**Class Teacher Job Description**

**Responsible to**: Heads of Schools.

**Remit:** To be exceptional in the carrying out of teaching and learning responsibilities for classes and groups of children within the school and to wholly embrace the school's ethos and vision to prepare children for life by raising self-esteem and developing skills such as resilience, challenge, kindness, determination, motivation and confidence.

**Roles and Responsibilities**

The roles and responsibilities outlined in this job description are in addition to those covered by the School’s terms and conditions of employment document. The School teachers pay and conditions document is broadly adopted at LHPA but where the schools documents differ from those of the STPCD the schools documents take precedence.

1) To teach the assigned children in a way that is imaginative, creative and inspiring, appropriate to their age and stage of development.

2) To plan teaching incorporating into activities a variety of styles and approaches to ensure that consideration is given to preferred learning styles.

3) To ensure the safety of all children, young people and vulnerable adults within the school. To complete the annual Safeguarding training and understand and comply with all Safeguarding policies and practices.

4) To reflect on the teaching methods used to ensure that they are effective in promoting learning and encouraging curiosity. To make self-reflective judgements on teaching against the school's remit that all teaching must be imaginative, creative and inspiring.

5) To monitor pupils learning, asking for regular feedback from line managers, other colleagues, pupils and parents.

6) To source resources that will enhance teaching and learning and regularly seek to utilise these in lessons.

7) To organise suitable educational visits to enhance teaching and learning.

8) To provide feedback to the Education Director and the Heads of Schools and on pupil progress.

9) To promote the areas of teaching that the teacher is responsible for so that they are seen as areas of strength and allow children to develop their knowledge and understanding to the very highest level.

10)To help to develop the curriculum in the areas in which they teach.

11)To provide written reports on pupil progress that will be fed into the pupils termly school reports.

12)To create an inspiring creative learning environment that will enhance childrens learning experience. This includes the provision of an inviting reading area.

13)To report any Health & Safety or Safeguarding issues that may be of concern.

14)To access the school intranet on a daily basis, keeping up to date with policy and procedure changes and reading school news.

15)To take an active part in organising and attending all parents meetings, information events, open days, school trips and holidays, concerts and plays as notified by the school calendar.

16)To find ways to help parents and children from challenging backgrounds, being prepared to go the extra mile to meet their needs.

17)To use, work closely with the schools SENCO to apply problem solving strategies to overcome challenges with pupils and their parents, ensuring that all communication is clear and has positive outcomes.

18)To work effectively as part of a team, understanding the role that is played by yourself and others.

19)To work at forming good relationships with pupils, parents, work colleagues and other professionals, understanding the important part this plays in creating a community of people with a common purpose who value and respect the rights of others as well as themselves.

20)Required to work agreed number of weeks during the school holiday period ( normal school day hours)

21)Lead small group maths and English activity sessions

22)Mark intervention work and give feedback on impact of intervention to the head of school and parents

23)Any other reasonable duties as directed by their line manager or members of the Senior Management team.

**PERSONAL SPECIFICATION**

In depth understanding of the UK Primary National Curriculum

D

Understanding of and empathy with the schools Christian principles and ethos and strong vision and ethos

E

Qualified teacher status

D

Recent experience of key stage 1 /2 teaching and learning programme

E

Good use of English language for written and oral communication

E

Experience in more than one school

D

Child protection and family support experience

D/T

Familarility with end of Key Stage National Assessments

D

Have a clear understanding of the school vision and ethos which they can fully embrace

E

Have a good positive understanding of the role of the of the governors and trustees

E

Understanding of equal opportunities issues and a commitment to implementing equal opportunity standards

E

Ability to be tactful, discreet and sensitive when dealing with parents and parent issues

E

Ability to assimilate information quickly and relate it to other areas of school life, seeing the bigger picture

E

Ability to meet deadlines and achieve targets and goals

E

Ability to contribute ideas to meetings and action change effectively

E

To have a graduate level of education

E

A genuine desire to care for people and to meet their needs

E

To be able to keep good discipline with children without shouting

E

To have a good understanding of hygiene practices

E

To pay good attention to H&S and appearance of school

E

To be able to inspire children, making lessons imaginative and creative

E

To be flexible and open to change and new ways of working

E

**E= Essential**

**D = Desirable**

**T = Trainable**

***If you have any questions in relation to this opportunity or wish to request a hard copy application form please contact the School mainline number  asking for  Rebecca Allen, HR Manager or email rebeccaa@lhpa.co.uk.***

Job Post Date:  10th April 2018

Closing Date:      8th May 2018