Cheslyn Hay Sport and Community High School

Saredon Road Cheslyn Hay Staffordshire WS6 7JQ
Telephone 01922 416024 Facsimile 01922 414411
Email headteacher@cheslynhay-high.staffs.sch.uk
Website www.cheslynhay-high.staffs.sch.uk

Headteacher Ms N Crookshank BA (Hons) MA

Dear Applicant

Position of Head of Geography

Thank you for your recent enquiry in respect of the above vacancy at Cheslyn Hay Sport and Community High School.

The following information is available to you which we hope you will find helpful:

- information about the school
- departmental or specific job information
- a person specification
- a job description
- an application form

You would be very welcome to visit us or to call to discuss the vacancy further. Please contact me initially and I will refer you to the appropriate school leader.

We require the application form and a letter of no more than two sides of A4 outlining your relevant experience and why you are the right person for this post. The form and your letter must be returned by the closing date indicated in the advertisement. Regretfully, late applications will not be accepted.

This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form

We will require two references, one of which must be from your current / most recent Headteacher.

We do hope that you find the position attractive and feel able to apply. Whatever happens, however, we wish you all the very best with your future.

Yours sincerely

E. Morris

E. Morris (Mrs)
Admin Manager