|  |  |
| --- | --- |
| Job title: | **TEACHER**  |
| Reports to: | **HEAD OF Department** |
| Department: |  |
| Grade/salary scale: | MPS/UPS |
|  | **job purpose** |
|  |  |
|  | * To undertake the role of a Teacher within an 11-19 setting
 |
|  | * To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students
 |
|  | * To monitor and support the overall progress and development of students as a Teacher and Form Tutor
 |
|  | * To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
 |
|  | * To contribute to raising standards of student attainment
 |
|  | * To share and support the Academy’s responsibility to provide and monitor opportunities for personal and academic growth
 |
|  | **key responsibilities** |
|  | **teaching and learning** |
|  |  |
|  | * Develop a curriculum and schemes of work for all year groups, including Post 16, in line with National Curriculum requirements that are inspiring for learners and teachers alike.
 |
|  | * Set regular, measurable and significant assessments for the students that are effectively moderated.
 |
|  | * Maintain accurate pupil data that can be used to make teaching more effective
 |
|  | * To ensure effective transition between all phases of education
 |
|  | * To produce and contribute to oral and written assessments, reports and references relating to individual and groups of students.
 |
|  | * Develop appropriate strategies to target the achievement and progress made by SEN students
 |
|  | * Keep up to date with the specialist subject and developments and how they can be applied to learning
 |
|  | * Develop cross-curricular links with other departments as appropriate
 |
|  | * To be an excellent role model in the classroom
 |
|  | * Promote teaching to encourage students to use a range of learning styles and thinking skills
 |
|  | * Ensure that schemes of work are suitably differentiated to meet the needs of individual students
 |
|  | * Ensure that students experience effective teaching and that work is challenging, differentiated and regularly assessed
 |
|  | * Coordinate the setting and marking of tests and examinations
 |
|  | * Ensure that practice in relation to controlled assessments is fit for purpose and adheres to all necessary requirements
 |
|  | **students** |
|  |  |
|  | * To maintain good standards of student behaviour and to offer appropriate advice or develop appropriate strategies for colleagues who are experiencing problems.
 |
|  | * To ensure that the department is properly represented on consultation and open evenings.
 |
|  | * To report and advise on the work, progress and effort of individual students
 |
|  | * Ensure pupils in Year 11 and Post 16 are properly prepared for relevant external examinations
 |
|  | * To respond to concerns of individual students
 |
|  | * Be aware of the educational, physical, social and psychological needs of members of the academy community and develop plans for meeting these needs
 |
|  | * Establish fair, respectful, supportive and constructive relationships with students
 |
|  | * To keep the relevant Head of Year informed of issues which might affect student welfare or achievement
 |
|  |  |
|  | The above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only. |
|  | **All employees working with children and young people have a responsibility for safeguarding and promoting their welfare** |
|  |  |