**KEY STAGE 1 TEACHER (KINGFISHERS – PRE-PREP)**

**The Role**

The Key Stage 1 Teacher is responsible to the Headmaster via the Head of Kingfishers for the day to day running and efficient management of a class within the School.

**The College**

The College consists of two inter-dependent fee-paying schools within a single executive structure. The Senior School [13-18], founded in 1841, is the oldest of the Victorian public schools and is predominantly a boarding school of some 660 pupils, including a Sixth Form of approximately 270 pupils.

The Prep School [3-13] is largely a day school of some 400 pupils. Both schools are fully co-educational. The schools are situated in their own spacious grounds near the centre of Cheltenham, a flourishing Cotswold town.

Both schools have fine academic records and a considerable reputation for sport, drama and music.

**Kingfishers**

Kingfishers is very much part of the Prep School, occupying self-contained buildings at the heart of the school campus. Staffed by specialist Early Years teachers, the aim is to provide a stimulating and happy environment in which children can develop intellectually and socially to reach their potential.

**Key Responsibilities:**

* To maintain the safety of the children during directed hours.
* To ensure equal opportunities regardless of gender, ability and culture by using teaching approaches which engage and support each child as an individual.
* Enthuse all pupils with a love of learning and promote children’s intellectual curiosity.
* To plan and teach effectively, the programmes of study.
* Maintain academic records and profiles as agreed within the department and use these to effectively track pupils’ progress and inform teaching.
* To create a stimulating classroom environment which inspires, motivates and challenges pupils.
* To liaise and report to parents, both at parents’ meetings and via email or telephone when appropriate, with regard to pupils’ achievements and wellbeing, in accordance with the current reporting system. Keep the Head of Kingfishers informed of all communications from parents.
* To constantly reappraise professional performance, to participate in training courses and to keep informed of current legislation and practices.
* To attend meetings and undertake such duties as can reasonably be requested by the Headmaster or the Head of Kingfishers.
* To offer an after-school club within Kingfishers.
* To co-ordinate a subject within the Pre-Prep and liaise with the Head of Department in the Prep School.

**Supporting College Life**

Teachers play a broad and proactive role in supporting the wider life of College. This includes delivering co-curricular activities based on balancing the teacher’s own interests and those of College pupils.

This job specification is not definitive and is likely to evolve as the post holder develops their particular professional strengths both within Kingfishers and where appropriate, throughout The Prep School.

## Terms and conditions

* The College has its own salary scale.
* Teachers’ Pension scheme. Service with College is pensionable in accordance with the Teachers’ Pension Scheme.
* Permanent members of staff are entitled to a reduction in fees for their children.
* Lunch in school (during term time only).
* Use of College sport facilities (at staff allocated times).
* Subsidised health scheme membership (Benenden)
* Discounts and offers for College staff from local businesses and retailers.

**May 2018**