



## **Staff Bank - Equine Groom**

**Bank Contract (Initially full time hours to cover maternity leave, part time hours available thereafter)**

**£10.89 - £11.53 per hour (inclusive of holiday pay)**

**Local Government Pension Scheme**

**St Albans Campus**

We are looking for enthusiastic and responsible Grooms with lots of initiative to join our equestrian team. You will be involved in the daily care of our 30 stabled horses, and take part in the supervision of students of all levels.

The successful candidate will be educated to at least BHS Stage 2/NVQ Level 2. Recent experience within a yard is essential.

**Closing date: Tuesday 20<sup>th</sup> March at 23:59**

**Interview date: TBC**

## Job Description

### CAREER FRAMEWORK - Teaching Related

### JOB TITLE - Groom

### REPORTING TO THE HEAD OF DEPARTMENT

### SUMMARY OF POST

Responsible for the care of horses in the Equestrian Centre.

### KEY RESPONSIBILITIES

- Supervise the students in carrying out their training programmes.
- Carry out the routine maintenance of the stables and fields in accordance with yard procedures.
- To take responsibility of the yard in the absence of the yard co-ordinator"
- Comply with rules and regulations applicable to the Equestrian Centre and maintain the highest standards of work at all times.
- Ensure that the health of the horses is maintained to the highest standards and in accordance with the Pathway Manager
- Prepare horses for students, staff and livery requirements.
- Attend Open Days, Career Events and Exhibitions which may result in recruitment for Equine Study Courses.
- Assist with the promotion and marketing of equine activities within the Equine Centre to achieve maximum commercial opportunities.
- Attend meetings convened by the Curriculum Technicians.
- Carry out any other duties as required by the College Management.

*Be aware of and follow College policies and procedures, with particular attention to health and safety, safeguarding, risk management, equality and diversity, quality and our values and behaviours. You will be required to attend training as necessary.*

### CRITERIA

#### RECRUITMENT- short listing criteria

- BHS Stage 2
- BHS PTC (desirable)
- First Aid certificate
- Children and vulnerable adult awareness qualification

## **PERSON SPECIFICATION**

(To be assessed at the interview stage)

### **PERSONAL ATTRIBUTES**

Is able to evidence commitment to:

- Team and team working; willingness to learn new skills and areas of work and to work flexibly to meet changing needs;
- Educational values and ability to motivate staff and learners as part of a high quality, student-centred service;
- Own learning and development and that of others
- Equality of opportunity and the benefits of a diverse workplace

### **SKILLS AND EXPERIENCE**

Is able to evidence the following experience:

- Working with young adults/students to support their personal development and learning skills.
- Using and maintaining a wide range of equestrian equipment.
- Managing a busy commercial equine yard
- Implementation of high equine industry standards
- Health and safety issues and willingness to undertake relevant health and safety training, including risk assessment.
- Successful management of staff and related issues
- Using and maintaining a wide range of equipment within a further education environment.
- Working within equestrian disciplines

### **Has the following skills/knowledge:**

- Knowledge of estate skills
- Proficient IT skills including Microsoft Word, Excel, Internet and Email
- Knowledge of H&S requirements and their practical application
- Knowledge of using and maintaining a wide range of equipment within a further education environment.