



To: Job Applicants

September, 2018

Dear Applicant,

**JOB VACANCY: TEACHER OF DRAMA (MATERNITY COVER)**

I am delighted that you are interested in working at The Radclyffe School. I hope you find the information on TES and the school website sufficiently encouraging to motivate you to submit an application. If you feel you meet the essential requirements of the person specification, we would be pleased to hear from you. We will invite suitable applicants for an interview and give you an opportunity to meet colleagues and to see our superb facilities.

Our Head of Drama is taking maternity leave. Our priority in her absence is to secure the very best class teacher to cover her absence. If you have the experience and skills to do so, there is also, by agreement with you, the possibility of assigning additional departmental responsibility to the post and increasing the remuneration on offer. Either way, we will ensure that you have the management support you need in the Head of Department's absence.

This is an opportunity for you to join a committed and professional team that is totally dedicated to achieving the very best outcomes for you and for our students. Our Ofsted judgement in November 2015 (**outstanding in every category**) is testament to that. Whilst delighted with this judgement, we recognise that it was not, however, the end of our journey and we continue to work together for excellence and to go 'beyond outstanding'. Please consider being part of our ongoing journey.

If you have any questions about the post or the application process, please do not hesitate to contact Mrs Elaine Shaw, the school's HR Manager, in the first instance. If you choose not to apply and would like to give us feedback on that decision, we would also value your feedback. You can telephone (0161 622 3209) or email Elaine ([eshaw@theradclyffeschool.co.uk](mailto:eshaw@theradclyffeschool.co.uk)). If you would like to look around the school prior to application, please contact Elaine.

Thank you for your interest and I wish you every success in your application. Our deadline is **9.00 am on Wednesday 19<sup>th</sup> September, 2018**. Shortlisted candidates will be notified of the interview arrangements as soon as possible.

Yours faithfully,

*H. S. Hayer*

H. S. Hayer  
Headteacher