

Elsley Primary School

Job Description: Teacher

Responsible to: the Phase Leader or other Senior Leader

Responsible for: the supervision of the work of teaching/ learning support assistants relevant to his/her responsibilities.

MAIN DUTIES AND RESPONSIBILITIES

- Carry out the duties of a teacher as outlined in the School Teachers' Pay and Conditions Document, Teachers Standards and policies for Elsley Primary School
- Work to plan and carry out teaching and learning opportunities through the identification of clear learning objectives which challenge pupils and stimulate their interest;
- Effectively lead and manage teaching /learning support assistants in the year group team.
- Liaise effectively with colleagues and external agencies as appropriate.
- Ensure a bright, welcoming, child-friendly environment by organizing the classroom and resources appropriately for the planned learning activities;
- Assess and monitor children's learning and progress and keep appropriate records;
- Foster a home/school partnership, meet with parents and write written reports to inform them of their child's progress;
- Attend staff meetings/INSET, progress meetings and review meetings with the SENCO/Senior Leaders/ outside professionals as appropriate;
- Maintain commitment to own continuing professional development;
- Ensure that own practice reflects the school's Equalities Policy;
- Keep an overview of Health and Safety and Child Protection issues and act in accordance with school policies;
- Promote positive behaviour and act in accordance with the school's Behaviour Policy;
- Perform duties in line with all school policies and procedures;
- Perform any other duties as may be reasonably required by the Headteacher.

Agreed by:

Headteacher.....

Class Teacher.....

Date.....

Review Date: