



The Coleshill School: *Learning and Achieving Together*

Person Specification – Cleaning



| | Essential Criteria | Desirable Criteria | Method of Assessment | |
|---|---|---------------------|--------------------------------|--------------------------|
| Qualifications / Vocational Training / Competences | No qualifications required | | Application Form | <input type="checkbox"/> |
| Experience | | Cleaning experience | Application Form and Interview | <input type="checkbox"/> |
| Knowledge and Understanding | Understand and work to procedures, follow straightforward instructions and read labels | | Interview | <input type="checkbox"/> |
| Job Related Skills | Confident to operate electrical equipment Able to use materials safely Can identify straightforward solutions to simple problems Can exchange straightforward information with colleagues and school users | | Interview and References | <input type="checkbox"/> |
| Personal Skills and Qualities | Role model for colleagues Excellent timekeeping Good team member Communication skills Ability to plan ahead Takes pride in work and job well done | | References | <input type="checkbox"/> |