



St. Thomas More

CATHOLIC SCHOOL

Appointment of Teacher of Geography

St Thomas More Catholic School

Message from the Head Teacher

April 2018

Dear Applicant

Teachers of Geography

As the Headteacher of St Thomas More Catholic School, may I thank you for the interest you have shown in the post of teacher of geography at our school.

The Geography department, consists of a full time teacher and 2 teachers who teach some geography across their timetable.

The advertised positions will replace the person in charge of geography who has requested to take a step back and to reduce his teaching commitment as a phased retirement. We are looking for someone to take up 0.8 of a timetable in order for this to happen. The position is due to commence from September 2018 and this is a permanent position for the right candidate.

We are looking for an enthusiastic candidate who can inspire in the classroom and work to maintain and develop the excellent standards established in the geography department. Applicants do not need to be Catholic but a willingness to support the school in its faith is essential.

The ability and flexibility to offer a second subject would be welcomed and a willingness to be support the delivery of some extra-curricular activities is important.

The details about the posts give a brief overview of the current situation at the school; however, should you require any further information, please do not hesitate to contact the school.

These are exciting times in the school's development. From September 2018 we will be converting to an academy as a member of the St Ralph Sherwin Catholic Multi-Academy Trust: one of four trusts set up by the Roman Catholic Diocese of Nottingham. This will be a great opportunity to work with the 24 other schools within the Trust.

From September 2018, the geography curriculum will come under the umbrella of the Humanities Department, but geography will continue to be taught as a discrete subject both at key stage 3 and key stage 4. The successful candidate will be required to be responsible to the Head of Humanities on the progress and achievement of pupils within geography but will not be required to line manage other staff.

St Thomas More Catholic School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. As the post has access to children, all applicants will be required to undertake DBS clearance.

I do hope you find the information contained in this document helpful and interesting and it encourages you to apply for the post. If you feel that the position would be of interest to you, please complete the application form and return to school with a covering letter by noon on **Monday 30th April 2018. Short listed candidates will be informed by telephone and letter with interviews due to take place Wednesday 2nd May 2018.**

I look forward to receiving your application.

Yours sincerely

Mr B Hickey
Headteacher

St Thomas More Catholic School

Background Information

The School

St Thomas More School is a mixed 11-16 voluntary aided, comprehensive school with 430 pupils on roll, serving the four local Catholic parishes of St Anne's Buxton, St Mary's New Mills, Ss John Fisher and Thomas More in Chapel-en-le-Frith and the Sacred Heart in Whaley Bridge. The school also admits a number of non-Catholic children each year according to criteria established by the Governors. From September 2018, the school will be converting to an Academy as a member of the St Ralph Sherwin Catholic Multi-Academy Trust: a Trust set up by the Catholic Diocese of Nottingham. As a Multi-Academy Trust, we will join 4 other secondary schools and 19 primaries across areas within Derbyshire, Derby City, Stockport and Staffordshire.

We are a high achieving 11-16 school with excellent examination results. Our most recent section 5 Ofsted report in May 2013 described the school as a "Good school with Outstanding Behaviour". It also stated that the Spiritual, Moral, Social and Cultural Education was also Outstanding" (Ofsted May 2013)

"Students are reflective and tolerant and benefit from the many opportunities they have to explore moral, spiritual and cultural issues." "They are keen to learn, enjoy excellent relationships with their teachers, are well mannered and polite and make a significant contribution to the positive atmosphere within the school" (Ofsted May 2013)

Ofsted visited in March 2017 to carry out a short, section 8 inspection and judged the school to still be good: "The staff and pupils are exceptionally loyal. In accordance with the school aims, they indeed have a 'strong sense of pride and belonging' for the school community" (Ofsted Section 8 inspection - March 2017)

Our published admission number was raised to 90 in 2015 and we are currently oversubscribed in years 7, 8 and 9 (and are likely to be oversubscribed for the new year 7s in September). We enjoy an excellent reputation for our positive ethos and pastoral support systems. Teaching at St Thomas More School is very satisfying; our students are motivated, pleasant, courteous, well behaved, they like school and enjoy learning. Achievement is high, and almost all go on to Further Education. The school has a reputation for good order and class discipline aiming to develop the character of the pupil to respect his/her own person and belongings and those of other people.

The school is divided into three houses, the house captains being elected by the pupils. Inter-house activities and games are encouraged and credits are awarded for good work and behaviour. All pupils in the Lower School follow a broad based curriculum embracing Religious Education, English, Mathematics, a Modern Foreign Language, Science, Technology, History, Geography, Personal and Social Education and Physical Education. In addition Expressive Arts subjects are taught in rotation and all pupils spend time studying Music, Art, and Drama. Currently the pupils in Year 10 follow a compulsory core, which consists of Religious Education, English and English Literature, Mathematics, Science, PACE (Personal and Careers Education), Physical Education and three further subjects.

Accommodation is good with a major building project to increase the number of rooms completed in 2002, a State of the Art Sports Hall completed in November 2008, a new ICT suite and further office completed in 2010 and a new SEN Annex and new reception area completed Easter 2013. A new library is hoped to be completed in the coming months of this year.

Relationships between home and school are very positive. Governors and parents are very supportive, and have very high expectations of the school. We trust our students to behave well and the atmosphere in the school reflects our high expectations of them in this respect. The parent satisfaction surveys over the years indicate 100% would recommend our school.

Our faith underpins the ethos of the school and visitors often comment on the warm calm Christian atmosphere apparent in the school. We work constantly to maintain this ethos by supporting our pupils and our staff in ways that allow them to develop positive relationships. Discipline in the school is based on gospel values that recognise each person's individuality.

St Thomas More Catholic School

Job Advert



Two Teacher of Geography
Part-time teacher (0.8)
for September 2018
NOR: 430

“This is a Good School with Outstanding Behaviour and Outstanding spiritual, moral, cultural and social education” (Ofsted May 2013)

“The staff and pupils are exceptionally loyal. In accordance with the school aims, they indeed have a ‘strong sense of pride and belonging’ for the school community” (Ofsted Section 8 inspection - March 2017)

St Thomas More is a small, popular Catholic High School in the beautiful town of Buxton in Derbyshire; within easy access from Cheshire, Manchester and Stockport as well as other Derbyshire and surrounding areas.

We wish to appoint two enthusiastic and committed teachers to teach Geography in this very successful popular 11-16 school.

We are looking for excellent classroom practitioners who can teach across the full age and ability range and who are committed to promoting the highest standards of teaching and learning.

A commitment to play an active part in the extra-curricular life of the school is essential. Applications are welcome from experienced and newly qualified teachers.

Information about job vacancies and an application pack can be downloaded from the school website: www.st-thomasmore.derbyshire.sch.uk ; by contacting the school office: Telephone: 01298 23167 or by emailing: enquiries@st-thomasmore.derbyshire.sch.uk

The school is committed to safeguarding the welfare of children and young people and all staff to share this commitment. All posts are subject to satisfactory CRB clearance

Closing date: Monday 30th April 2018
Interviews to take place Wednesday 2nd May 2018
(applicants chosen for interview will be contacted by phone)

St Thomas More Catholic School

Terms and Conditions of Employment

Below is a summary of the relevant conditions of service attached to this post. Absolute details will be sent along with contractual papers to the successful appointment:

- The position is to cover 0.8 of a timetable
- The salary payable is Main Pay Scale, by Bank Credit Transfer, on or before the 25th of each month.
- Teachers' terms and conditions of employment apply and will be confirmed by the Personnel Department
- Successful candidates will sign the CES teachers' contract of employment
- The appointment will be subject to the school receiving satisfactory medical clearance from the Local Authorities Chief Medical Officer
- The appointment will also be subject to the school receiving a satisfactory Enhanced Disclosure (DBS) check.
- The appointment will be subject to references
- The school operates a no smoking policy in all buildings and grounds

Enhanced Disclosure

St Thomas More School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post you are applying for involves working with young people. It is therefore exempt from the Rehabilitation of Offenders Act and any offer of employment will be subject to an Enhanced Disclosure. As this post is exempt from the Rehabilitation of Offenders Act, you must declare any convictions, including pending convictions, cautions, reprimands and warning which would otherwise be regarded as 'spent' under this Act. Further details will be sought prior to appointment.

An Enhanced Disclosure is carried out by the Disclosure and Barring Service (DBS) and will check criminal records for information on any convictions, cautions, reprimands and warnings held on the Police National Computer and on local Police records. All information on criminal records provided both by you and within the Enhanced Disclosure will be used, stored and disposed of in confidence and in line with the Disclosure and Barring Service Code of Practice of Disclosure Information. If your application is successful, you will receive further information on how to complete the Disbarring and Barring Service check.

Application Process

To apply for this post, please submit a completed application form with supporting information that describes what you would bring to the post. Please also address the key functions of the post as outlined in the job description, providing evidence of relevant experience.

Please give the names and contact details of at least two referees, one of whom should ideally be your current or most recent employer and one should be your local parish priest if appropriate.

Referees will be contacted unless you specifically state otherwise.

Any information provided will be treated as confidential. Please ensure that you have included work, mobile and home telephone contact numbers and an e-mail address, if applicable.

The closing date for applications is **Noon on Monday 30th April 2018**

Applications should be posted to:

Mrs S Waldron
Business Manager
St Thomas More Catholic School
Palace Fields
Buxton. SK17 6AF

Or emailed to enquiries@st-thomasmore.derbyshire.sch.uk (A copy must also be posted)

Applications will not be acknowledged. The selection panel will consider all applications and those who have been short listed to attend for interview will be notified by telephone on Monday 19th March which will be followed up by a letter/email). Please see the timetable below for indicative dates.

Indicative Timetable (these dates may alter)

Closing date: Noon on Monday 30th April 2018

Interviews: Wednesday 2nd May 2018

How to contact us

Should you have any queries or wish to have an informal discussion about this post then please contact Mrs S Waldron (Business Manager) or Mr B Hickey (Headteacher) on 01298 23167.