Role Profile to be attached to the Generic Grade 2

Teaching Assistant Job Description.

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| **Post Tittle**  | **TA2 ADHD, ASD, SPLD and PD Support** |
| **Contract Details** | 31.25 Hours per week with an unpaid lunch break of 30 minutes. Term Time (38 weeks). |
| **Hours of Duty**  | Monday 8.30am to 3.20pmTuesday 8.30am to 3.20pmWednesday 8.30am to 3.15pmThursday 8.25am to 3.15pmFriday 8.25am to 3.15pm Daily working pattern to be agreed.The post holder may be required to undertake paid overtime outside of normal school hours on occasion with due notice.Additional: To support and demonstrate a commitment to the distinctive Catholic mission and ethos of the school. |
| **Specific Areas of Responsibilities: -*** To understand all aspects of the needs of students with ADHD and differentiate teaching assistant strategies to meet the needs of these learners.
* Support TA3 Lead and take direction.
* To support students with ADHD, ASD, SPLD and PD in lessons or run intervention sessions with these students either 1:1 or in small groups.
* To inform the ADHD, ASD, SPLD and PD lead(s) of any changes to the ‘All about me’ profiles.
* To inform the ADHD, ASD, SPLD and PD lead(s) of any information for the SEND newsletter.
* To inform the ADHD, ASD, SPLD and PD lead(s) of any information needed for the half termly parental meetings for ADHD students.
* Undertake break and lunch time duties within working hours.

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| **Job description and terms agreed** **Signed Employee: Date:** |