



Saint GREGORY'S
Bath




*Outstanding
Catholic education for all*

Application pack for the post of:

*Teacher of Mandarin Chinese &
MEP Co-ordinator* TLR 3 £948 (actual)

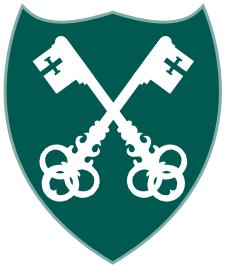
Contract type: Part-time, fixed term contract 1.9.2018 – 31.8.2020
Closing date: Midnight on Wednesday 31 January 2018
Interviews: Wednesday 7 February 2018

“In Christ we flourish”



“Saint Gregory’s is simply the best school in every possible way. My children have gone from strength to strength due to excellent teaching and pastoral care. They are confident, capable, well-rounded and above all, happy.”

Parent



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Mission Statement

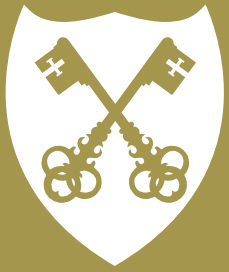
As a Catholic school, our inspiration is Jesus Christ. We therefore promote the dignity and well-being of every child and ensure that they flourish with us in a safe, happy and enriching environment.

We believe that everyone is gifted and called by God to fulfil some definite service for the greater good of society. We will help our students to discover their vocation in life, to achieve their full potential and to use their gifts for the greater glory of God.

Student Creed

At St. Greg's, we are a family.
We walk together in the footsteps of Jesus.
We are all equal in the sight of God
So everybody deserves dignity and respect.
We believe that we are all blessed with gifts
And called by God
So let's do something special,
Let's work together for a better future.

In Christ we flourish.



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Welcome from the Headmistress

Dear Prospective Applicant,

Thank you for your enquiry regarding the post of Teacher of Mandarin Chinese and MEP Co-ordinator at Saint Gregory's Catholic College, Bath with effect from 1 September 2018.

Saint Gregory's is an over-subscribed high achieving school with a national reputation for excellence. Our most recent Ofsted inspection judged us to be outstanding in every area and we are committed to maintaining and developing that high standard. The Modern Languages Faculty at Saint Gregory's is an outstanding faculty with a proven track record in examination success and raising achievement.

At Saint Gregory's we inspire and encourage our students to fulfil their potential and flourish. We are recruiting for an ambitious, outstanding teacher who has a commitment to academic excellence and who will inspire our students to reach their potential. If you are successful you will be joining an established, successful and highly skilled team. This is a part time (0.62 FTE rising to 0.8 FTE in September 2019), fixed term post from 1 September 2018 - 31 August 2020 and will involve teaching Mandarin to mixed ability groups from Year 7 to Year 13 and will include running an after school Mandarin club every week for students. The successful candidate will also be our Mandarin Excellence Programme (MEP) Co-ordinator, leading and developing further the school's partnership with the British Council.

As a Catholic school we provide our students with a moral compass based on Catholic Social Teaching that supports their growth and development. It is essential that our students are encouraged to have enquiring minds, ask questions and form their own opinions. The pastoral care at Saint Gregory's ensures that our students grow into well-rounded, reflective, caring and thoughtful young people, ready to take their place in society.

We are an inclusive school that places the student at the heart of everything we do. As a Catholic school our values are explicitly Christian, however you do not have to be of the Catholic faith to apply for this post.

There is a warm, welcoming family atmosphere at Saint Gregory's that underpins our culture as a school. Teamwork is at the heart of everything we do and by working together we aim to provide the very best opportunities for all our students and staff.

If you would like to apply for this post, please submit your application by midnight on **Wednesday 31 January 2018**. Interviews will be held on **Wednesday 7 February 2018**. If you have any further questions or would like to arrange a visit, please do not hesitate to contact my PA, Mrs Gormley, on 01225 838200 (term time) or by email at gormleys@st-gregorys.org.uk.

Yours faithfully,

Ms A Cusack
Headmistress

"In Christ we flourish"



"This is an outstanding school."

Ofsted, July 2013



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About this role

Post:	Teacher of Mandarin Chinese and MEP Co-ordinator from 1 September 2017
Contract type:	Fixed Term 1.9.2018 – 31.8.2020 Part time (0.62 FTE rising to 0.8 FTE in September 2019)
Salary:	MPS + TLR 3 £948 (actual)
Closing date:	Midnight on Wednesday 31 January 2018

This is an excellent opportunity for a talented and enthusiastic Mandarin specialist looking to begin their teaching career or an experienced colleague looking for their next career move in a high-performing and oversubscribed school. We are seeking to appoint an inspiring colleague who can contribute to the development of the MFL department and extend Mandarin further at Saint Gregory's. Saint Gregory's has been enrolled into the Mandarin Excellence Programme since September 2017 and we are keen to appoint a colleague who can lead this important partnership and further develop the programme for our students.

Saint Gregory's Catholic College is a popular 11-18 co-educational school, founded on Catholic Christian values and with a strong family and community ethos. These values are the foundation of learning for our students, providing them with an academic start to life that is supportive, nurturing and inspiring. Saint Gregory's has a well-deserved reputation for academic excellence, outstanding pastoral care and an excellent enrichment programme.

Saint Gregory's has maintained its Outstanding judgement in its most recent Ofsted and Diocesan inspections.

The Governing Body is looking for an exceptional Teacher of Mandarin Chinese and MEP Co-ordinator, to join our team from September. The successful candidate will be an inspirational teacher who will maintain and enhance our very high academic standards. The successful candidate must have the flexibility to teach after school clubs which are included as part of this contract.

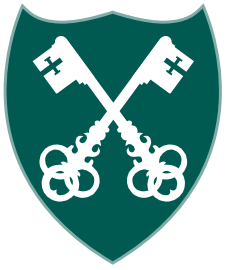
Candidates must be able to demonstrate:

- A track record of exceptional Mandarin teaching
- Capable of teaching across the Key Stages
- Outstanding subject knowledge
- The ability to inspire excellence in students
- Enthusiasm and motivation for exemplary teaching and learning

In return, the successful candidate can expect:

- A comprehensive Induction Programme
- Outstanding professional support at every stage of your career
- A strong Continuing Professional Development programme to develop you as an outstanding teacher
- A supportive Senior Leadership Team
- Opportunities to work in a dynamic and supportive faculty with excellent facilities
- A positive student body who love learning

For an open conversation about the role and/or to arrange a visit prior to application, please contact the Headmistress' PA, Mrs Gormley, on **01225 838200** (term time) or email gormleys@st-gregorys.org.uk to arrange a suitable time.



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About Saint Gregory's

Saint Gregory's is a Catholic voluntary aided secondary school which was established by the Diocese of Clifton. It primarily serves designated Catholic parishes in Bath and North East Somerset, North West Wiltshire and the north of the County of Somerset and admits students of 11-18 years. It is a medium-sized popular co-educational school, founded on Catholic Christian values and with a strong family and community ethos. These values envelop the learning of students, providing them with an academic start to life that is supportive, nurturing and inspiring. Saint Gregory's has a well-deserved reputation for academic excellence, outstanding pastoral care and an excellent enrichment programme.

The New Sixth is an exciting collaboration between Saint Gregory's Catholic College and St Mark's Church of England School. The New Sixth provides a unique post-16 experience in the state sector in Bath and North East Somerset: a high-quality sixth form education with outstanding pastoral support and a wide range of enrichment activities, inspired by Christian values.

Saint Gregory's has maintained its Outstanding judgement in its most recent Ofsted and Diocesan inspections.

"In Christ we flourish"



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The Languages Faculty

In the Modern Languages Faculty our mission is to help students to become sensitive and tolerant to the languages and cultures of others and to develop in them sufficient confidence and competence to use languages, however modestly, in their interactions with others.

There are currently six members of the MFL team including French, German, Spanish and Mandarin specialists.

We have five specialist language classrooms, each with a computer with fast broadband Internet access, a laser printer and a cassette/CD player. Each room also has an interactive whiteboard which forms an integral part of our teaching together with a range of software packages.

This year, Year 7 were all taught Mandarin with French/German/Spanish in a carousel arrangement until Christmas. Then they chose two languages to carry on from January.

In Year 8 currently, we have two groups studying Spanish and French and two groups studying Spanish and German. Currently, each language is given three one-hour periods every fortnight. Two groups study Spanish only.

In Year 9, we currently have four groups continuing with the two languages they studied in Year 8. The two groups which are only doing one language, are continuing with Spanish.

At Key Stage 3, we use Expo for French, Logo for German and Mira for Spanish.

At Key Stage 4 students can choose to study one foreign language, previously studied at KS3. All students are allocated five periods a fortnight. We now follow the AQA GCSE exam board for French, German and Spanish. We are using Kerboodle to support the delivery of the course.

Our examination results 2017 were very good:

A* - C pass rates: French 55.2%; German 57.7%; Spanish 64.8%.

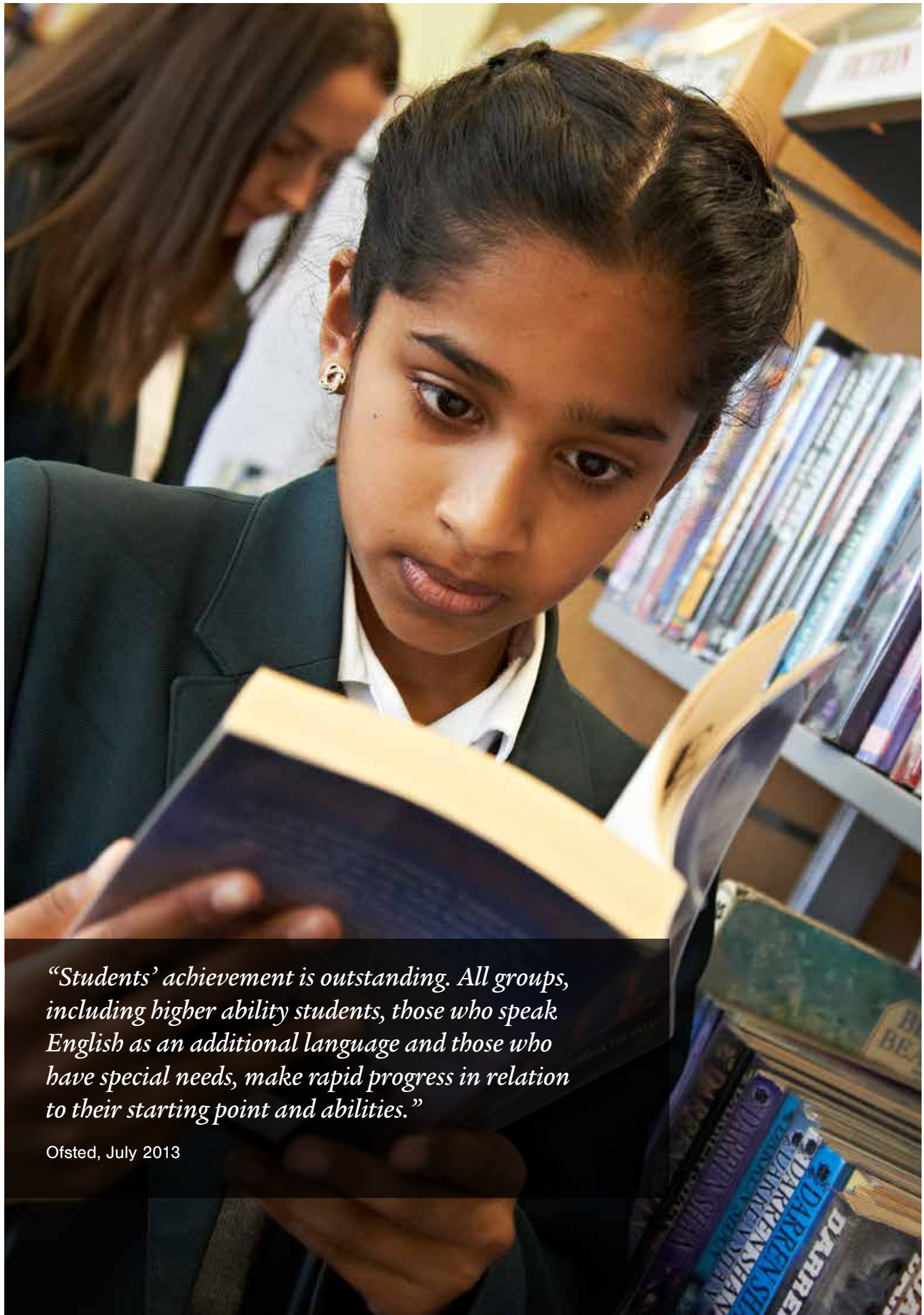
We encourage all our native speakers to take their GCSE in Year 9 and we always get excellent results.

At Key Stage 5, dependent on demand, we can offer Spanish, French and German. We follow the AQA Board.

We have regular cultural visits to France and Germany as well as a linguistic exchange visit to our link Spanish school in Córdoba.

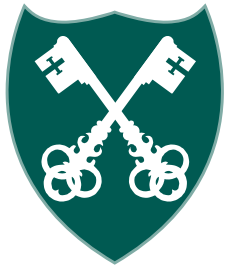
The Faculty is seeking an enthusiastic and well-qualified teacher with good ICT skills and the self-motivation to develop their own teaching skills at the same time as supporting the faculty in new initiatives as it seeks to continue to promote languages for all.

“In Christ we flourish”



“Students’ achievement is outstanding. All groups, including higher ability students, those who speak English as an additional language and those who have special needs, make rapid progress in relation to their starting point and abilities.”

Ofsted, July 2013



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Our Location

We are located at the southern gateway to the World Heritage City of Bath with beautiful views towards the Severn Estuary and over Bath. Access to the school is easy as it is on main bus routes and next to the Odd Down Bath Park and Ride terminus.

The World Heritage City of Bath itself needs little introduction. Over four million tourists a year come to visit its many attractions, such as its Georgian architecture, its festivals, theatres, museums, restaurants and shops. It boasts excellent schools, rugby and football teams and Olympic standard training facilities at the University of Bath.

In May 2015, Bath was named as the second safest city in the world. It has also been recognised by the Times newspaper as the best place to live in the UK, offering a very high quality of life. Bath is served by many attractive towns and villages, and our staff and students come from diverse locations.

“In Christ we flourish”



“Students make an outstanding contribution to the Catholic life of the school and benefit enormously from it. The school ethos is demonstrated by the exemplary behaviour of its pupils, their respect and care for one another, as well as their outreach to others outside the school.”

Clifton Diocese Inspection Report, October 2013



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Job Description

This job description should be read in conjunction with the professional duties set out in the School Teachers' Pay and Conditions Document, the governors' Pay Policy and Performance Management Policy including the Teaching Standards.

Key Areas of Responsibility

1. Core Purpose

- 1.1 To actively support and promote the school's vision and values as outlined in the Mission Statement.
- 1.2 To raise standards of student attainment and achievement in his/her classes and to monitor and support student progress in his/her classes.
- 1.3 To be accountable for the safety, wellbeing, development, academic progress and attainment of each student in his/her classes.
- 1.4 To lead the Mandarin Excellence Programme within the school, across all key stages.
- 1.5 To be a form tutor as deployed by the Headmistress.

2. Monitoring, Evaluation and Planning

- 2.1 To attend faculty meetings as published in the school calendar with a clear focus on quality of teaching and learning, raising attainment, monitoring, evaluation and strategic planning.
- 2.2 To ensure the effective implementation of all school policies.

3. Curriculum

- 3.1 To ensure the provision of an appropriately broad, balanced and differentiated curriculum for students in his/her classes in accordance with the National Curriculum Programmes of Study at Key Stage 3, exam specifications at Key Stage 4 and 5 and the aims of the School Curriculum Policy.
- 3.2 To ensure that the spiritual, moral, social and cultural aspects of the curriculum are well covered.
- 3.3 To ensure that all statutory requirements in modern foreign languages are met, especially with regard to citizenship and work-related learning.
- 3.4 To promote a positive approach to the teaching of Mandarin, both within the school and in liaison with our partner primary schools.
- 3.5 To deliver after school clubs for students.

4. Assessment

- 4.1 To ensure the implementation of the School Learning Policy in his/her classes, with particular regard to Assessment for Learning.
- 4.2 To follow the schemes of work at Key Stage 3, 4 and 5 in Mandarin which are appropriately differentiated to meet the needs of students with special educational needs, including the gifted and talented.



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Job Description

- 4.3 To ensure effective reporting of student progress to parents and to convene meetings with parents outside of parents' evening when necessary.

5. Discipline

- 5.1 To be responsible for behaviour management in his/her classes, contacting parents if students are persistently disruptive.
5.2 To uphold and implement the school's Behaviour for Excellence policy.
5.3 To create a positive learning environment in Mandarin.

6. Professional Development

- 6.1 To keep abreast of developments, including research and development in the area of effective teaching and learning.
6.2 To promote team work and ensure effective working relationships and act as a positive role model.


7. Resources

- 7.1 To be responsible for the implementation of the School Health and Safety Policy and for the safety and well-being of students in his/her classes.

8. Additional Responsibilities

- 8.1 To actively participate in, and support the development of, the extra-curricular and/or enrichment activities in the Modern Foreign Languages department and across the whole school.
8.2 To perform, in accordance with any direction which may reasonably be given to you by the Headmistress from time to time, such particular duties as may reasonably be assigned to you (see: STPCD).
8.3 To take an active role in organising and participating in relevant school visits and exchanges.
8.4 To teach MEP enrichment lessons outside of the school day.

This job description will be reviewed annually or more frequently if necessary by the Headmistress in consultation with the post holder.

A close-up portrait of a young boy with dark, curly hair, smiling gently at the camera. He is wearing a dark green school blazer over a white collared shirt and a green and yellow striped tie. The background is softly blurred, showing other students in similar uniforms, suggesting a school setting. The lighting is warm and natural, highlighting the boy's features.

“Saint Gregory’s is a truly nurturing environment for children, allowing them to grow and flourish into wonderful human beings.”

Parent



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Person Specification

Teacher of Mandarin Chinese and MEP Co-ordinator	Essential	Desirable
Qualifications and professional development		
Qualified teacher status (QTS) or pending	✓	
Good honours degree	✓	
Evidence of relevant and recent CPD	✓	
Further study or post graduate work		✓
Other work with young people		✓
Experience		
Good IT skills	✓	
Effective Assessment for Learning	✓	
Range of teaching and learning styles	✓	
Specialist knowledge of the National Curriculum up to and including GCSE	✓	
Specialist knowledge of the National Curriculum for A Level/ Pre U Mandarin		✓
Vision for personalisation		✓
Experience of teaching Key Stage 5 Mandarin		✓
Skills and attributes		
The ability to analyse data, identify patterns and devise meaningful targets	✓	
The ability to promote the school's aims positively	✓	
The ability to establish and develop positive relationships with students, parents, colleagues, governors and the community	✓	
Excellent management skills	✓	
Excellent communication skills	✓	
Excellent organisation skills	✓	
Excellent classroom management	✓	
Excellent motivator	✓	



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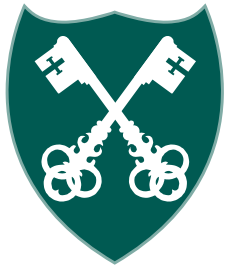
Person Specification

Teacher of Mandarin Chinese and MEP Co-ordinator	Essential	Desirable
Personal Attributes		
A positive role model for students and staff	✓	
Willingness to listen to, reflect and act on feedback	✓	
Supportive of Christian ethos of school	✓	
Emotionally intelligent	✓	
Motivated	✓	
Enthusiastic and positive	✓	
Willing to contribute to wider life of school	✓	
Safeguarding children		
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓	
A clear understanding of child protection issues	✓	
Appropriate attitudes to the use of authority and maintaining discipline	✓	

“Sporting, artistic and dramatic opportunities are outstanding and all students take full advantage of the range of opportunities to develop clear, personal values and to make an impact on school life.”

Ofsted, July 2013





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How to apply

Closing date for applications: **Wednesday 31 January 2018 at midnight**
Interviews will be held on: **Wednesday 7 February 2018**

Applicants are asked to submit their application to:

Miss M Jackson, HR Manager by email to: jacksonm@st-gregorys.org.uk

They may also be submitted via post to:

Miss M Jackson, HR Manager
Saint Gregory's Catholic College
Combe Hay Lane
Odd Down, Bath, BA2 8PA

Please note that no other material (such as testimonials or CVs) will be considered during the selection process.

To arrange a visit prior to application or to discuss the role further with the Headmistress, please contact the Headmistress' Personal Assistant, Mrs S Gormley, on **01225 838200** (term time) or email: gormleys@st-gregorys.org.uk.

We are committed to safeguarding and promoting the welfare of children. We follow safer recruitment practices and appointments are subject to an enhanced DBS check. Details of our CP Policy can be found on our website at www.st-gregorys.org.uk/useful-information/key-documents.

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