Woodbrook Vale School

Person Specification

Learning Support Assistant: Grade 5

	Essential Criteria	Desirable Criteria
Experience (Relevant work and other experience)	• Relevant experience within the context of the role.	• Experience of working with young people.
Education & Qualifications	• Good standard of general education to GCSE including Maths and English Grade C or above (or equivalent).	• Computer literate.
Training	• Willingness to undertake personal development and training to update knowledge and skills.	• Evidence of recent training.
Skills	• Ability to work effectively as a member of a team. • Good, clear communication skills. • Excellent interpersonal skills. • An excellent personal manner. • Ability to communicate with and maintain positive relationships with students and staff. • Ability to stay calm under pressure. • Good organisational skills. • Ability to work on own initiative. • Ability to handle sensitive and confidential issues. • Ability to adhere to procedures.	• Knowledge of Child Protection and Health and Safety procedures. • First Aider. • Experience of supporting teaching and learning at both KS3 and KS4.
Personal qualities	• Commitment to the ethos and aims of the school. • Initiative and enthusiasm. • Patient and conscientious. • Excellent work ethic. • Punctual • Ability to maintain appropriate and supportive working relationships. • Good role model for students.	• Confident to speak to a wide range of people. • Well motivated; ability to work with minimum supervision. • Resilient and adaptable.