



## Assistant Headteacher Nishkam Schools Trust (KS2 Learning & Teaching)

### JOB DESCRIPTION

#### Core aims:

- to lead the KS2 team of teachers across 2 primary schools towards excellence in their practice
- to ensure standards in provision at KS2 are high across both West Midlands based NST primary schools through:
  - monitoring and reviewing the curriculum to ensure it is engaging and challenging for all
  - reviewing and evaluating teaching and learning
  - reviewing and monitoring planning, as well as the processes for planning
  - monitoring and standardising common assessments and teacher assessments
  - monitoring and reviewing the data tracking and subsequent analysis, recommending best practice sharing and harnessing best practice
- to support the growth and development of KS2 primary school teachers through precise focused and impactful CPD, including appropriate subject knowledge support
- to model excellent practice, working alongside teachers in their classrooms
- to work with primary head teachers and, where relevant, phase or subject leaders, to lead, guide and share expertise on areas identified by the head teacher and NST Director for Learning and Teaching
- to promote and implement the Trust aims and vision

#### Terms and conditions:

- this role is full-time
- this role will initially involve work across both Nishkam School Trust primary schools in the West Midlands – Central Wolverhampton and Handsworth, Birmingham
- this role reports directly to the NST Director of Learning and Teaching

#### Particulars:

- Outstanding KS2 record in Learning and Teaching
- work with professionalism, tact and diplomacy at all times, upholding the Trust's values
- share best and innovative practice; keep SLT in each school up-to-date with latest policy and news with impact on primary schools
- support and nurture identified staff to improve using clear and unambiguous communication to improve quality of teaching, and where met, to ensure standards remain high,
- devise, agree and support primary teachers on coaching support plans with head teacher/NST Director for Learning and Teaching
- systematically review learner progress through: work scrutiny, moderation, data trawl, learning walks and lesson observations
- support each primary school with triangulation of judgements
- deliver CPD across the primary schools as directed by NST Director for Learning and Teaching and Primary school leaders
- input into each school's termly monitoring improvement plan with NST Director for Learning and Teaching

## Person Specification

ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	
<ul style="list-style-type: none"> <li>Qualified teacher status</li> </ul>	<ul style="list-style-type: none"> <li>Further in-service or professional qualifications relevant to the post</li> </ul>
<b>EXPERIENCE</b>	
<ul style="list-style-type: none"> <li>Modelling outstanding teaching practice</li> <li>Monitoring and improving the quality of teaching and learning in KS2</li> <li>Experience of meeting deadlines, setting targets and/or managing change</li> <li>Record of continuing professional development</li> </ul>	<ul style="list-style-type: none"> <li>Experience in a senior leadership post in a primary school</li> <li>Successful School inspection(s)</li> <li>More than one Key Stage</li> <li>Working with senior leadership</li> <li>ICT application within the curriculum</li> <li></li> </ul>
<b>KNOWLEDGE &amp; UNDERSTANDING</b>	
<ul style="list-style-type: none"> <li>Current national educational context</li> <li>considerable knowledge and understanding of primary curriculum, in particular KS2</li> <li>Whole-school issues &amp; development</li> <li>Awareness of the uses of data analysis to highlight areas for development</li> <li>Good knowledge of ICT and its use within the curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Understanding of the broader primary context, cross phase links and managing transfer between key stages</li> </ul>
<b>LEADERSHIP SKILLS</b>	
<ul style="list-style-type: none"> <li>Excellent school senior leadership and/or highly effective adviser</li> <li>Task management and problem solving</li> <li>The ability to develop effective partnerships and networks</li> <li>A flexible approach to the management of work</li> <li>Ability to work as part of a team and on own initiative</li> <li>Ability to follow line management</li> </ul>	<ul style="list-style-type: none"> <li>Inspection &amp; evaluation of educational provision and standards</li> <li>Consultancy &amp; training</li> </ul>
<b>DECISION MAKING SKILLS</b>	
<ul style="list-style-type: none"> <li>Good influencing/negotiating skills</li> </ul>	

COMMUNICATION SKILLS	
<ul style="list-style-type: none"> <li>• Excellent communication skills, both written and oral</li> <li>• Good interpersonal skills with the ability and experience to enthuse and motivate others</li> <li>• Confident user of ICT</li> </ul>	
TRUST ETHOS	
<ul style="list-style-type: none"> <li>• Capacity to influence others</li> <li>• An ability &amp; commitment to develop and maintain a values-based ethos of the school in partnership with the head teacher and governors</li> <li>• Fully supportive of the aims &amp; ethos of Nishkam School Trust as a faith based free school multi academy trust.</li> <li>• Ability to support and help develop a vision for high quality education which promotes spiritual, moral and cultural development</li> </ul>	