

Leader of Learning in Science
The Becket School

Welcome

Dear Applicant,

On behalf of the Local Governing Body, I would like to thank you for your interest in the position of Leader of Learning in Science here at The Becket School.

Following 6 years of very strong leadership, our Headteacher, James McGeachie, has been promoted to the position of CEO of the new Our Lady of Lourdes Catholic Multi-Academy Trust and further information about the new Trust has been included as part of the application pack. During the last 6 years, we have seen improved student outcomes, two positive Ofsted reports, two outstanding DCI / Section 48 reports and a number of letters from the Secretary of State commending the school for its Ebacc and A-Level results.

The most important aspect of our school is that we are a Catholic School. As such, we look to support our young people in the development of their faith, within a supportive environment, where gospel values of love, understanding, compassion, forgiveness and care are seen in everything we do. We provide a variety of opportunities for all students to develop their understanding and knowledge of Jesus, his life, teachings and love for us.

At The Becket School, we have a strong record of achieving the very best outcomes for our young people. We focus on the whole person, seeking to develop in young people skills and attitudes, which, in tandem with their academic qualifications, will equip them for the next stages in their lives.

As a high performing school, (Times top 20 state school nationally for 'A' level; DfE recognised top 100 schools nationally for EBacc; Sunday Times top 10 state schools in the East Midlands) we work hard to ensure that all of our students are able to achieve their very best.

If you join us, you will lead an outstanding team of fantastic staff, who work tirelessly to support our young people. You will also work with inspirational young people and supportive families. You will have access to a very effective induction programme and first class CPD opportunities through our Teaching School, in which you will play a leading role. You will be joining The Becket at an exciting time and will lead us to even greater successes.

Thank you for expressing an interest in this position and I wish you every success in your application.

Yours sincerely



Les Sullivan
Chair, Local Governing Body

Additional note—Our Lady of Lourdes Catholic Multi-Academy Trust:

Our school/academy will become part of the Our Lady Of Lourdes Catholic Multi-Academy Trust on 1st September 2018, a family of 25 academies within the Catholic Diocese of Nottingham. The new arrangement is part of the Diocesan Plan for Catholic Schools the primary aim of which is to protect and secure high quality Catholic education in the Diocese of Nottingham for the long-term. Full details of the plan and the staffing structures can be found at <http://dioceseofnottingham.uk/education>. Your employer will be Our Lady of Lourdes Catholic Multi-Academy Trust. Should you have any questions then please address these to the Headteacher of this school/academy initially.

Letter to Applicant

Dear Applicant,

Thank you for your interest in our recent advertisement for the post of Leader of Learning in Science at The Becket School. I have pleasure in enclosing details of the post.

Application

If you wish to apply, please either email your application to me at hr@sncat.co.uk (copies of all the details are available online on our website under the 'Vacancies' section) or post your completed application form to me at the address below, together with a covering letter, clearly demonstrating your suitability for the role.

All CVs must be accompanied by a fully completed application form. **Where possible, please also provide email addresses for your referees.**

Please ensure that you list all the subjects taken at GCSE/ A Level on your application form together with the grades obtained. You should also show the class of your degree where relevant. You may provide this information as a separate Word document if you prefer.

Closing Date

Please ensure your application arrives before the closing date of 26 February 2018 (12 noon).

Please ensure that the post for which you are applying for has been stated clearly on the application form. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

Interview

Interviews for the post will take place shortly after the closing date. Please assume that if you have not heard from me within two weeks of this date, that unfortunately on this occasion your application has not been successful.

The Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

I look forward to receiving your application.

Yours sincerely



Di Maxwell (Mrs)
HR Leader

Job Description

Job Title:	Leader of Learning in Science
Job Purpose:	To foster the teaching of the relevant subject(s) by providing positive leadership, managing the use of resources and promoting excellent professional practice; to contribute positively to whole school effectiveness.
Accountable to:	Designated Senior Leader
Salary:	MPR/UPR plus TLR 1b (£9,474 pa)
Accountable for:	Ensuring the highest quality of teaching and learning in the Curriculum Area; promoting and accounting for the highest standards. All Departmental staff, as indicated in the Key Tasks specified below. Managing the Curriculum Area budget and resources. Establishing and maintaining a strategic direction for the department in accordance with the priorities of the School Development Plan; devising, implementing and evaluating a Departmental Development Plan; advising the school's leadership team accordingly.
Liaising with:	Senior Leadership Team, other Leaders of Learning, Student Support Services and relevant staff with cross-school responsibilities, relevant support staff, LA staff, parents.

Job Description

Duties, Responsibilities and Key Tasks:	<ul style="list-style-type: none"> • To raise standards of student attainment and achievement within the whole curriculum area and to monitor and support student progress. • To develop and enhance the teaching practice of others. • To ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the department, in accordance with the aims of the school and the curricular policies determined by the Governing Body and Head Teacher of the school • To be accountable for student progress and development within the curriculum area. • To be accountable for leading, managing and developing the subject/curriculum area. • Effectively to manage and deploy teaching/support staff, financial and physical resources within the curriculum area.
Operational/ Strategic Planning	<ul style="list-style-type: none"> • To lead the development of appropriate syllabuses, resources, schemes of work, marking policies, assessment and teaching and learning strategies in the department. • The day-to-day management, control and operation of course provision with the department, including effective deployment of staff and physical resources. • Actively to monitor and follow up student progress • To implement School Policies and Procedures, e.g. Equal Opportunities, Health and Safety, COSHH, Accommodation Strategy, etc. • To produce, implement and evaluate a Departmental Development Plan and to contribute as appropriate to the production and evaluation of the School Development Plan. • To make a significant contribution to the aims of the school as stated in School policies. • To work with colleagues to formulate aims, objectives and strategic plans for the department which have coherence and relevance to the needs of students and to the aims, objectives and strategic plans of the School. • To lead and manage the business planning function of the department, and to ensure that the planning activities of the department reflect the needs of students within the subject area, SDP/DDP and the aims and objectives of the School. • To link with the holders of other posts within the Curriculum Area to ensure that the work in the curriculum area fully reflects the School's distinctive ethos and mission. • In conjunction with the Leader of Learning I.C.T. to foster and oversee the application of I.C.T. as appropriate and in accordance with overall school plans. • To ensure that Health and Safety policies and practices, including Risk Assessments, throughout the Department are in-line with national requirements and are updated where necessary. • To be a member of the school's curriculum leadership group and to promote the department's representation on study groups

Job Description

Curriculum Provision:

- To liaise with the designated Senior Leader to ensure the delivery of an appropriate, comprehensive, high quality and cost-effective curriculum programme which complements the School Development Plan/School Evaluation.
- To be accountable for the development and delivery of related subjects.
- To be responsible for the development, implementation and evaluation of schemes of work, in accordance with school policies and procedures.
- To develop, implement and evaluate practice in assessment, recording and reporting in accordance with school policy.

Curriculum Development:

- To lead curriculum development for the whole department.
- To keep up to date with national developments in the subject area and teaching practice and methodology.
- To be responsible for and to monitor the quality of Learning and Teaching in the curriculum area and to guide staff on appropriate methodology and deployment of resources.
- To ensure an enriching curricular experience for all pupils in the curriculum area. To liaise with the Leader of Learning Support in the provision of appropriate learning programmes for pupils with special educational needs.
- To contribute to the continuous development of Learning and Teaching across the school and to lead the implementation of appropriate school, local and national initiatives.
- Actively to monitor and respond to curriculum development and initiatives at national, regional and local levels.
- To liaise with the designated Senior Leader and the Examinations Officer to maintain accreditation with the relevant examination and validating bodies.
- To be responsible for the development of Key Skills in the curriculum area.
- To ensure that the development of related subjects is in line with national developments.

Job Description

<p><u>Staffing</u></p> <p>Staff Development:</p> <p>Recruitment/ Deployment of Staff</p>	<ul style="list-style-type: none"> • To work with the Deputy Head to ensure that staff development needs are identified and that appropriate programmes are designed to meet such needs. • To facilitate staff development through innovation, in-service education and de-volved responsibility. • To be responsible for the efficient and effective deployment of any support staff within the Department. • To undertake Performance Management Review(s) and to act as reviewer for a group of staff within the designated department. • To make appropriate arrangements for classes when staff are absent, ensuring appropriate cover within the department liaising with the Cover Supervisor/relevant staff to secure appropriate cover within the department. • To participate in the interview process for teaching posts when required and to ensure effective induction of new staff in line with School procedures. • To promote teamwork and to motivate staff to ensure effective working relations. • To participate in the school's ITT programme. • To supervise, organise and assess the work of student teachers in liaison with staff with specific responsibilities in these areas. • To be responsible for the day-to-day leadership and management of staff within the designated department and act as a positive role model.
<p>Quality Assurance:</p>	<ul style="list-style-type: none"> • To ensure the effective operation of quality control systems. • To establish the process of the setting of targets within the department and to work towards their achievement. • To establish common standards of practice within the department and develop the effectiveness of teaching and learning styles in all subject areas within the department. • To contribute to the School procedures for lesson observation. • To implement School quality procedures and to ensure adherence to those within the department. • To monitor and evaluate the curriculum area/department in line with agreed School procedures including evaluation against quality standards and performance criteria. • To seek/implement modification and improvement where required. • To ensure that the Department's quality procedures meet the requirements of Self Evaluation and the Strategic Plan. To maintain a departmental Self Evaluation Form and to contribute to the school Self Evaluation Form.
<p>Management Information:</p>	<ul style="list-style-type: none"> • To ensure the maintenance of accurate and up-to-date information concerning the department on the management information system. • To make use of analysis and evaluate performance data provided. • To identify and take appropriate action on issues arising from data, systems and reports; setting deadlines where necessary and reviewing progress on the action taken.

Job Description

	<ul style="list-style-type: none"> To produce reports within the quality assurance cycle for the department. To produce reports on examination performance, including the use of value-added data. In conjunction with the relevant Senior Leader, to manage the Department's collection of data. To provide the Governing Body with relevant information relating to the Departmental performance and development and to attend meetings of Governors as required.
Communications:	<ul style="list-style-type: none"> To ensure that all members of the department are familiar with its aims and objectives. To ensure effective communication/consultation as appropriate with the parents of students. To liaise with partner schools, higher education, Industry, Examination Boards, Awarding Bodies and other relevant external bodies. To represent the Departments views and interests To ensure that the appropriate departmental documentation, including the departmental handbook and schemes of work, is in place and up to date.
Marketing and Liaison:	<ul style="list-style-type: none"> To contribute to the School liaison and marketing activities, e.g. the collection of material for press releases. <p>To lead the development of effective subject links with partner schools and the community to give attendance where necessary at liaison events in partner schools and the effective promotion of subjects at Open Days/Evenings and other events.</p> <ul style="list-style-type: none"> To promote actively the development of effective subject links with external agencies.
Management of Resources:	<ul style="list-style-type: none"> To produce finance bid in accordance with the departmental development plan and to evaluate the effectiveness of resource allocation. To manage the available resources of space, staff, money and equipment efficiently within the limits, guidelines and procedures laid down; including deploying the department budget, acting as a cost centre holder, requisitioning, organising and maintaining equipment and stock, and keeping appropriate records. To work with the Senior Curriculum Leader(s) in order to ensure that the Department's teaching commitments are effectively and efficiently time-tabled and roomed.

Job Description

Pastoral System:	<ul style="list-style-type: none"> • To monitor and support the overall progress and development of students within the department. • To monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary. • To act as a Form Tutor and to carry out the duties associated with that role as outlined in the generic job description. • To contribute to PSHCE, citizenship and enterprise according to school policy. • To ensure the Behaviour Management system is implemented in the department so that effective learning can take place.
Teaching:	<ul style="list-style-type: none"> • To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.
Additional Duties:	<ul style="list-style-type: none"> • To play a full part in the life of the school community, to support its distinctive Catholic mission and ethos and to encourage and ensure staff and students to follow this example.
Other Specific Duties:	<ul style="list-style-type: none"> • To continue personal development as agreed. • To engage actively in the performance review process. • To undertake any other duty as specified by STPCB not mentioned in the above. • Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. • Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description • Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers. • The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.
<p>The responsibilities of the post may be reviewed and modified in the light of the needs of the Trust. Any changes of a permanent nature will be incorporated into the job description and will therefore be the subject Of negotiation with the post holder.</p>	

Departmental Information

The Science Department

The Becket School Science Department is a large, thriving and successful department. The appointee will join a department, which is currently staffed by 8 full time and 6 part time teachers. The department is ably supported by a team of technicians including a Lead Technician who coordinates the work. Our technicians are helpful and enthusiastic, and they make a vital contribution to the induction and support of new staff.

Leader of Learning in Science
Advertised vacancy

LoL in Biology
Archana Donnelly

LoL in Chemistry
Laura Baptist

Deputy Leader of Learning in
Science & LoL in Physics
Martin Watson

Biology

Louise Baker (0.8) (Key Stage Leader
in Science)
Tracey White(0.6)
Luke Gill
Mel Martindale (0.6)

Chemistry

Matt Turton (Assistant Head)
Vicky Mundell
Tom Ryder
Lynda Thorpe (0.92)

Physics

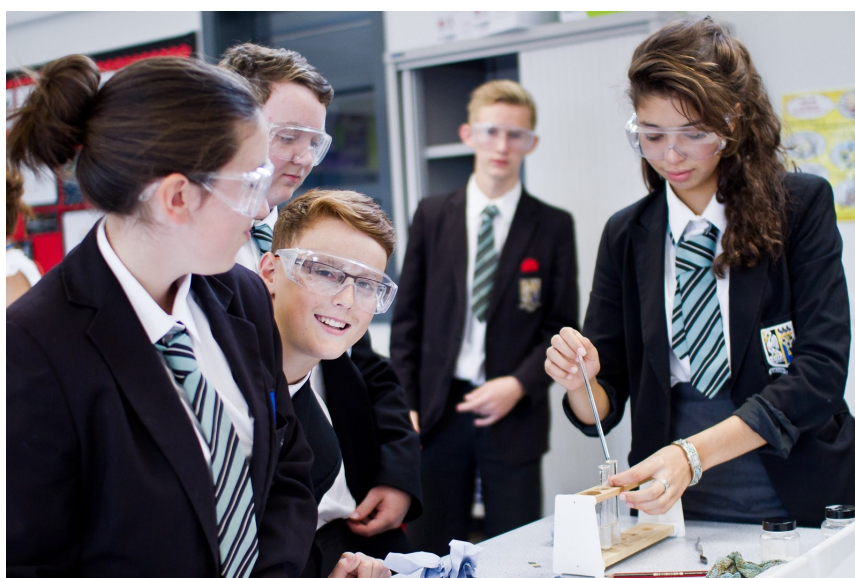
Sally Aycrigg-Tate (0.6)
Ruth Hansen-Chambers
Richard Gaunt (0.8)

Technicians
Sue Brewster (Lead)
John Miller
Jack Westhoff
Rebecca Etches



Information for Applicants

At present all learners study science in year 7 and 8. The Scheme of Learning is based on the Activate course, which has been adapted to take account of developments in the National Strategy and developments in learning and teaching. The units have been revised to facilitate more effective assessment and progress tracking including the embedding of Learner Checks for each topic. Learners are taught in mixed ability form groups in year 7 and are set from year 8 onwards. Both Year 7 and Year 8 have three hours of science a week, taught by one member of staff as far as possible.



All Year 9 learners follow the AQA GCSE Science course. Year 10 learners have a guided choice of separate Science or Combined Science; approximately half of each cohort take triple.

In general, staff will teach their own specialism at KS4. Each class will have three teachers. In Year 9, learners have three lessons each week. In Years 10 and 11 they have ten lessons a fortnight.

Sixth form teaching is one of the great pleasures of working at The Becket School. The school has a sixth form of over 270 students including a significant number of external admissions at 16+. Approximately 50% of our year 11 students stay on to follow 'A' level courses. Sixth form teaching is usually shared between the staff of the department. Staff new to teaching 'A' level would be fully supported and inducted into the relevant course. Well over half of Sixth Form students take a combination of Science/Maths at KS5.

The courses we follow are:

- Biology AQA - there are 3 x Y12 and 4 x Y13 classes
- Chemistry AQA – there are 4 x Y12 and 4 x Y13 classes
- Physics Edexcel – there are 2 x Y12 and 2 x Y13 classes

Information for Applicants

GCSE Results 2017

Subject	En-tries	A* 9/8	A 7	B 6	C 5	D 4	E 3	F 2	G 1	U 0	No.of A*-C (9-5)	% of A*-C (9-5)
Biology	86	18	30	22	16	0	0	0	0	0	86	100.00
Chemistry	86	22	35	21	7	1	0	0	0	0	85	98.84
Physics	86	15	27	27	12	5	0	0	0	0	81	94.19
Science Additional	80	0	2	12	39	17	6	4	0	0	53	66.25
Science Applied	1	0	0	1	0	0	0	0	0	0	1	100.00
Science Core	81	0	0	12	33	23	8	3	2	0	45	55.56

A Level Results 2017

Subject	Entries	A*	A	B	C	D	E	U	Avg Points	Avg Grade	Pass- es	% Passes
Biology	40	1	15	9	3	10	2	0	37	B-	40	100
Chemistry	36	2	9	9	6	7	3	0	35.6	B-	36	100
Physics	19	2	3	6	1	5	2	0	34.7	C+	19	100



Information for Applicants

The Becket School, is a Roman Catholic Voluntary Academy (currently part of South Nottingham Catholic Academy Trust) serving parts of the City of Nottingham, the part of Nottinghamshire south of the Trent, and the conurbations of Beeston, Stapleford and Chilwell. The Becket has 5 attached feeder schools, whose students currently represent about two thirds of the annual intake; the remaining third is made up of students from more than 20 other primary schools. In September 2009 the school relocated to new purpose built premises.



We are a very high achieving school, with very strong GCSE results at A*-C and the highest Ebacc score in the county. At A-Level, we have had the highest average points score per student in the county for the last 5 years and each year appear in The Times newspaper's list of the top 200 schools in the country. Each year high numbers of students go on to study at Oxbridge, Russell Group universities and at Medicine and Law Schools.

We have very high expectations in terms of attendance, behaviour and uniform and as a result, our students are extremely well behaved, polite and keen to succeed. We are very proud of them all.

In May 2014 The Trust's bid for teaching school status was approved, leading to the formation of 'The Nottingham Catholic Teaching School Alliance'.

The Becket School is jointly leading this exciting project with Blessed Robert Widmerpool, one of our linked primary schools. The teaching school has already led to

significant opportunities for our staff to develop their classroom practice and leadership skills.

Organisation and Structure:

Academic:

The Year 7 intake is grouped into 6 mixed ability forms. All Year 7 classroom teaching, except for Maths, English and Languages is conducted with these form groups, which continue as social units throughout the 5 years of compulsory secondary schooling. Some setting occurs in Year 8, and this becomes virtually total in Year 9. Ability setting is done on a subject department basis, mostly across half-year sub groups. The aim is to enable the individual student to find an optimum placement in each area of the curriculum, and to maximise opportunity for progress.

All Year 10 students have one week of work experience; thereafter, further work experience, work shadowing and community service opportunities are both encouraged and structured. Our curriculum is enriched by numerous educational visits, themed days and a curriculum week in the summer term.

The school is heavily over-subscribed with numbers on roll standing at approximately 1100. The school has a strong Sixth Form with student numbers of 260 and a very high staying on rate at 16+. Over 20 different subjects are on offer at 'A' level along with General Studies and General Religious Education. The school has well prepared links with industrial management, the professions and Higher Education



Mission Statement

The Becket School Mission Statement

The Becket is a Catholic school. Our mission is to work in partnership with parents and carers to provide an outstanding Catholic education for all our young people. This means:

- inspiring and motivating young people to achieve their full potential academically, spiritually, socially and in a full range of extra-curricular activities
- helping young people to grow in the love and knowledge of Jesus Christ
- developing in young people a deep knowledge and understanding of the Catholic faith
- practising Gospel values, such as forgiveness and helping those in need, within our school community and in society as a whole.

