

Personal Specification Whitley Academy



Job Title **Teaching Assistant**

Grade: **Scale 3 (£16,123 - £18,070 pro rata)**

Location: **Whitley Academy**

Job Requirement

Knowledge

- Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation
- Working knowledge of national curriculum and other relevant learning programmes
- To understand the principles of child development and learning processes and in particular, barriers to learning
- Full understanding of the range of support services and providers

Skills and Abilities

- Ability to plan effective actions for pupils at risk of underachieving
- Ability to self-evaluate learning needs
- Ability to relate well to children and adults
- To work constructively as part of a team
- Ability to utilise ICT effectively to support learning

Experience

- Experience of working with children of relevant age or with general/specific
- special needs

Educational

- Excellent Literacy and Numeracy skills equivalent to NVQ 2 in English and Maths
- NVQ3 for Teaching Assistants or equivalent qualifications or experience/Degree.
- Training in relevant strategies eg. Literacy and/or in a particular curriculum/learning area eg. ICT, Maths
- Meet Teaching Assistant Standards

ESSENTIAL CHARACTERISTICS FOR A WHITLEY ACADEMY STAFF MEMBER.....

- Resilient
- Passionate about all young people's learning and having the chance to learn.
- Enthusiasm for teaching and learning
- Positive outlook
- Team Player
- Advocacy for Whitley students and its community.

Special Requirements

* "This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment"

Date Reviewed: **3rd November 2017**