

Person Specification

Special Education Needs Coordinator

	Essential	Desirable
Qualifications and Training	Qualified Teacher Status	<ul style="list-style-type: none">• Evidence of further professional study.
Experience	<ul style="list-style-type: none">• Successful experience of teaching across the age and ability range.• Experience in a multi-ethnic Academy.• Experience of managing change within the curriculum• Monitoring of classroom practice.• Experience of school development planning.• SENCO qualification.	
Skills, Knowledge and Understanding	<ul style="list-style-type: none">• Commitment to social inclusion.• Commitment to equal opportunities• Knowledge of the National Curriculum requirements.• Good oral and written communication skills.• Knowledge of strategies for raising achievement.• Excellent classroom practitioner.• Knowledge and understanding of school review and improvement agenda.• Knowledge and understanding of teaching and learning in a multi-cultural environment.	<ul style="list-style-type: none">• Potential for Leadership.
Management and Leadership	<ul style="list-style-type: none">• Ability to lead, develop and manage initiatives.• Highly organised, efficient effective, meets deadlines• Innovative and ambitious• Ability to motivate and delegate.• Ability to communicate effectively with pupils, staff and parent/carers.• Ability to raise expectations and attainment of all pupils• Experience of monitoring and driving pupil progress of SEN groups	<ul style="list-style-type: none">• Experience of planning and delivery of staff training.
Personal Qualities	<ul style="list-style-type: none">• Ability to initiate and adapt to change.• Enthusiasm, perseverance and energy.• Integrity and diplomacy.• Excellent health and attendance record.• Sense of humour.• Ability to be a member of a team.• Ability to set and maintain standards.• Willingness to participate in the wider life of the school.• A commitment to personal professional development.	