

Djanogly
City Academy

Job Application Pack

Site Manager

Salary:	£23,902.00 (but negotiable upon experience)
Start Date:	ASAP
Contract Type:	Full Time
Contract Term:	Permanent Contract
Closing Date	9am Monday 25 June 18
Interview Date:	W/C 25 June 18

Letter from the Head of School

A warm welcome

Making a difference at Djanogly City Academy (DCA) really does mean that. Our students are fantastic and the job satisfaction that you have from working with them and being part of our community is enormous.

People ask me why they should work at DCA. My message is clear: at the end of each day you know that you can go home, having worked hard, but really know that you have had a big impact on the lives of our children and their families. You have made a difference.

We do work hard and set high expectations of all our team but your career development and professional worth is huge and much greater at DCA than in other schools. In addition, being part of a growing group of academies brings many more opportunities for development.

We are a diverse community in inner city Nottingham, with a lot of disadvantage and deprivation to deal with but it's our duty to give the young people the best possible chance so that they can be successful.

We have made significant improvements which have been recognised by DfE and Ofsted. Our results last year made us the most improved school in both the City and the County. This year's will be even better as the quality of provision continues to improve.

If you are thinking of joining us then please come and look round the school to get a feel for our ethos and values and meet some of our team.

We aim to be the best and need more excellent professionals to join us to make that a reality.

I hope you feel that you want to join us and look forward to reading your application form and CV.

Best Wishes

Damian Belshaw
Head of School

Letter from the CEO

Dear Candidate,

I am delighted to be able to introduce you to the Djanogly City Academy and the tremendous opportunities this academy offers the young people of Nottingham.

Our Trust started partnership work with Djanogly City Academy in April 2014. DCA has experienced challenges in recent times and we were invited to lead the long-term transformation of the academy.

Working in partnership with the Djanogly Learning Trust, we will raise aspirations and improve outcomes for the students we serve.

Critical to this, is the appointment of dynamic and innovative staff who can bring energy and initiative to the work of the academy.

This is a tremendous opportunity to make a difference to the lives of young people, and will suit an ambitious professional looking to make their mark.

Thank you for showing an interest in working at the Djanogly City Academy, and we look forward to receiving your application.

John Tomasevic
CEO of the Torch Academy Gateway Trust

Application Details

Thank you for your interest in the Site Manager vacancy at Djanogly City Academy.

Further details of this post, the school and the Trust are included in this pack and details of how to apply can be found below.

How to Apply

Should you wish to apply for the post, please complete and return an application form along with a covering letter addressed to Mr. Belshaw, which clearly demonstrates your suitability for this role. Applications can be submitted via email to DCAJobs@djanogly.notts.sch.uk with **Site Manager** in the subject line, or by post, for the attention of Mr. Belshaw, to the following address:

HR Department/Jobs
Djanogly City Academy
Gregory Boulevard
Nottingham
NG7 6ND

Application forms

These can be downloaded from the school website www.djanogly.notts.sch.uk. Wherever possible, please provide email addresses for your referees.

Closing Date

Please ensure your application arrives by 9am on the closing date of Monday 25 June 2018.

Interview:

Interview for the role will be held the W/C 25 June 2018. The closing date is 9am Monday 25 June 2018. If you have not heard from us within 1 week of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

Safeguarding

Djanogly City Academy is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

Djanogly
City Academy

Job Description

Job Title: Site Manager

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We are looking to appoint a new Site Manager at Djanogly City Academy, Gregory Boulevard Site

This is the senior site role for Gregory Boulevard Campus, working closely with the senior leadership team and other staff/support staff teams to ensure Academy needs are met.
The role is responsible for ensuring effective and efficient site management, maintenance, security and safety, also providing effective leadership
and management of site assistant and other support resource. The role will work on an early/late shift rotation with the site assistant.

This is an opportunity to join the school at an exciting stage of its development. This post would be suitable for an experienced site manager looking to further their career and make a real difference to the management of the site, and through this, to actively support the delivery of great teaching and learning.

You will have:

- Ideally a minimum 2 years' experience of a similar role
- Understanding of buildings systems and maintenance requirements to ensure a 'safe place' for students, staff and visitors to work
- A proactive eye for detail
- Strong problem solving, maintenance and general practical skills
- Experience of supervising (managing) other staff
- Experience of supervising staff working under external contracts
- Good communication and customer service skills - able to engage with staff effectively to prioritise a busy workload
- IT skills – ability to work with normal office software (eg e mails, MS word, spreadsheets) and works with building management systems
- Ideally experience of working with young people/children

Overview of the Trust

The Torch Academy Gateway Trust is a dynamic and growing Multi Academy Trust based in the East Midlands. Our Trust Group is committed to providing high quality education to all our students, regardless of their backgrounds. Our track record demonstrates our ability to deliver our core goal: achievement for every child. Our portfolio of schools covers both secondary and primary phases, working in a range of contexts.

Our values are central to the positive ethos that we develop throughout our group of schools. This approach is focused on securing success for all our learners and providing them with the very best life opportunities.

We believe nothing is more important than making a difference to children

Overview of the School

Ethos

The Djanogly City Academy has a very clear and distinctive ethos. Our culture is highly aspirational, centred on our passionate belief that every child can succeed. We encourage staff to be creative, independent and ambitious. We expect them to challenge and inspire our students, providing high quality learning experiences that motivate students to be the very best they can. High standards and academic rigour underpin our daily work.

We value commitment, independence and courtesy from all of our students. We demand the very highest standards and in return we nurture and respect student ideas and opinions. We have a clear message to guide all students in their daily lives; Work Hard, Be Kind.

Achievement

Student achievement is at the very heart of everything we do. We believe that academic and examination success provides the foundation that allows students to make the most of their lives and the opportunities available to them.

Exciting, engaging and inspiring lessons lie at the centre of our curriculum and we constantly strive to provide every child with the very best educational experiences.

Should a child require additional support a range of services are available to ensure every student's success, whatever their individual educational needs.
Our track record at our academies within the Torch Academy Gateway Trust demonstrates our ability to deliver high levels of achievement in a variety on contexts.

Curriculum

At the Djanogly City Academy, Key Stage 3 students undertake a two-year programme that covers all the National Curriculum subjects. Students will be taught in ability groups in the majority of subjects, ensuring that every child is taught at a level that matches their ability.

During our three-year Key Stage 4 programme most students study the English Baccalaureate core subjects of English, Mathematics, Science, a Modern Foreign Language and a Humanities subject, such as Geography or History.

A wide range of option subjects including visual and performing arts, ICT, Technology and PE supplement the core curriculum.

About the Academy

The Nottingham City Technology College opened in 1989 and became the Djanogly City Academy in 2003. Primarily serving the residents of Hyson Green, the Academy is located on two sites. The Gregory Boulevard site is housed in a stunning, state-of-the-art building, designed by Norman Foster. The Sherwood Road site occupies a modern purpose built building with excellent facilities.

In April 2014, the Torch Academy Gateway Trust began working with Djanogly City Academy to help develop the academy further, ensuring the very best outcomes for all its students.

For more information about the academy visit:
www.djanogly.notts.sch.uk

Safeguarding and Child Protection

The Trust and all its schools are committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All new staff within the Trust will be subject to an enhanced DBS check.

Each school in the Trust has a designated senior member of the leadership team who is responsible for referring and monitoring any suspected case of abuse. All members of staff will receive training in line with our child protection policy.