

SPONNE SCHOOL



Person Specification

Lead Learning Facilitator (Literacy)

Essential

- Be educated to GCSE or equivalent in English
- Willing to undertake specialist training in relevant subject
- Experience in Word & Excel
- Excellent organisational and time management skills
- Ability to prioritise and demonstrate initiative
- Team player with good interpersonal skills
- Be prepared to share knowledge and skills with other staff
- Desire to make a difference to the learning of students
- Willingness to help support the teaching staff
- Be positive, open and friendly
- Be calm, capable and confident in an emergency situation
- Adaptable and able to cope with changes to routine at short notice

Desirable

- Be educated to A level or equivalent in English
- Experience of working in a school environment and specifically with supporting students
- Ability to manage a class of students with authority
- Experience of SIMS or equivalent Management Information System

Sponne School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.