TRINITAS ACADEMY TRUST

JOB DESCRIPTION – PRIMARY CLASS TEACHER

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

A. Strategic direction and development of National Curriculum provision in the school – with the support of, and under the direction of the Principal and deputy head teacher(s) to:-

- Contribute to a positive ethos in which **all pupils** have access to a broad, balanced and relevant curriculum;
- Analyse and interpret relevant school, local and national data relating to their own class and advise the head teacher on the level of resources required to maximise achievement;
- Liaise with staff, parents/carers, external agencies and other schools to co-ordinate their contribution, provide maximum support and ensure continuity of provision within their class;
- Consider the views of both pupils and parents/carers and to respond appropriately

B. Teaching and learning – to:

- Develop a classroom environment and teaching practice which secures effective learning across the breadth of the National Curriculum and/or EYFS, providing a professional model, clearly demonstrating effective teaching, classroom organisation and display, and high standards of achievement, behaviour and discipline;
- Support the identification of, and provision for pupils with additional educational needs;
- Regularly monitor progress of pupils within their class which is then reflected in teaching plans,
- Evaluate the effectiveness of their teaching and learning by work analysis and use these analyses to guide future improvements;
- Ensure setting of realistic and challenging expectations for pupils in their class
- Liase effectively with staff to ensure the successful transition of pupils through the school

- Contribute to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole;

C. Relationships with staff – to:-

- Achieve constructive working relationships with all staff
- Direct, organise and manage the work of support staff within the classroom,
- Provide regular information to senior staff on class progress;

D. Effective deployment of staff and resources – to:

- Maintain and develop class resources, co-ordinate their deployment and monitor their effectiveness in meeting the class objectives;

E. General. – **to:**

- Promote equal opportunities within the school and to seek to ensure the implementation of the school's equal opportunities policy.
- Take on any additional responsibilities which might, from time to time, be determined.

PERSON SPECIFICATION

QUALIFICATIONS

- Qualified Teacher Status.

EXPERIENCE

1. A proven track record of recent and successful class teaching in mixed ability classes of primary age (or of successful training for NQTs).

2. Successful experience of teaching the literacy and numeracy strategies.

KNOWLEDGE AND UNDERSTANDING RELEVANT TO THE JOB

1. Good understanding of current theory and practice of best practice in teaching and learning, particularly as it relates to achieving high rates of progress for children of primary age.

2. Thorough knowledge of the National Curriculum for Key Stages 1 and 2, and Early Years Foundation Stage (where the job is for an Foundation Stage Teacher),

3. Good subject knowledge of core National Curriculum subjects and sound knowledge of foundation subjects

4. Understanding of effective strategies for maintaining high standards of discipline within the classroom and in accordance with the school's policy.

5. An understanding of equality of opportunity issues and how they can be addressed in schools.

SKILLS AND ABILITIES

1. To demonstrate the skills of a good teacher, including ability to:

    a. Interest, encourage and engage pupils;
    b. Provide appropriate levels of challenge, so that pupils make good progress;
    c. Use methods and resources that enable all pupils to learn effectively;
    d. Use assessment information effectively to plan next steps in children's learning
    e. Make effective use of time;
    f. Secure high standards of behaviour;
    g. Make effective use of teaching assistants and other support;
    h. Enable pupils to acquire new knowledge and skills;
    i. Enable pupils to develop the skills to work independently and collaboratively;
    j. Enable pupils to develop self esteem and respect for others;
    k. Create a well organised, stimulating learning environment.

2. Ability to make a significant contribution to a school ethos that promotes high achievement.

3. A commitment to raising achievement.

4. The ability to work as part of a team in planning and implementing the curriculum.

5. The ability to work within the framework of national and whole school policies to ensure consistency of practice.

6. The ability to relate to and communicate effectively with parents and carers and to encourage their active participation in the educational process.

7. A commitment to further your own professional development and to the principle of continuous improvement.

Other relevant requirements

- To be able to take an after school club.
- To be able to attend staff meetings after school.
- To be able to attend staff briefings before school once a week.