



**OUR LADY  
OF LOURDES**

CATHOLIC MULTI-ACADEMY TRUST



**Application Pack**  
**Part-time Teacher of History**  
**The Becket School**

# Welcome

On behalf of the Local Governing Body, I would like to thank you for your interest in the position of part-time Teacher of History here at The Becket School.

Following 6 years of very strong leadership, our Headteacher, James McGeachie, has been promoted to the position of CEO of the new Our Lady of Lourdes Catholic Multi-Academy Trust and further information about the new Trust has been included as part of the application pack. During the last 6 years, we have seen improved student outcomes, two positive Ofsted reports, two outstanding DCI / Section 48 reports and a number of letters from the Secretary of State commending the school for its Ebacc and A-Level results.

The most important aspect of our school is that we are a Catholic School. As such, we look to support our young people in the development of their faith, within a supportive environment, where gospel values of love, understanding, compassion, forgiveness and care are seen in everything we do. We provide a variety of opportunities for all students to develop their understanding and knowledge of Jesus, his life, teachings and love for us.

At The Becket School, we have a strong record of achieving the very best outcomes for our young people. We focus on the whole person, seeking to develop in young people skills and attitudes, which, in tandem with their academic qualifications, will equip them for the next stages in their lives.

As a high performing school, (Times top 20 state school nationally for 'A' level; DfE recognised top 100 schools nationally for EBacc; Sunday Times top 10 state schools in the East Midlands) we work hard to ensure that all of our students are able to achieve their very best.

If you join us, you will lead an outstanding team of fantastic staff, who work tirelessly to support our young people. You will also work with inspirational young people and supportive families. You will have access to a very effective induction programme and first class CPD opportunities through our Teaching School, in which you will play a leading role. You will be joining The Becket at an exciting time and will lead us to even greater successes.

Thank you for expressing an interest in this position and I wish you every success in your application.

Yours sincerely

Les Sullivan  
Chair, Local Governing Body

## **Additional note—Our Lady of Lourdes Catholic Multi-Academy Trust:**

Our school/academy is now part of the Our Lady Of Lourdes Catholic Multi-Academy Trust which, on 1st September 2018, will become a family of 21 academies within the Catholic Diocese of Nottingham. The new arrangement is part of the Diocesan Plan for Catholic Schools the primary aim of which is to protect and secure high quality Catholic education in the Diocese of Nottingham for the long-term. Full details of the plan and the staffing structures can be found at <http://dioceseofnottingham.uk/education>. Your employer will be Our Lady of Lourdes Catholic Multi-Academy Trust. Should you have any questions then please address these to the Headteacher of this school/academy initially.

# Letter to Applicant

Dear Applicant,

Thank you for your interest in our recent advertisement for the post of part-time Teacher of History at The Becket School. I have pleasure in enclosing details of the post.

Please note this post is offered on a part-time basis for between 2-4 days per week. There is some flexibility as to the number of days so we would just ask candidates to make their preference clear on application.

## Application

If you wish to apply, please either email your application to me at [hr@sncat.co.uk](mailto:hr@sncat.co.uk) (copies of all the details are available online on our website under the 'Vacancies' section) or post your completed application form to me at the address below, together with a covering letter, clearly demonstrating your suitability for the role.

All CVs must be accompanied by a fully completed application form. **Where possible, please also provide email addresses for your referees.**

**Please ensure that you list all the subjects taken at GCSE/ A Level on your application form together with the grades obtained. You should also show the class of your degree where relevant. You may provide this information as a separate Word document if you prefer.**

## Closing Date

Please ensure your application arrives before the closing date of **Tuesday 22 May 2018 (9am)**. Please ensure that the post for which you are applying for has been stated clearly on the application form. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

## Interview

Interviews for the post will take place shortly after the closing date. Please assume that if you have not heard from me within two weeks of this date, that unfortunately on this occasion your application has not been successful.

**The Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.**

I look forward to receiving your application.

Yours sincerely



**Di Maxwell (Mrs)**

**HR Leader**

# Job Description

<b>Job Title:</b>	<b>Part-time Teacher of History (0.4-0.8 FTE)</b>
<b>Job Purpose:</b>	<ul style="list-style-type: none"><li>• To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.</li><li>• To monitor and support the overall progress and development of students as a teacher/ Form Tutor</li><li>• To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.</li><li>• To contribute to raising standards of student attainment.</li><li>• To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.</li></ul>
<b>Salary:</b>	MPR/UPR pro rata
<b>Accountable to:</b>	Head of Department
<b>Accountable for:</b>	The provision of a full learning experience and support for students.
<b>Liaising with:</b>	Head/Deputies, teaching/support staff LEA representatives external agencies and parents.

# Job Description

## GENERAL RESPONSIBILITIES AND KEY TASKS AS SHOWN BELOW:

### MAIN (CORE) DUTIES

<b>Operational/ Strategic Planning</b>	<ul style="list-style-type: none"> <li>• To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department.</li> <li>• To contribute to the Curriculum Area and department's development plan and its implementation.</li> <li>• To plan and prepare courses and lessons.</li> <li>• To contribute to the whole school's planning activities.</li> <li>• To participate in a programme of educational visits and exchanges across the school</li> </ul>
<b>Curriculum Provision:</b>	<ul style="list-style-type: none"> <li>• To assist the Head of Department, the Deputy Head Teaching &amp; Learning, to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives</li> </ul>
<b>Curriculum Development:</b>	<ul style="list-style-type: none"> <li>• To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's Mission and Strategic Objectives.</li> </ul>
<b><u>Staffing</u></b>  <b>Staff Development:</b>  <b>Recruitment/ Deployment of Staff</b>	<ul style="list-style-type: none"> <li>• To take part in the school's staff development programme by participating in arrangements for further training and professional development.</li> <li>• To continue personal development in the relevant areas including subject knowledge and teaching methods.</li> <li>• To engage actively in the Performance Management Review process.</li> <li>• To ensure the effective/efficient deployment of classroom support</li> <li>• To work as a member of a designated team and to contribute positively to effective working relations within the school.</li> </ul>
<b>Quality Assurance</b>	<ul style="list-style-type: none"> <li>• To help to implement school quality procedures and to adhere to those.</li> <li>• To contribute to the process of monitoring and evaluation of the curriculum area/ department in line with agreed school procedures, including evaluation against quality standards and performance criteria.</li> <li>• To seek/implement modification and improvement where required.</li> <li>• To review from time to time methods of teaching and programmes of work.</li> <li>• To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.</li> </ul>



# Job Description

## Teaching:

- To teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and home work.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal and diagnostic feedback as required.

## Other Specific Duties:

- To play a full part in the life of the school community, to support its distinctive Catholic mission and ethos and to encourage staff and students to follow this example.
- To support the school in meeting its legal requirements for worship.
- To promote actively the school's corporate policies.
- To continue personal development as agreed.
- To comply with the school's Health and safety policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified by STPCB not mentioned in the above

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

# Departmental Information

## History Department

The Becket School History Department is a thriving and successful department. In addition to the Head of Department, there are one full-time and three part-time members of staff. The department is friendly and supportive, and well respected within the school.

### **The Curriculum – Key Stage 3**

In Year 7 students are taught in mixed-ability tutor groups. There is some broad setting in Years 8 and 9. We approach the National Curriculum chronologically.

### **The Curriculum – Key Stage 4**

We follow the OCR SHP specification – Medicine and American West. Controlled Assessment is on Northern Ireland and Kenilworth Castle (which involves a visit to the castle). We usually have around 100+ students opting for History each year.

### **The Curriculum – Key Stage 5**

The school has a Sixth Form of approximately 270 students, including a significant number of external applicants at 16+.

We have two groups in both Year 12 and Year 13 and follow the AQA Exam Board.

**AS Level** - Two units are studied:

#### **Breadth Study – The Tudors: England 1485-1547**

(This unit is worth 50% of the AS qualification and assessed by a 1 hour 30 minute exam at the end of year 12.)

#### **Depth Study - Revolution and dictatorship:**

##### **Russia 1917-1929**

(This unit is worth 50% of the AS qualification and assessed by a 1 hour 30 minute exam at the end of year 12.)

**A Level** - Three units are studied:

#### **Breadth Study - The Tudors: England 1485-1603**

(This unit is worth 40% of the A level qualification and assessed by a 2 hour 30 minute exam at the end of year 13.)

#### **Depth Study - Revolution and dictatorship:**

##### **Russia 1917-1953**

(This unit is worth 40% of the A level qualification and assessed by a 2 hour 30 minute exam at the end of year 13.)

#### **Historical investigation**

(This unit is worth 20% of the A level qualification and is a 3,500 word personal study assessed as a piece of coursework.)

### **Resources**

The department has 3 dedicated classrooms all with interactive whiteboards. We are very well resourced.

### **Department Ethos**

The History Department is forward looking, innovative and committed. All staff have a clear vision of how to achieve success and guide their pupils to gain their

potential. We place a strong emphasis on skills throughout all key stages. Schemes of work are largely based around activities which engage, challenge and support the learner using a range of teaching and learning styles. We endeavour to create an ethos where our

pupils feel safe supported, yet challenged to do their best.

### **Academic Achievement**

The History department achieves consistently good results. In the 2017 GCSE 65.9 % of students achieved A\*-C; at AS level the pass rate was 96.8% and at A level there was a 94% pass rate.



# Information for Applicants

The Becket School, is a Roman Catholic Voluntary Academy (currently part of South Nottingham Catholic Academy Trust) serving parts of the City of Nottingham, the part of Nottinghamshire south of the Trent, and the conurbations of Beeston, Stapleford and Chilwell. The Becket has 5 attached feeder schools, whose students currently represent about two thirds of the annual intake; the remaining third is made up of students from more than 20 other primary schools. In September 2009 the school relocated to new purpose built premises.



We are a very high achieving school, with very strong GCSE results at A\*-C and the highest Ebacc score in the county. At A-Level, we have had the highest average points score per student in the county for the last 5 years and each year appear in The Times newspaper's list of the top 200 schools in the country. Each year high numbers of students go on to study at Oxbridge, Russell Group universities and at Medicine and Law Schools.

We have very high expectations in terms of attendance, behaviour and uniform and as a result, our students are extremely well behaved, polite and keen to succeed. We are very proud of them all.

In May 2014 The Trust's bid for teaching school status was approved, leading to the formation of 'The Nottingham Catholic Teaching School Alliance'.

The Becket School is jointly leading this exciting project with Blessed Robert Widmerpool, one of our linked primary schools. The teaching school has already led to significant opportunities for our staff to develop their classroom practice and leadership skills.

## **Organisation and Structure:**

### **Academic:**

The Year 7 intake is grouped into 6 mixed ability forms. All Year 7 classroom teaching, except for Maths, English and Languages is conducted with these form groups, which continue as social units throughout the 5 years of compulsory secondary schooling. Some setting occurs in Year 8, and this becomes virtually total in Year 9. Ability setting is done on a subject department basis, mostly across half-year sub

groups. The aim is to enable the individual student to find an optimum placement in each area of the curriculum, and to maximise opportunity for progress.

All Year 10 students have one week of work experience; thereafter, further work experience, work shadowing and community service opportunities are both encouraged and structured. Our curriculum is enriched by numerous educational visits, themed days and a curriculum week in the summer term.

The school is heavily over-subscribed with numbers on roll standing at approximately 1100. The school has a strong Sixth Form with student numbers of 260 and a very high staying on rate at 16+. Over 20 different subjects are on offer at 'A' level along with General Studies and General Religious Education. The school has well prepared links with industrial management, the professions and Higher Education Institutions.

### **Pastoral:**

Concern for the individual needs of students is a feature of the school which is organised to ensure that adequate care can be given to each. The Form Tutor is the central figure in the structure of pastoral care and further support is provided by the Progress Leader and the Leader of Learning. The school has a Chaplaincy Team, led by our inspirational Chaplain, which works closely within the pastoral system and supports students' contributions to Liturgical events. A 'House' system based on 'vertical' linking of form groups operates for a range of activities from fund raising for charities to sport.

**Facilities:** Our new state of the art facilities include a Sports Hall, Activity Hall, 3 all weather pitches, 6 tennis courts, sports pitches, AV Studio, Drama Studio and ICT Suites.

### **Activities:**

The school has a highly successful foreign exchange and foreign trip programme. For residential experience the school makes full use of the Diocesan Youth Centre at The Briars, Crich, Derbyshire.

The Becket is a Catholic school. Our mission is to work in partnership with parents and carers to provide an outstanding Catholic education for all our young people. This means: inspiring and motivating young people to achieve their full potential academically, spiritually, socially and in a full range of extra-curricular activities helping young people to grow in the love and knowledge of Jesus Christ, developing in young people a deep knowledge and understanding of the Catholic faith practising Gospel values, such as forgiveness and helping those in need, within our school community and in society as a whole.



# Mission Statement

## The Becket School Mission Statement

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