

**Job Title: Deputy Head of Faculty (UA)**

Generic details:

A Deputy Head of Faculty is responsible for supporting the Head of Faculty in leading, directing and supporting the achievement and attainment of students and staff. This is done by leading their Faculty areas on a day to day basis and in formulating and putting into effect the key policies and practices which ensure that the academy's strategic aims are achieved.

Work with the Head of Faculty and other staff to devise and implement a range of strategies that deliver high quality teaching and student progress.

The role involves:

- Effectively use data to monitor, track and evaluate student progress, appropriate interventions and timely curriculum changes.
- Role modelling professional standards, team ethos and higher level communications, leadership and management skills, including maintaining a quality of teaching which is consistently 'Good.'
- Leading, developing and implementing an appropriate curriculum and assessment strategy which meets the needs of learners and enables students to progress and achieve.
- Liaising with Faculty Leader and other Heads of Faculty and lead teachers to ensure consistency of practice and the dissemination of best practice.
- Promoting and ensuring the promotion of Equal Opportunities and Child Protection as a fundamental aspect of all roles and practices at the academies.
- Any other appropriate and reasonable responsibilities in keeping with the level of the post and the requirements of the organisation.

Reports to: this post is line managed by the Head of Faculty

Line Manages: this post line manages teachers and other post holders within the Faculty

## Responsibilities

- To contribute to the leadership and management of the faculty.
- To be accountable for student progress and development across the faculty. Ensure appropriate and rigorous assessments take place in line with the assessment calendar and that these are used to inform student PLCs (personal learning checklists), the curriculum and relevant interventions.
- To monitor, evaluate and be accountable for the standards of teaching, learning and assessment within the faculty.
- To develop the faculty, in line with the overall needs of the academy, with an understanding of how the subject area contributes to academy priorities and to the overall education and achievement of all students.
- To establish clear policies and practices for assessing, recording and reporting on student achievement. Ensure methods are standardised across the faculty, achievement and underperformance identified and targets for further improvement set and implemented.
- Role modelling effective teaching and learning practice which has direct impact on the classroom experience of students. Act as a lead practitioner for effective classroom practice within the faculty, supporting colleagues to become consistently outstanding.
- To be responsible for KS4 and KS5 intervention and its implementation.
- To liaise with colleagues to organise KS4/5 assessments.
- To carry out PM reviews and classroom observations in line with academy policy. Support the further professional development of all staff.
- Set goals that stretch and challenge students of all backgrounds, abilities and dispositions
- Demonstrate consistently the positive attitudes and values which are expected of students
- Communicate with students, parents and carers in accordance with the academy ethos, policies and practice.