



Whole School – School Counsellor

School Counsellor

Tanglin Mission

Tanglin Trust School Singapore has a long tradition of providing British-based learning with an international perspective. At Tanglin we strive to make every individual feel valued, happy and successful. Responsibility, enthusiasm and participation are actively encouraged and integrity is prized. Working together in a safe, caring yet stimulating environment, we set high expectations whilst offering strong support, resulting in a community of lifelong learners who can contribute with confidence to our world.

Person Specification

We are seeking an experienced International School Counsellor to join our well-established and dynamic team. The successful candidate will be working with Nursery to Year 13 students and their families. The School Counselling model at Tanglin is primarily a therapeutic one-to-one service catering to the social-emotional needs of our students, working as an integral part of the Pastoral System within the School. We are seeking an individual who is responsive and adaptable with excellent interpersonal skills who has current knowledge and up to date training in the counselling field. Please note that we will only accept applications from candidates who hold a relevant Master's Degree.

Key Responsibilities

1. To support Tanglin students and their families.
2. To work collaboratively within the School Counselling Department.
3. To plan appropriate interventions and maintain suitable case records for students from Nursery to Year 13.
4. To provide a confidential counselling service in accordance with SAC Ethical Guidelines.
5. To attend supervision according to the School Counselling policy.
6. To refer clients to other professionals when appropriate.
7. To be an active part of the Crisis Intervention Team as required.
8. To liaise with the relevant Child Protection Officers from each school as necessary.
9. To work within and contribute to the school framework, linking with appropriate members of staff, as needed (nursing staff, librarian, tutors, class teachers, subject teachers, Heads of Year etc...).
10. To attend departmental, pastoral and other relevant meetings within the wider community.
11. To attend professional development courses as required by SAC guidelines.
12. To be involved with the facilitation and presentation of Parenting Workshops.
13. To offer timely year-group assemblies, class circle times and relevant workshops within the school community.

Personal Attributes

14. Be outgoing and positive when working with students, teachers and members of the school community.
15. Possess a pleasant disposition with excellent interpersonal, organizational and communication skills.
16. Be able to work independently as well as within a team and show good initiative.
17. Have a disciplined approach to attendance and punctuality.

Pre-requisites

- A passion for supporting student's social emotional needs.
- A Master's Degree in Counselling or equivalent. Experience of counselling students in an International School setting.
- Membership or working towards membership of a professional counselling body.
- An active interest in keeping abreast of current developments in the counselling field.

Desirable

- Additional qualifications in a Strength-Based Counselling modality, for example Solution Focused Therapy.
- Experience of or interest in working a variety of expressive mediums, for example, sand, art or play therapy.
- A personal practice of mindfulness or contemplative practices and experience of weaving these into client sessions.
- A working understanding of the issues facing Third Culture Kids (TCK's) and their families. Knowledge and experience of facilitating a parenting programme.
- Experience within a classroom setting and delivering presentations to larger groups.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to provide an Enhanced DBS disclosure certificate.

Remuneration and Benefits package

Annual Salary (Academic Year 2018 – 2019)

Gross salary: **S\$101,000 - S\$112,000** per annum (including TTS allowance, one month's bonus and gratuity).

Maximum initial placement at Point 8.5, on a scale of up to Point 13.

Allowance for positions of responsibility (S\$600 – S\$1,600 per month).

Benefits

Housing allowance (for overseas recruited only).

Home leave passage (every 2 years) (for overseas recruited only).

Full School fees subsidy (for overseas recruited only).

School fees subsidy of up to 50% (for locally engaged).

Medical benefits

Inpatient and outpatient medical coverage for staff & eligible dependents (for overseas recruited).

Inpatient and outpatient medical coverage for staff (for locally engaged).

Dental allowance.

One-time benefits for Arrival and/or Departure (for overseas recruited)

Settling-in allowance.

Inbound flight for staff and eligible dependents.

Leaving flights for staff and eligible dependents.

Baggage allowance for leavers.