunderstandings
- Have knowledge and experience of EYFS and KS1 assessments
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of Standard English.

4. Plan and teach well-structured lessons

- Impart knowledge and develop understanding through effective use of lesson time
- Promote a love of learning and children's intellectual curiosity
- Set preps and plan out-of-school activities to consolidate and extend the knowledge and understanding pupils have acquired
- Reflect systematically on the effectiveness of lessons and approaches to teaching
- Contribute to the design and provision of an engaging curriculum

5. Adapt teaching to respond to the strengths and needs of all pupils

- Know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively
- Have a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- Demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
- Have a clear understanding of the needs of pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use a range of strategies to support their learning

6. Make accurate and productive use of assessment

- Know and understand how to assess the different curriculum areas, including statutory assessment requirements
- Make use of formative and summative assessment to secure pupils' progress
- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback.

7. Manage behaviour effectively to ensure a good and safe learning environment

- Have clear rules and routines for behaviour in the classroom, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy
- Have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- Manage classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them.

8. Fulfil wider professional responsibilities

- Make a positive contribution to the wider life and ethos of the school
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Deploy support staff effectively
- Take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- Communicate effectively with parents with regard to pupils achievements and well-being

All members of staff are required to attend and contribute to Assembly, Departmental meetings, Parents' evenings, School functions and Staff meetings.

All Pre-Prep staff help with the games and hobbies programmes according to their ability and interests and are also included on a weekly duty rota.

All members of staff are expected to maintain a high standard of timekeeping and personal presentation.

The duties and responsibilities in this job description are not restrictive and the post holder may be required to undertake any other duties which may be required from time to time.

Person Specification

	Essential	Desirable
Qualifications and Experience	<ul style="list-style-type: none"> Have proven qualified teacher status. Proven experience of teaching in EYFS and/or KS1. Introduction to Child Protection. 	<ul style="list-style-type: none"> Experience of teaching KS2. First Aid Qualification (Paediatric First Aid or First Aid at Work). Some understanding of the importance of Health & Safety and Food Hygiene in the workplace.
Professional Development	<ul style="list-style-type: none"> Knowledge of current educational practice and issues. Evidence of continuing professional development. 	
Knowledge and Understanding	<ul style="list-style-type: none"> A secure knowledge of EYFS and KS1 curriculums. Effective use of ICT to support learning. Ability to plan and deliver stimulating lessons. An understanding of how to use assessment for learning. Ability to keep detailed records and monitor children's progress. Ability to use a variety of behaviour management strategies. 	<ul style="list-style-type: none"> A knowledge of KS2. Experience of Talk 4 Writing.
Skills and Abilities	<ul style="list-style-type: none"> High level of written, oral and communication skills. High level of organisational and planning skills. An excellent classroom practitioner. Ability to differentiate for individuals and have a secure knowledge of a range of strategies for inclusion. An understanding of learning styles and child development. Ability to build warm, positive relationships with children and adults. Ability to work as part of a team, relating well to colleagues, pupils and parents. Ability to manage people and resources. Ability to use initiative and motivate others. Ability to demonstrate high level ICT skills in personal and educational situations. Ability to offer expertise in a specific subject or area. Respect for confidentiality of information concerning individual pupils and ability to use discretion in circumstances of disclosure. 	<ul style="list-style-type: none"> Use data to inform school target setting. Experience of leading an area/project in a school. Ability to teach across the primary age phase. Ability to play the piano.
Personal Qualities	<ul style="list-style-type: none"> Commitment to raising the achievements of all pupils. Open-minded and receptive to new ideas, approaches and challenges. Places high priority on effective team working and works easily and comfortably in a team environment. Commitment to an involvement in extra-curricular activities. Flexible. Enthusiastic. Committed. Self-motivated. Excellent communication and interpersonal skills. Show initiative. Good sense of humour. 	

Remuneration

- King's Hall has its own salary scale.
- Pensionable under the Teachers' Pension Scheme.
- Reduced fees at King's Hall and King's College are available for children of staff.

How to Apply

To apply, please complete all sections of the application form, including the supporting statement. In this statement, please ensure you set out your interest in this position and how you meet the requirements of the role.

Please return your completed application form, together with letter of application addressed to the Headmaster, to:

Mrs Emma Guppy
Headmaster's PA
King's Hall School
Kingston Road
Taunton
Somerset TA2 8AA

or email to:

EGuppy@kingshalltaunton.co.uk.

The closing date for applications is midday on Friday 18th May.

Interviews will be held on Thursday 24th May.

Safeguarding

King's Hall School is committed to safeguarding and promoting the welfare of children and expects all staff to respect this commitment. The post is subject to an enhanced DBS check and satisfactory reference checks.