**JOB DESCRIPTION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Agency** | Department of Education | | | **Work Unit** | Taminmin College |
| **Job Title** | Senior Teacher English Humanities | | | **Designation** | Senior Teacher 1 |
| **Job Type** | Full Time | | | **Duration** | Fixed from 25/01/2019 to 24/01/2021 |
| **Salary** | $113,494 | | | **Location** | Palmerston |
| **Position Number** | 28847 | **RTF** | 154106 | **Closing** | 18/11/2018 |
| **Contact** | Miriam McDonald on 08 8983 7000 or [miriam.mcdonald@ntschools.net](mailto:miriam.mcdonald@ntschools.net) | | | | |
| **Agency Information** | [www.education.nt.gov.au](http://www.education.nt.gov.au) | | | | |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached detailed**  **resume/cv**. For further information for applicants and example applications: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines) | | | | |
| **Information about Selected Applicant’s Merit** | If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/information-for-applicants) | | | | |
| **Special Measures** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved **Special Measures** recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/special-measures) | | | | |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=154106> | | | | |

**Primary Objective:**

The Head of Department is the instructional leader and manager of the English, Humanities and

Business subject areas. He/she plans, develops and oversees the implementation of an effective, future focused

educational program through years 7 to 12.

**Context Statement:**

Taminmin College is a large comprehensive Independent Public School that services the rural area of Darwin, catering for students from years 7 to 12. The school values of; respect, effort towards excellence, achieve your goals, caring community and honesty are embedded in all school operations. The school runs a large farm, a successful Vocational Education and Training (VETis) sector and is a Registered Training Organisation. The school also has a Special Education Centre for high needs students. At Taminmin every child matters and we strive to ensure their success.

**Key Duties and Responsibilities:**

1. Inspire, lead and monitor curriculum delivery, assessment and reporting for the faculty subject area/s for years 7 to 12, adhering to NTBoS guidelines and DoE policy and aligning the faculty to the school’s mission and vision.
2. Contribute to the organisation, coordination and management of resources and programs within the faculty area.
3. Build and lead high performing teams to work effectively to foster a learning environment for students that will result in improved student outcomes.
4. Participate fully as a member of the school leadership team and assist in the professional development and performance management of faculty staff.

**Selection Criteria**

**Essential:**

1. Registration with the Teacher Registration Board of the Northern Territory or ability to obtain current Working with Children Clearance Notice.
2. Proven ability to successfully lead change and support the faculty to develop a future focused curriculum, with engaging real world learning experience through quality teaching pedagogies, programming, assessment and reporting.
3. Proven ability to effectively manage physical, human and financial resources to optimise agreed goals using effective interpersonal and communication skills.
4. Proven ability to work within a cross cultural school environment and successfully develop effective partnerships with school leadership team, staff, parents and the community, including industry.

**Approved: October 2018 Miriam McDonald, Principal**