# 

**Little Heath School**

**Hainault Road**

**Romford, Essex RM6 5RX**

**Telephone: 020 8599 4864**

**Fax: 020 8590 8953**

**Web Site:** [**http://www.lheath.net**](http://www.lheath.net)

**Caretaking & Premises Manager**

**LBR4 (£19,917-£21,984)**

**Full time, 52 Weeks**

Little Heath School is a secondary special school for pupils with learning difficulties and complex needs located in pleasant surroundings on the edge of the London Borough of Redbridge. The school has 154 pupils on roll.

We are looking for a dynamic and experienced school Caretaker who will take responsibility for management of the school site and facilities to ensure safety for the staff and children.

The ideal candidate will be experienced in DIY, plumbing, carpentry and decorating; and, able to carry out minor repairs and general maintenance.

You will be expected to create/maintain a caretaker’s training induction booklet and manage a site maintenance plan of works. You will also work closely with the Health and Safety Officer to ensure that any outstanding H&S issues have been resolved.

You must be honest, have a good work ethic and enjoy working in an environment with children with Special Educational Needs.

**Application forms can be obtained from Oretta Gayle by emailing** [**ogayle@lheath.net**](mailto:ogayle@lheath.net) **or telephoning on 020 8599 4864**

**Completed applications to be returned to:**

**Oretta Gayle, School Business Manager, at the school by mid-Day 1st June 2018**

**Shortlisting and interviews will take place week beginning 11th June 2018**