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| **Job Title:** AssistantHead of Modern Foreign Languages  |

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| **Salary:** TLR 2a |

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| **Aim and main purpose of the job**To assist in providing professional leadership and management of a faculty; to assist in securing high quality teaching; effective use of resources; and improved standards of learning and achievement for all students |

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|  | Essential | Desirable |
| Knowledge and Understanding |  |  |
|  |  |  |
| Good awareness of current educational developments |  | ✓ |
| Clear understanding of current issues related to the subject | ✓ |  |
| Ability to plan lessons effectively | ✓ |  |
| An understanding and commitment to the ethos of the School | ✓ |  |
| Evidence of high level classroom skills | ✓ |  |
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|  |  |  |
| Skills, Qualifications and training |  |  |
|  |  |  |
| Qualified Teacher Status | ✓ |  |
| Courses of further study relevant to the post |  | ✓ |
| Qualification in the relevant subject | ✓ |  |
| Evidence of active involvement in professional development |  | ✓ |
| Excellent organisation skills | ✓ |  |
| Excellent ICT skills |  | ✓ |
| Clear evidence of leadership | ✓ |  |
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|  |  |  |
| Attributes |  |  |
|  |  |  |
| Excellent record of attendance | ✓ |  |
| Ability to work well in a team | ✓ |  |
| A sense of humour | ✓ |  |
| Ability to think originally and creatively |  | ✓ |
| Positive attitude | ✓ |  |
| Energy and enthusiasm | ✓ |  |
| Warmth and sensitivity |  | ✓ |
| Excellent rapport with students | ✓ |  |
| Commitment to the School and the students we serve | ✓ |  |