

January 2018



Dear Applicant

**POST OF:       TEACHER OF HEALTH AND SOCIAL CARE – Maternity Cover**

Thank you for your interest in the post of Teacher of Health and Social Care.

Please complete the application form in full and return to Kate Bateman, HR Officer by the closing date of Monday 15<sup>th</sup> January 2018. You should ensure your application contains the names, addresses and telephone numbers of two referees one of which should be your current or most recent employer. We do not accept personal references. Please note references will be requested prior to interview.

It is College policy to ask to see original degree certificates upon acceptance of the post and a copy will be retained for our records.

All posts are subject to a satisfactory enhanced Disclosure and Barring Scheme Check.

Thank you again and I look forward to receiving your application.

Yours sincerely

A handwritten signature in black ink, appearing to read "P. Cooper". The signature is written in a cursive, flowing style.

**PRINCIPAL**