



The Beacon

An independent day school for boys aged 4 to 13 years

**Music Teacher
for January 2019 or possibly April 2019**

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Bucks HP6 5PF

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Email: headspa@beaconschool.co.uk

Website: www.beaconschool.co.uk

The School is committed to safeguarding and promoting the welfare of children. Applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service.

The Beacon is an equal opportunities employer. Registered Charity number 309911.

From William Phelps, Headmaster



Dear Applicant

Thank you for your interest in the position of Music Teacher at The Beacon, and I hope that the notes below give you a flavour of life here.

This is an exciting opportunity for an inspiring Teacher of Music to oversee and develop Pre-Prep Music, and be part of our strong Performing Arts team here at The Beacon. You would be teaching across Early Years, KS1 and some KS2, and an ability to play the piano is essential and an interest in Drama would be an advantage. Above all, you would have a love of teaching music to the very youngest at The Beacon, and take pride in watching them develop their ability in music.

The Beacon is a large prep school for boys aged between 4 and 13, set on a 16 acre site near Amersham, some 30 minutes from London by train, with superb facilities and resources that support a forward-looking educational environment. The school has invested in an advanced wireless environment to support teaching and learning, and offers a very positive, happy working environment that is sharply focused upon the needs of the pupils.

To give you a flavour of life at The Beacon please take a look around our website www.beaconschool.co.uk. You will find our Safeguarding and Child Protection Policy on the Vacancies page and other useful policies on the website, together with our exciting new 10 year Vision.

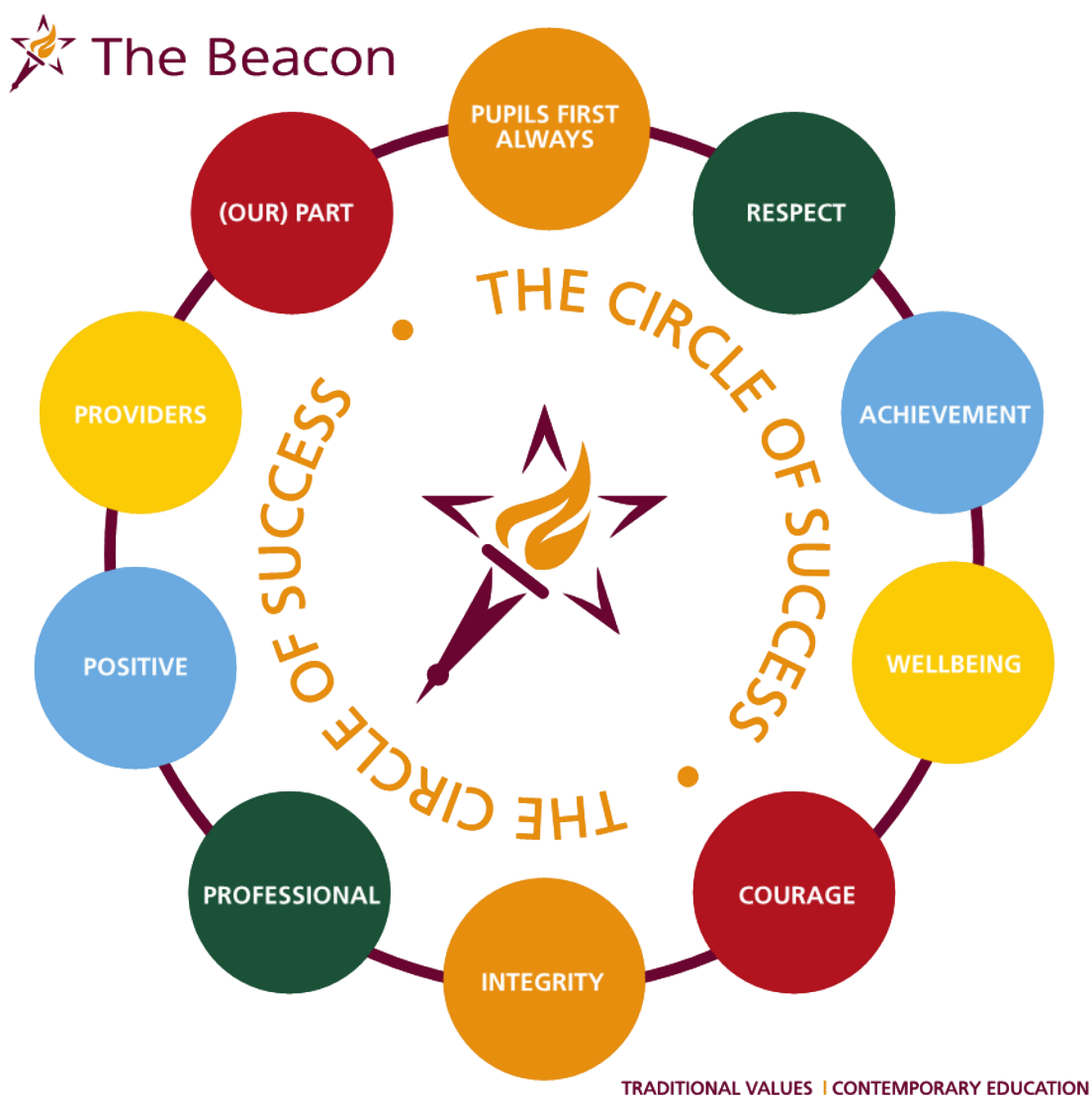
The Beacon is a remarkable school and we seek remarkable people. I look forward to hearing from you.

A handwritten signature in dark ink, which reads 'William Phelps'. The signature is stylized, with a large 'W' and 'P'.

William Phelps
Headmaster

Professional Standards

The following is our 'circle of success'. It is this which makes The Beacon a special place to be educated and work at. All our staff live and breathe by the professional principles below. If these resonate with you, you would definitely enjoy working at our school.



Job Description

Teacher of Music

The Beacon enjoys a tradition of outstanding musical achievement with more than 70% of boys learning an instrument, over 30 peripatetic staff and over 400 lessons of individual lessons of music and drama taught each week. The department is busy and very high standards are maintained with all boys passing grade exams, some at high levels. Boys are prepared for Music Scholarships to senior independent schools and the school has a proud tradition of awards, including a Music Exhibition to Eton College this year. The Beacon has a high level of commitment to music with a purpose built department that includes eight tuition rooms, a large music teaching room and a Music Technology Suite with nineteen Mac computers. There is a strong culture of performing arts in the school.

This exciting appointment will be of interest to a person who has a passion for their subject, and enjoys working with younger boys and who would like to be a part of a vibrant performing arts department. The successful candidate will work under the direction of the Director of Performing Arts and will be responsible to her. An ability to play the piano is essential, and a particular interest in drama would be an advantage but is not a requirement.

The main areas of responsibility are:

Academic

- Together with the Head of Performing Arts, to prepare and develop schemes of work for their classes
- To deliver class music and singing throughout the Pre-Prep (Reception to Year 2) and teach some lower KS2 music classes
- To deliver Music and Movement sessions to Reception classes, and run a weekly hymn practice
- To assess boys' work and progress in line with the school and departmental policies and to record assessments in a clear and informative manner
- To report progress to parents at parents' meetings, through interim grades and in written reports
- To work closely in a team with other teachers and assistants, the Head of Performing Arts, the Head of Pre-Prep, and all members of the School Leadership Team
- To liaise with the staff in the Learning Support Unit to ensure that the needs of all boys with SEN are met
- To maintain records and notes on academic issues in the electronic profiling system
- To encourage and stimulate the boys to achieve excellence in all their endeavours and to expect high standards

Pastoral

- To look after the well-being and pastoral needs of the boys in their classes
- To reinforce the aims of the school
- To monitor closely the behaviour of the boys in their classes and deal with any inappropriate behaviour, in consultation with the Head of Performing Arts and Head of Pre-Prep if necessary
- To encourage and reward the boys for good behaviour, using a variety of different and appropriate methods
- To communicate effectively and regularly with parents and other staff
- To liaise with the Head of Performing Arts and the Head of Pre-Prep, where necessary, and to liaise with the School Counsellor, where necessary
- To maintain records and notes on pastoral issues in the electronic profiling system

Departmental

- To work closely with the Head of Performing Arts to ensure that all departmental requirements are being met
- To keep the Head of Performing Arts informed of any issues arising concerning boys in the class or their parents
- To attend staff meetings, Parents' Evenings, INSET sessions and curriculum meetings that are relevant to the department, including 'twilight' sessions
- To liaise with other teachers in the department in order to ensure effective continuity at the end of the year
- To review resources and make requests for items as part of the annual budget bidding process

Additional Duties

- To undertake break time and lunchtime duties on a rota basis
- To supervise boys during assemblies
- To assist with the organisation and running of trips and events when necessary
- To contribute to the music clubs and also run the Little Voices singing club
- To lead preparations for the Pre-Prep Harvest Festival, Christmas productions, concerts and events
- Any other such duties as required for the smooth running of the school

In all areas of school life, staff are expected to lead by example and demonstrate and uphold the values that we wish the boys to learn.

The Application Process

The school is committed to safeguarding and promoting the welfare of children. All applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service. The Beacon is an equal opportunities employer. References will be required and any relevant issues arising from such will be taken up at interview or a suitable point during the process.

Please complete the Application Form in full (CVs cannot be accepted), which is available from the school website, with a covering letter and send:

by e-mail to headspa@beaconschool.co.uk or
by post to: Mr William Phelps, Headmaster, The Beacon School, Amersham Road,
Chesham Bois, Amersham, Bucks HP6 5PF

The closing date for receipt of applications is **Wednesday 26th September 2018**

Interviews will be held the week commencing **Monday 1st October 2018**

Candidates who have a disability or any other special requirements should let the school know if there are any reasonable adjustments they would like the school to make as part of this recruitment process.

(Please note that whilst an interview is to be used as the primary feature of the selection process, if invited for interview you will be advised as to whether any additional selection methods will be required to supplement the interview. This may include a presentation and/or other task. Whatever methods are chosen, the panel will use these to assess the merits of each candidate against the job and person specification).

