



THOMAS MORE CATHOLIC SCHOOL

Person Specification for the post of: TEACHER OF ENGLISH: Main Scale

Qualifications

- Qualified teacher status / willing to work towards it
- Appropriate specialist qualifications in English: this would normally be at least first degree level

Experience

- A record of successful teaching experience at secondary level
- A sound knowledge and understanding of the key issues regarding assessment
- The ability to motivate students

Skills

- Ability to plan lessons adequately
- Ability to support colleagues and work in a collaborative fashion
- Ability to manage classroom behaviour positively
- The ability and willingness to contribute to departmental planning and development of schemes of work.
- Ability to develop excellent relationships with students.
- Excellent planning, assessment, recording and monitoring of students' work, including homework.

Other

- A sense of humour
- A lively and enthusiastic commitment to the teaching of English.
- A commitment to running after school activities
- An empathy with young people and an understanding of their interests
- A commitment to equal opportunities
- A willingness to embrace and support the Catholic ethos of the school
- A commitment to raising achievement and attainment levels of all students
- Knowledge and understanding of English at Key Stages 3, 4, 5



THOMAS MORE CATHOLIC SCHOOL

Job Specification for the post of: **TEACHER OF ENGLISH**

Main Scale

- To ensure a continued high quality education for all students
- To maintain the quality of learning and standards of achievement.
- To carry out the professional duties of a teacher as set out in the current edition of the School Teacher's Pay and Conditions Document.

Key Tasks

Knowledge and Understanding

- Understand the requirements and demands of the National Curriculum in English at Key Stages 3,4,5 and of the requirements and demands of external examination bodies regarding the appropriate exam courses offered
- Be familiar with health and safety issues, including subject specific, child protection procedures and positive behavior management.

Planning, Teaching and Class Management

- Plan teaching to achieve progression in students' learning through:
 - Identifying clear learning objectives specifying how they will be taught and assessed and ensuring the best use of teaching time.
 - Setting tasks for the whole class, groups and individuals which challenge students.
 - Using a variety of teaching strategies and ensure high levels of student interest.
 - Setting appropriate, challenging and demanding expectations.
- Identifying students who:
 - have special educational needs
 - are very able
 - are not yet fluent in English
- Provide clear structure for lessons, maintaining pace and challenge.
- Make effective use of assessment information.
- Plan opportunities to contribute to students' personal spiritual, moral, social and cultural development.
- Set high expectations for students' behaviour.
- Establish a safe, supportive and stimulating learning environment.
- Use a range of teaching methods to sustain the momentum of students' work and engage all students.

Monitoring, Assessment, Recording, Reporting and Accountability

- Assess how well learning objectives have been met and use this assessment to improve specific aspects of teaching.
- Mark and monitor work providing constructive feedback and set targets for students' progress.
- Assess and record each pupil's progress systematically and use records to ensure that students make demonstrable progress.
 - Check that students have understood and completed work set.
 - Monitor strengths and weaknesses.
- Inform planning.
- Ensure that children continue to make demonstrable progress.
- Write reports as required by statutory requirements.

Other Professional Requirements

- Establish effective working relationships with professional colleagues.
- Set a good example to the students through your presentation, personal and professional conduct.
- Take responsibility for your own professional development, including knowledge of school policies and procedures.
- Liaise effectively with parents, carers and other agencies, including at parents' evenings
- Are aware of the role and purpose of the school governing body.
- Ensure compliance with all statutory Health and Safety requirements
- To undertake other duties as the Head teacher may reasonably direct.

Specific tasks

- Follow relevant schemes of work to teach English to Key Stages 3, 4, 5 including GCSE, AS / A Level or other, as required by the school.