



THE BRITISH INTERNATIONAL SCHOOL, CAIRO

SCHOOL COUNSELLOR

Introduction

We seek to appoint a School Counsellor to provide a professional, confidential counselling service to pupils throughout the School (3-18 years). S/he will also provide staff with advice and support to help them respond to the emotional and pastoral needs of pupils in their care.

The person should be a qualified counsellor with solid post-qualification experience as a practising therapist, psychiatrist or counsellor with children and adolescents. S/he will have exceptional skills in building effective relationships with pupils, parents and staff, possess a good understanding of child and adolescent development and have a thorough understanding of the issues and problems relevant to young people today.

This is a new position at BISC and will be effective from 1st September 2018.

The Post

Working in close cooperation with the Senior Leadership Teams, the Designated Safeguarding Leads and the Head of Curriculum Support, the School Counsellor will be responsible to the Principal for the provision of professional counselling support. S/he will have well-developed and proven organisational and communication skills (in written and verbal forms), and be able to win the respect and confidence of all members of the school community. The School Counsellor should be caring, flexible, adaptable and patient, with the ability to develop and maintain effective relationships with all members of the School community and outside agencies.

The successful candidate will be:

- a graduate with a minimum of a Bachelor's Degree in Education, Psychology or Sociology and preferably a Master's Degree in Counselling or Psychology;
- experienced in working with the 3-18 age range;
- able to provide solutions effective in addressing pupils' academic, social, emotional and behavioural issues;
- adept at listening/interacting with pupils to identify and help resolve their problems;
- compassionate: be able to empathise with pupils dealing with emotional or difficult situations;
- able to access a clinical supervisor/mentor;
- prepared to commit to the all-round ethos of the School;
- BACP (British Association of Counselling and Psychotherapy) registered or registered with another recognised professional body;
- able to work as a member of a team and to contribute to the further development of the School;
- committed to his/her own professional development; and
- support fully the School's academic and co-curricular programme.

Applications are welcome from counsellors who have experience of working in a school and have at least three years experience post qualification.



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Remuneration

The British International School, Cairo (BISC) operates its own teaching scale, which mirrors that in the UK, and is related to teaching experience. All salaries are paid in Pounds Sterling and are tax free meaning you can expect to take home 20-30% more than you would in the UK. In addition all teachers appointed from outside Egypt on an overseas contract benefit from rent-free accommodation, private medical insurance, annual return travel to the UK, and generous fee remission for school-aged children (100% for the first two children, 50% for each additional child).

HOW TO APPLY

Please apply by submitting a letter of application, addressed to the Principal (Dr. Carlo Ferrario) accompanied by a copy of your curriculum vitae. The latter should include contact details for at least two professional referees one of whom must be your current employer.

Completed applications should be submitted electronically via 'Apply Now' on TES Online. The deadline for receipt of applications is 12.00 p.m. GMT on 20th February 2018.

Shortlisted candidates will be notified and invited to interview in London, Cairo or via Skype in early March.

Early applications are encouraged as the school reserves the right to make an appointment early if suitably qualified candidates apply.

Applicants must:

- have at least three years' experience preferably in a British school context;
- hold Qualified Teacher Status or its equivalent.

Contract type/term: Full time/two years renewable

Start date: 1st September 2018

Safeguarding

The British International School, Cairo is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school.



JOB DESCRIPTION

The School Counsellor is expected to:

- Assist the School's leadership in fulfilling the School's Mission to ensure that all children achieve their potential both personal and academic;
- Assist pupils in both the Junior and Senior Schools, age range 3-18;
- Listen to pupils' concerns about academic, emotional or social problems;
- Provide psychological therapy;
- Help pupils process their problems and plan goals and action;
- Monitor and observe pupils to identify and address personal, emotional or social issues;
- Mediate conflict between pupils;
- Liaise between parents, teachers and pupils and help establish strong, positive relationships;
- Provide teachers with practical suggestions and strategies;
- Organise peer counselling programmes;
- Refer pupils to outside agencies as needed;
- Interpret cognitive, aptitude and achievement tests;
- Provide counselling to pupils who are tardy or absent or have behavioural issues;
- Conduct group or individual counselling sessions to assist pupils with problems or concerns;
- Prepare and present reviews on progress;
- Organise workshops to educate pupils/parents/teachers on sensitive topics such as peer pressure and bullying.

As a member of the BISC Community the School Counsellor is expected to

- Support the ethos and values of the School in everyday work and practice;
- Work effectively to translate the vision into agreed objectives and operational plans which will promote school improvement;
- Display a high standard of professional behaviour and integrity at all times;
- Motivate and work with others to create a shared culture and positive climate;
- Ensure school policies related to the pastoral system are followed by all staff and that all staff are held accountable for their implementation and success;
- Be aware of the disciplinary processes within the key stages;
- Hold meetings regularly with the Key Stage Coordinators and support the pastoral system including the assemblies programme;
- Provide any information that the Principal, Senior Management and the Board of Directors may need in relation to standards of behaviour for learning, well-being and mental health in the School;
- Support strategies for addressing issues associated with attendance and persistent absence.

February 2018