



King  
Ecgbert  
School



**Mercia**  
Learning Trust



# **Teacher of Mathematics (MPS) Recruitment Pack**

**School Information-Job Description-Person Specification**

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## **THE MERCIA LEARNING TRUST**

The Mercia Learning Trust, established in January 2014, currently comprises: King Egbert School, Newfield School, Mercia School, Totley Primary School, Valley Park Community Primary School and The Nether Edge Primary School.

The mission of the Trust is to provide an outstanding education for pupils from 0-19. We are passionate that all our pupils should see their time at school as happy and fulfilling, with their potential developed to the utmost. Our approach is founded on partnership working — binding together our schools, parents and their communities.

At all Mercia Learning Trust schools our pupils will benefit from:

- A fully inclusive approach, maximising the attainment and achievement of every pupil
- A broad and balanced curriculum, with high quality teaching that responds to individual needs
- Promotion of resilience and self-reliance in our learners, thus enabling them to meet the challenges and opportunities of the changing world
- Support to develop and maintain positive well-being in all aspects of life
- High standards of orderly behaviour rooted in strong moral values
- Continual investment in the professional development of all our staff, as the foundation of our offer to pupils

For more information, please visit our website: <http://www.mercialearningtrust.co.uk>

**Thank you for your interest in Mercia Learning Trust,  
Mr Philip Smith, Director of Mercia Learning Trust & Chair of MLT Board**





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Egbert  
School

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## Letter from the Headteacher

Dear Applicant

King Egbert School is seeking an outstanding Teacher of Mathematics to commence September 2018.

The school is outstanding (Ofsted 2013) and Progress 8 at +0.53 is 'well above average' and on an upward trend year on year. This is a highly comprehensive school with 20% of students disadvantaged, 30% EAL but also serving a highly affluent suburb. The school leadership is motivated by social mobility and inclusiveness. The school is proud to offer one of Sheffield's Integrated Resources for children on the ASD spectrum. The sixth form is highly regarded for its record, not just of helping students access top Russell Group and Oxbridge Universities but also enabling students to be the first in their families to access Higher Education. This is shown by being the highest achieving sixth form in the city around the most demanding Facilitating A Levels, as well as having a rich vocational offer, enabling more students to access sixth form and University. The quality of teachers is so high that the school is able to stretch students to reach their potential. In the recent new GCSEs the % grade 9 in maths was 14.8% compared to national 3.5% and in English 10.6% compared to 2.9%.

This has led to the school becoming a National Teaching School – initially in 2014 as the joint Escafeld Alliance with Tapton School and since 2017 as a standalone Mercia Learning Alliance. The Teaching School is intrinsically linked to the system leadership role of the Mercia Learning Trust – the Multi Academy Trust that started at King Egbert School and now comprises 6 schools, including the highly innovative Mercia School, currently under construction. The Trust is led by its CEO, Lesley Bowes, who was the Headteacher of King Egbert School prior to my appointment in January 2017.

The school is principally as strong as it is because highly qualified teachers teach excellent lessons. When we make appointments we are looking to strengthen an outstanding team; working in such a high achieving school is very demanding.

The school was recently awarded the World Class Schools Quality Mark – the first school in the region to be nominated for and successfully achieve this accolade. This award enables the school to access a peer group of elite schools nationally and the post holder will propagate connections with such schools to learn from the best, as well as share our own best practice.

We look forward to receiving your application.

**Paul Haigh**

**Headteacher  
King Egbert School**

**Advert**

## **Teacher of Mathematics**

**Commencement Date:** September 2018

The Governors of King Egbert School are seeking to appoint a Teacher of Mathematics to commence September 2018, in this outstanding, system leading school at the heart of the Mercia Learning Trust.

We are delighted to offer the opportunity to join our highly successful, forward looking Mathematics department. If you are an outstanding teacher wanting to join a friendly team which strives to continue to give pupils an excellent Mathematical experience whilst maintaining outstanding outcomes at KS4 and 5 then read on.

King Egbert School is an oversubscribed, thriving school, and we are proud to have the highest performing Mathematics Department in Sheffield and one of the strongest in the country. In 2017 we achieved ALPs 2 in both A Level Maths and Further Maths as well as a progress 8 score of +0.81 for GCSE. We have a highly experienced, dedicated and supportive Mathematics department who are always forward thinking about how we can continue to improve. The department consist of 10 full time staff and 2 part time staff with a subject specific Teaching Assistant. The department has seven classrooms, one of which is equipped with desktop PC's. The department also has a dedicated resource room with work space for each member of the team and access to computers. We would more than welcome you if you wanted to visit the department before applying.

King Egbert school is part of a successful academy trust (Mercia Learning Trust); this allows opportunities to work with other successful departments and leading professionals to constantly improve staff through specific and focussed CPD. Several members of staff work closely with the local Maths Hub as SLEs and LLMEs as well other organisations such as the PTI giving rise to numerous career development options both within the department and the trust.

We hope that our recruitment pack and website provides you with plenty of information about us. However, should you require any additional information, or would like an informal discussion/visit, please contact us on 0114 235 3855 or email [officemanager@ecgbert.sheffield.sch.uk](mailto:officemanager@ecgbert.sheffield.sch.uk)

**To apply, please complete the application form included within this application pack.**

The Mercia Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all of our staff and volunteers to share this commitment. We require the successful applicant to undertake an enhanced criminal records check via the Disclosure and Barring Service.

**Closing date for applications is: Close of Business - Monday 19 March 2018**  
**Interviews are scheduled for week commencing: 26 March 2018**

## JOB DESCRIPTION



## JOB DESCRIPTION

**MERCIA LEARNING TRUST IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE AND EXPECTS ALL STAFF AND VOLUNTEERS TO SHARE THIS COMMITMENT**

**SCHOOL**

**KING ECGBERT**

**POST TITLE**

**TEACHER OF MATHEMATICS**

**SALARY RANGE**

**MAIN PAY SCALE**

**RESPONSIBLE TO**

**HEAD OF DEPARTMENT**

**PURPOSE OF JOB**

- TO TEACH DESIGNATED PUPILS AND UNDERTAKE ASSOCIATED PASTORAL AND ADMINISTRATIVE DUTIES AS WELL AS OTHER GENERAL RESPONSIBILITIES, HAVING FULL REGARD FOR THE SCHOOL'S ETHOS, AIMS AND POLICIES
- TO UNDERTAKE TASKS RELATED TO THE DEVELOPMENT OF A CURRICULUM AREA

**The post holder must at all times carry out his/her responsibilities within the spirit of School policies and within the framework of the Education Act 2002, and School Standards and Framework Act 1998 with particular regard to statutory responsibilities of the Governing Bodies of Schools.**

### **Employment Duties**

To be performed in accordance with the provisions of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document (Part XII of the 'Teachers Pay and Conditions Document').

### **General Responsibilities**

- To pursue the aims of the school in a positive manner and promote the agreed ethos
- To work co-operatively within a whole staff team, and within the year/teaching and learning group to achieve continuous improvement with constant regard to quality in both learning and teaching
- To teach pupils according to their individual needs, including the planning and assessment of work in line with agreed policies of the school
- To monitor and assess children's progress and report to parents
- To implement and maintain the school's policy on discipline and behaviour
- To support the school's endeavours to meet the needs of its community
- Participate in the school's performance management process

### **Particular Responsibilities**

- To promote and monitor the organisation of the learning and teaching through a particular subject throughout the school

### **Key Tasks**

#### **Class Teacher Tasks:**

- To plan programmes of work for pupils in co-operation with teaching colleagues within the team in order to ensure that all children are taught by members of that team experience similar learning opportunities
- To plan work matched to the individual needs of children and within the school's agreed policy and schemes of work
- To produce written records of such planning in accordance with school policy

- To assess and record pupil's achievements and progress within the statutory requirements and school's assessment policy and report to parents
- To contribute to meetings, discussions and management systems necessary to ensure the co-ordination of the work of the school as a whole
- To ensure that the classroom is kept tidy and attractive, with children's resources readily available for them to find independently
- To contribute to the ideas within and the implementation of the School Improvement Plan
- To supervise the use of support staff relevant to the class.
- To contribute to the provision of a safe and secure learning environment.

**Footnotes:**

- (i) The above details are not exhaustive and the postholder may be required to undertake tasks, roles, and responsibilities as may reasonably be assigned to him/her by the Senior Management Team.
- (ii) This job description may be reviewed at anytime via consultation between the governing body and/or Senior Management Team Representatives and the postholder as may be necessary and appropriate to the needs of the school.

Trade Union representation will be welcomed in any such consultations.



## Person Specification – Teacher of Mathematics

<b>Qualifications and Training</b>	Degree in an appropriate secondary subject	Application form
	Recent and relevant professional development	Application form and interview
<b>Skills and Knowledge</b>	Must have highly effective communication skills which engage students, parents, staff, governors and the wider community	Interview
	Demonstrable success as a teacher of Mathematics	Application form and interview
	Experience of teaching Mathematics in a secondary setting is desirable but not essential	Application form and interview
	The effective use of ICT to deliver teaching and learning	Application form and interview
<b>Experience</b>	Teaching Mathematics to a full range of age and ability within a secondary school (desirable)	Application Form, interview
	Experience/knowledge of current initiatives relating to achievement and inclusion in Mathematics is desirable	Application Form, Interview and References
	Track record as a successful classroom practitioner (Ofsted criteria) across the secondary school age and ability range	Application form, Interview and References
	To have shown a strong interest and success in dealing with young people and their pastoral welfare	Application Form and References
	Previous participation in extracurricular activities is desirable	Application Form
<b>Personal Qualities</b>	Must be able to show evidence of an alignment with the values of the Mercia Learning Trust both in words and behaviours	Interview
	To be efficient, well organised and keep to deadlines	Application form
	To be reliable, have the ability to work hard and be an effective team player	Application Form
	To have an understanding of the desired outcomes of the teaching of Mathematics	Application Form/Interview

## **The Application Process**

All details, including the Job Advert, Application Form, Job Description and Person Specification can be found within this pack or on our school website; [www.ecgbert.sheffield.sch.uk](http://www.ecgbert.sheffield.sch.uk)

We hope that our recruitment pack and website provides you with plenty of information about us. However, should you require any additional information, or would like an informal discussion/visit, please contact us on 0114 235 3855 or email [officemanager@ecgbert.sheffield.sch.uk](mailto:officemanager@ecgbert.sheffield.sch.uk)

**To apply, please email your completed application to [officemanager@ecgbert.sheffield.sch.uk](mailto:officemanager@ecgbert.sheffield.sch.uk) or send it by post to:**

Francesca Hutton  
PA to the Headteacher  
King Ecgbert School  
Totley Brook Road  
Dore  
Sheffield  
S17 3QU

**Please note that we do not accept CVs - applicants must submit an application form.**

Please also note that in all cases written references will be taken up and made available to interviewers BEFORE the final selection stage.

All applications that have been submitted electronically will receive an email confirming receipt.

An email and/or letter will be sent to shortlisted candidates with details of the interview process.

If you have not heard from us within 2 weeks of the closing date, please assume that on this occasion, your application has been unsuccessful.

Mercia Learning Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. The successful candidate will therefore be required to complete a DBS check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

We are an Equal Opportunities employer.