



Job Description
Post: Part-time Learning Assistant

Under the direction of the Learning Access Co-ordinator and the Deputy Head, the main responsibilities of the Learning Assistant are to:

- be responsible for safeguarding and promoting the welfare of children.
- support children in the classroom during lessons.
- support small groups of children when appropriate.
- support the class teacher in the delivery of the curriculum.
- create displays to enhance learning in classrooms and communal areas.
- accompany children on educational visits.
- supervise children during break-time as requested.
- undertake professional development in line with the School Development Plan.
- attend planning, staff and inset meetings when necessary; these may be outside school hours.
- follow the whole school Health and Safety Policy.

Learning assistants attached to specific children will follow the remit of the statement / parental agreement.

This job description may be subjected to amendment upon the mutual agreement of the Headmistress and the individual member of staff and will be reviewed annually.