CLASS TEACHER

Job Description & Person Specification

January 2017

Avenue Primary Academy & Kingsley Primary School

Job Description

Job Title:	**Class Teacher**
Accountable to:	**Head of School**
Salary:	**A1 – AU3 (£26,139 - £42,077)**

Core Purpose

- To plan and deliver a high quality educational experience for all pupils in the class.

The postholder will receive regular PPA time.

Duties

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document, which should be read in conjunction with this document. Cirrus Primary Academy Trust has adopted this Document.

The Class Teacher will:

1. Identify child safeguarding concerns by being vigilant for signs of abuse or neglect. Take appropriate action and report concerns to the Child Protection Officers and follow the school's child protection and safeguarding policies.

2. Maintain an attitude of 'it could happen here' when it comes to child protection.

3. Plan and deliver the curriculum in line with the requirements of the Foundation Stage Guidance, National Curriculum, SEN Code of Practice and the school's policies / schemes.

4. Plan and organise resources within the classroom environment which will enable the delivery of the planned curriculum and enable pupils to maximise their full potential.

5. Prepare and adapt teaching materials, identify and adopt the most effective teaching approaches and make use of special facilities and/or equipment.

6. Mark, assess and report upon work completed by pupils in your charge in line with the academy's marking and assessment policies.

7. Establish and maintain professional relationships with colleagues, pupils, parents, governors and external agencies.

8. Encourage a positive attitude in all pupils.

9. Ensure equal opportunities with regard to all aspects of practice and provision.

10. Maintain a consistent level of discipline, in line with the academy's policy, providing pupils with a secure, safe and structured school environment.

11. Keep up to date with current educational developments, reviewing from time to time methods of teaching and programmes of work.

12. Participate in arrangements for your further training and professional development as a teacher.

13. Participate in meetings at the academy that relate to the curriculum for and the administration / organisation of the academy.

14. Be involved in the extra-curricular activities of the school

15. Participate in parent consultation meetings, IEP reviews, Annual Reviews and Transition meetings.

Person Specification

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short-listing is carried out on the basis of how well you meet the requirements of the person specification. **You should mention any experience you have which shows how you could meet these requirements when writing your supporting statement.**

The letter in brackets after each item indicates in which element of the recruitment and selection procedure the evidence is intended to be collected.
SS: Supporting Statement
I: Interview

Education:

1. Good honours degree or higher (2:1 preferred) (SS)
2. Hold Qualified Teacher Status (SS)
3. Evidence of appropriate subsequent in-service training (if applicable) (SS)

Experience:

4. Experience in EYFS, KS1 or KS2 and in a school or schools rated as at least 'good' in the most recent Ofsted inspection (SS)
5. Proven experience of high standards of primary classroom practice (I/SS)
6. Experience of supporting Teaching Assistants (SS/I)
7. Up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children. (SS)

Commitment and ability:

8. Evidence of good organisational skills to create and maintain a stimulating, attractive and interactive learning environment (SS)
9. Evidence of being able to develop and maintain good relations with all members of the

school community (SS)

10. Evidence of the ability to communicate clearly both orally and in writing with pupils, parents and colleagues (SS/I)
11. Able to demonstrate how current role has impacted positively on pupil attainment and progress (SS/I)
12. To be enthusiastic about working within a climate of positive change. Able to assimilate new ideas and procedure into own practice and model this to others (SS/I)
13. Ability to organise own workload successfully and that of others (SS/I)
14. Ability to work to agreed deadlines (SS/I)
15. Commitment to professional development of self and others (SS/I)
16. Commitment to ensuring equality of opportunity with regard to all aspects of school life (SS/I)
17. A commitment to all aspects of the extra curricular life of the school (SS/I)
18. A commitment to further professional development (I)