



**THE WENSLEYDALE SCHOOL
& SIXTH FORM
LEYBURN**

JOB DESCRIPTION

1.0 FTE – TEACHER OF BUSINESS STUDIES

Name of Post Holder	To be appointed
Responsible to	Headteacher
Team Leaders	Faculty Leader – EBacc Faculty

CURRICULUM

Role

- To teach Business Studies (as required) to Years 7-13

Responsibilities

- To maintain high standards of teaching and learning whilst contributing positively to the aims and values of the school.
- To teach the subject in accordance with the national standards on knowledge and understanding, planning, teaching and class management, recording, reporting and assessment to the age range 11 – 18
- To adhere to Teachers' Standards (attached) and all school policies
- To carry out other duties, as required, relating to the efficient organisation of the school and appropriate to the level expected of a Qualified Teacher.

PASTORAL

Role

- To lead and manage a tutor group, as required

Responsibilities

- To care for, support and motivate the students in a tutor group.
- To formally and accurately mark roll call and lesson registers within the first 15 minutes of each session, monitoring attendance and punctuality.
- To encourage and motivate students to achieve the highest standards of behaviour, personal success and academic achievement.
- To monitor the academic and pastoral achievements of students within the tutor group.
- To act appropriately when concerns arise regarding individual students.
- To complete progress reviews for each student in the form group.
- To adhere to all school policies and procedures.

Date of Job Description

September 2018