



Hayah International Academy
Cairo, Egypt

Job Fair Expatriate Handbook

Trustworthiness · Honesty · Respect · Tolerance · Perseverance · Cooperation · Responsibility · Gratitude

Hayah International Academy

South of Police Academy, 5th District, New Cairo, Cairo, Egypt, 11835

Tel.: +(202) 25373000 - 2537 3333 - 2929 9582/3/4 - 2959 9686/7

Mobile: (+2 012) 2749 1877

www.hayahacademy.com

JOB FAIR EXPATRIATE HANDBOOK

Introduction

Relocating to a foreign country can be a very challenging experience, yet full of new accomplishments, learning, and excitement. This orientation booklet is a tool to give you a general perspective about the country, expectations, and settling in. Please don't hesitate to forward more questions or inquiries you may have directly to the Human Resources Department via these email addresses: doaa.mohamed@hayahacademy.com, radwa.nabil@hayahacademy.com, eassal@hayahacademy.com and/or hr@hayahacademy.com. More details about the school's policies and procedures can be found in the faculty handbook. The handbook is reviewed and updated annually. You will receive the updated copy on your first day of the academic year.

Overview of HAYAH

HIA is a non-for-profit distinguished entity founded in 2003 on the belief that every child is creative, special, and capable of achieving outstanding results if provided with the proper support. HIA grew exponentially, where it serves a body of 1295 mostly Egyptian students from Preschool to G12. The school has graduated its first cohort in 2011. HIA is accredited by AdvancED and authorized to offer the IB Diploma. Authorization and accreditation are valid through 2020. The school is also PYP candidate school.

The school is a member of the Near East/South Asia Council of International schools (NESA). HIA provides a wide selection of educational programs and extra-curricular activities aiming to generate well rounded students and promoting social, academic and physical development. The academic standards used to develop curricular programs are American and internationally based, they include the Common Core State Standards (CCSS) and the International Baccalaureate (IB) Diploma Programme.

The school campus is located over a land lot of 55,000 square meters. The architectural company established a unique design of HIA's building with its theme of "Character and Architectural Features" was aiming to establish a "high standard learning school that graduates a well prepared physical and spiritual individuals".

The school is conceived and designed to offer "The Best of Two Worlds" the educational quality of international programming enriched by exceptional Arabic and instilling the students' cultural identity. It emphasizes the rich history and culture of Egypt. As a pioneer school, HIA supports its mission through a Character Education program offered from Preschool to G12. The program is grounded on the HIA core values of Respect, Tolerance, Trustworthiness, Responsibility, Perseverance, Cooperation and Gratitude. Hayah is also adopting the IB learner profile as a base to develop a balanced student.

Purpose

Hesham El Sewedy established the school as one of several strategies intended to help develop and improve education in Egypt. The school is mission based; it is conceived and designed to offer the "Best of Two Worlds"—the education quality of the West enriched by Middle Eastern values and cultures through exceptional Arabic language, religion and social studies and character education programs. The word "Hayah" means "life", and as a school we believe in integrating our lives, our work, and our values so that all are aligned.

Mission and Vision

Hayah's mission is to deliver to society distinguished adults who honor their cultural identity, maintain personal growth, and strive for academic excellence—qualities enabling them to live with purpose, fulfill their mission in life, and make a difference in a challenging global environment.

Our vision is to create a distinguished academic institution founded on the belief that every child is creative, unique, and capable of achieving outstanding results if provided with proper support and tools. Hayah offers a balanced program aimed at generating well-rounded students who can excel academically and morally through academic excellence, ethics and values, and personal growth.

Core Values

Hayah has adopted eight core values that govern policies, programs, decisions, and the academic experiences of adults and students. These values include:

Respect: showing regard for self, others, property and those in authority.

Responsibility: willing to be accountable for your own actions without blaming others.

Tolerance: willing to allow, understand, or accept something new; willing to respect others' view.

Perseverance: staying with a task; not giving up.

Cooperation: working with others to achieve a common goal; knowing when to compromise.

Gratitude: being appreciative and thankful for what one has.

Trustworthiness: being dependable and worthy of confidence.

Honesty: being truthful; willing to say openly what is known to be true.

IB Learner Profile

The IB learner profile represents 10 attributes valued by Hayah as an IB World School. We believe that these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.

INQUIRERS: We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

KNOWLEDGEABLE: We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

THINKERS: We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

COMMUNICATORS: We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

PRINCIPLED: We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

OPEN-MINDED: We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

CARING: We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

RISK-TAKERS: We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

BALANCED: We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognise our interdependence with other people and with the world in which we live.

REFLECTIVE: We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

Character Education

Hayah prides itself in its Character Education program. The CE program aims to guide students towards developing a healthy balanced lifestyle that enriches personal skills and values, their role in the community, their relationship with the creator as well as their capabilities and talents. The program is supported by a dedicated team of teachers in kindergarten, elementary, middle and high school, who interact and network with students in and out of class through one-on-one and group discussions, games, activities, trips and weekend events. In addition to building a strong relationship with the students, the Character Education team closely allies with teachers and parents to achieve individual and collective goals.

Enrollment

Students may enroll in Hayah as early as the age of three. From Kindergarten through Grade 12, Hayah has four classes (homerooms) at each grade level. Hayah's first senior class graduated in the spring of 2011.

Class size is capped at 21 in Kindergarten and 23 in grades 1-12. Our enrollment has nearly tripled in the last five years. The school's non-profit status helps maintain quality in terms of admissions.

School Calendar

The school operates on an American system of quarters and semesters. Teachers' contracts are issued for 190 days and administrators and administrative staff have 210 day contracts. Typically, the calendar is few days shorter than the contracts indicate.

The school day begins at 7:30 and ends at 2:45. Teachers are expected to carry the following weekly load:

- Early Childhood 28-35 periods per week (30 minutes each).
- Elementary Teacher / GLL 24-26 periods per week excluding substitution and duties (40-45 minutes each).
- MS/HS 26-28 periods per 6 days rotation excluding substitution and duties.
- Elementary Curriculum Specialist 21 periods per week excluding substitution and duties.
- Head of Department 18-21 periods per week excluding substitution and duties.
- Any teacher with a lighter teaching load will be assigned additional duties. If the class load is significantly lower, adjustments will be made in compensation and/or benefits.

Academic Program

Curriculum

Hayah is a distinguished academic institution that is founded on the belief that every child is creative, unique and capable of achieving outstanding results if provided with proper support and tools. Hayah offers a balanced education aimed at preparing well-rounded students that can excel academically and morally through academic excellence, ethics and values, and personal growth. The school offers a strong academic program, promotes universal values, emphasizes cultural identity through an innovative Arabic program, and teaches students important ethics and life skills from preschool to grade 12.

Hayah's curriculum is based on standards. Core academic subjects are balanced with instruction in physical education, the arts, character education, religion, and information technology. The school has adopted and implemented the NGSS standards in science and the Common Core State Standards in language arts and math. The McRel standards for social sciences have been critically reviewed and modified. ISTE standards are followed in the ICT department and the arts are guided by IB performance expectations. Language instruction is an important element at Hayah as we strive for student fluency in both English and Arabic. An additional language of French or German is introduced from grade 4. Academic student support is provided by a wide variety of support services.

The Early Childhood Program (Pre-School, Pre-Kindergarten, Kindergarten)

Hayah International Academy is a candidate school for the PYP (Primary Years Programme) for grades Pre-School through grade 5. The school is pursuing authorization as an IB World School. IB World Schools share a common philosophy -a commitment to high-quality, challenging, international education- that we believe is important for our students.

The Hayah early childhood educational program is a rich, skill-based program that paves the way for lifelong learning. It aims at producing happy, confident, creative and informed young learners who are well prepared for the years ahead. Activities are hands on and aim at making learning accessible and meaningful to students. Teaching in all early childhood classes is center-based to cater for different abilities and learning styles. It takes place in the well-resourced classes and indoor centers in addition to outdoor learning areas. The early childhood educational program is aligned to the Common Core State Standards for language arts and math and carefully incorporates a variety of educational programs to help meet targets.

The Elementary School Program (Grades 1 to 5)

Hayah elementary believes that it is our collective responsibility not only to prepare our students for the rigorous academic demands of the 21st century but also to create members of a compassionate society. We are currently transitioning to the IB Primary Years Programme (PYP) as we believe this aligns with our commitment of preparing our students for an ever changing global community. The PYP framework weaves together the interdisciplinary units of study, rigorous academic expectations and the importance of focusing on the development of the whole child. Our academic standards are established by the Common Core State Standards and the Next Generation Science Standards in English language arts, math, and science respectively. The specialist teachers work with the homeroom teachers to integrate our students' learning of Arabic, Qu'ran, religion, character education, information technology, French, German, and the visual and performing arts to create a balanced approach to learning. We are a community of teachers, staff, and parents connected by our belief that it is our joint responsibility to create kind, compassionate, and well educated students who are prepared to leave their mark in the world.

The Middle School Program (Grades 6 to 8)

The middle school program is based on the unique needs and characteristics of the young adolescent. Through a balanced curriculum, students are offered intellectual as well as creative opportunities to develop in an active learning environment. The teaching approach aims to create an active and engaging environment that incorporates hands on learning including practicing, reflecting, analyzing and articulating understanding. Learning is consolidated through PBL (Project Based Learning) and differentiated instruction which enables students to obtain a deeper knowledge of the content and skills they are studying.

The middle school provides a positive and collaborative climate where values are modeled and appreciated and each individual is recognized for their efforts. To encourage students to reach their potential, students partake in several leadership opportunities such as student council, prefects and house captains where they take ownership of representing the student body and affecting the middle school climate. In alignment with the school mission, middle school students belong to an advisory group that is guided by a teacher where they approach the core values in an interactive and hands on manner making them an integral part of middle school. Middle school students are given opportunity to reach their potential through participating in a wide variety of extra-curricular activities.

The High School Program (Grades 9 to 12)

Hayah's high school program consists of a challenging college preparatory program offering the IB Diploma and the American Diploma, both programs are recognized nationally and internationally. The high school program consists of a full and rigorous schedule of obligatory and elective academic courses that broaden the knowledge of the students. Students are encouraged to take courses that challenge them academically towards fulfilling their maximum potential and ability, and to meet the standards required to compete in a demanding world.

The IB Diploma (Grades 11-12)

Hayah's IB (International Baccalaureate) DP program has been accredited and recognized since 2009. The IB Diploma Programme is a challenging and rigorous college preparatory program. A distinguishing characteristic of the IB Diploma Programme is a concern with the whole educational experience of each student. The curriculum framework and its supporting structures and principles are designed to ensure that each student is exposed to a broad and balanced curriculum. Students are required to study six subjects that can be divided as three at higher level and three at standard level or four at higher level (maximum) and two at the standard level. Unlike other exclusive programs, most of Hayah grade 11 students choose to enter the IB program or study towards IB courses. Hayah maintains an average graduation rate and college enrolment of 99%.

Language of Instruction

All classes are taught in English except for classes required by the Ministry of Education and French. One hundred percent of our teachers are fluent in their language of instruction (English, French or Arabic). Staff meetings, district and department communications are translated for these staff members. Arabic language staff meetings and staff development are also conducted.

Extra-Curricular Program

The Hayah After School Activities (ASA) program offers a comprehensive selection of activities from which students can choose. The ASA program is offered to all students from K to 12 Sunday through Wednesday. Students have the opportunity to sign up two times per year and participate in a number of activities during the week. This allows our students to gain experiences, skills and new interests in

various areas. Hayah believes that if students are involved in activities, they will improve their academic achievement, as well as build positive relationships with their peers and members of faculty.

Sports: Sport activities include our Hayah Shark teams (soccer, basketball, volleyball, track and field) for grade 4 to 12, as well as an array of fun sporting activities.

Performing Arts: Grade 2 to 12 students have the opportunity to be involved in school productions during the year. The first semester there is a middle/high school and an elementary school production. The second semester there is a smaller scale middle school production.

Creative Arts: Allowing students to explore their creative sides, we offer the students Hayah Creative Corner where they can create in their own space or take various workshops to learn new skills or find new interests, like photography, animation, film making, and jewelry making.

Community Service: Hayah Helping Hands (HHH) provides guidance for students to be actively involved in a number of service projects in and around the Hayah community. These include Hayah Agmal, charity events (Walk for a Cause, Tri for a Cause), and student/teacher led initiatives.

Academic Support/Enrichment: Hayah provides our students with tutoring sessions so they are supported and given the opportunities to improve. In addition, there are a number of enrichment programs for students to get involved in, like Robotics, MUN, AWQ and Yearbook.

Location and Facilities

The school resides on a 55,000 square meter property (15 acres) in a rapidly developing community (Qatameya) half an hour east of Cairo. Construction began in 2003 and was completed in 2009. Facilities include an Administration Building, Early Childhood Building, Elementary Building, Middle School/High School Building and Hayah Sports Academy Building. There are two fully equipped libraries on campus as well as two mosques. There is Fino Bakery coffee shop, a student services building on the elementary field, and Richoux cafeteria in the Middle School/High School building. The Hayah Sports Academy (HSA) building includes a gymnasium that seats 400 people, and has facilities for gymnastics, table tennis, volleyball, handball and basketball. In addition the campus has an enclosed semi Olympic pool, an Olympic pool, a soccer field and an athletic track. Facilities occupy 30% of the footprint of the campus, and long range plans include building a theatre on campus. The school has access to a theatre which seats about 225 people. The theatre is located about ten minutes from the current campus.

School Governance

Hayah International Academy is governed by a three-member management team appointed by the owner. They are the Board Members and the founders of the school. Their positions are listed below:

Howaida El Sewedy	Chairperson / Owner
Abeya Fathy	Head of School and Co-Founder
Mohamed Magdy	General Manager and Co-Founder

The latter two members of the board are on campus daily implementing the vision of the school. The management team meets biweekly except during January and February, the high season for job fairs and recruitment.

The Board deals with issues at the strategic level and authorizes the school administrators to handle operational details of the school.

School Status

The school was founded in 2003 as a non-profit private school with single proprietorship. The parent company, Energya Industries, is one of the companies of the Hesham El Sewedy Group. Energya is an electro mechanical business group with diversified operations in cable and steel manufacturing, electrical components distribution, and turnkey projects in the electro mechanical and telecommunications field.

The school is a non-profit organization whose revenues are generated by student fees and tuition. Seventy-seven percent of the school expenses are personnel expenses such as staff salaries, security personnel, cleaners, and matrons. The school operating expenses are paid by the remainder of the tuition and fees and an annual grant from the owner. The school land and facilities were a donation from the owner, Hesham El Sewedy.

Accreditation

Hayah International Academy is an international school that adheres to international standards of education. Hayah submits reports and hosts an on-site quality assurance review (audit) every five years as part of its obligations for accreditation. Accreditation is a voluntary commitment from schools to achieve high standards, engage in a continuous process of school improvement, and to participate in quality assurance reviews. Accredited schools earn the trust of parents and the public because of their quality and because of their consistent professional manner.

Hayah International School (65343) is accredited by the AdvancED-North Central Association (www.advanc-ed.org). Hayah is also authorized to operate as an international school by the Ministry of Education of Egypt, license number (412). Hayah International School (4453) has been an IB World School since June 2009. It is authorized to offer the Diploma programme of the International Baccalaureate and to present candidates to examination. (www.ibo.org). Hayah is a PYP candidate school.

Documents and Policies Available in English

The Student Handbook and the Faculty Handbook are printed in English, as are all communications such as staff newsletters, parent newsletters, and parent communications. Contracts, student records and report cards are printed in English. All curriculum guides are printed in English except for Arabic, French and German materials.

Arrival in Egypt and Settling in

Hayah arranges pick up from the airport. When new hires arrive in Cairo, they will be met by expeditors from Travel Choice who will help them with immigration and customs. Once the expeditor completes their entrance procedures, a driver will be waiting to escort them to their new home in Maadi.

Hayah will provide new hires with a cell phone and a SIM card. New staff has the option of buying the cell phone or returning it to Housing Department. Please note that mobiles brought from homelands must be GSM compatible. Cell phones may be purchased locally.

Internet connections are available in Egypt, through ADSL (broadband) and can be installed at residences in cooperation with the school administration. Services will be provided faster if you use the same internet provider that the past renter used.

Advice on key places to visit for purchases for everyday living, including groceries and additional appliances that may be needed will be offered by Hayah when needed.

Work Permit Procedure

Primary entry to Egypt will be with a tourist visa. Touristic visas are purchased upon arrival in the airport for US\$ 25 which is paid by the school. Hayah will then assist in renewing and extending the visa until the official work permit is finalized. The school will pay all costs associated with processing work permits in Egypt, which is approximately US\$ 500 per employee. Because all work permits must be processed in one group, it is imperative that all staff have documents at Hayah within a month from signing the offering letter. Hayah will have to proceed without employees who are late with document finalizing and sending. This will delay procedures for his/her permit and will impact the school's ability to return passports on time. This may also impact individual teacher's ability to travel on their free time.

Please refer to Foreign-Hire checklist provided by Human Resources Department.

Timelines for Processing Work Permits

Step 1. Passports will be stamped with a six-month statement of "Work is permitted", sixty days after the school sends the required documents (copy of passport, photos, credentials, university degree, etc.) to the government authorities.

Step 2. 45-60 days after receiving the stamped visa on passports, a work permit is granted in the form of a white card which is affixed to passports. The permit usually expires in August and is renewed the following year.

Step 3. For staff members who obtain a six month visa, the school collects all the passports and copies of work permit cards one week before the expiration date and has them extended. Hayah has no control over the length of time of the visas issued.

About Egypt

Egypt is located in the northern area of the African continent, bordering the Mediterranean Sea and the Red Sea. Egypt is 1000,000 square Km in area, approximately 1000 Km long and 1000 Km wide. The climate is a pleasant one with hot, humid summers and moderate winters. Egypt has a population of around 93 million with an approximate annual growth rate of 10.07% with most people living along the Nile River. Roughly 85% of the population is Muslim (Sunni) and 15% is Christian (Coptic). Egypt has been occupied by several other countries and is more westernized than other parts of the Arab world. Egypt is famous for its antiquities and beautiful shores and resorts on both the Red Sea and the Mediterranean.

Daily Life in Egypt

Money

The currency is the Egyptian pound (EGP). The current exchange rate is approximately 18 EGP to one US Dollar (according to the published central bank of Egypt exchange rate). Money can be legally exchanged at banks, change houses and hotels.

Utilities and Services

Teachers are responsible for paying any fees associated with the living expenses in their apartment building. That typically includes paying the phone, internet, water, gas, electrical and bowab fees.

- Electricity supply in Egypt is 220 volts. Electric appliances need to be turned off when electricity fluctuates or goes off. Small appliances must be unplugged when you leave your apartment. Computers should be unplugged when not in use.
- Voltage regulators are available for purchase, so you can use electrical appliances that run on different voltages.
- Tap water is always available for daily use, but it is not potable. Bottled water for drinking is easily available at all groceries and supermarkets. Bottled water is typically delivered to your apartment in large plastic containers and a siphon is used to extract the water.
- Groceries can be obtained from any small grocery store, and there are many. However for supermarkets, Alfa Market on Maadi Corniche and City Center (10 minutes from Maadi) are great options. Also, in New Cairo there is Cairo Festival City Mall with Carrefour hyper market.
- Inexpensive domestic help can easily be hired, including cleaners, drivers, and maintenance workers. Please refer to the Hayah Maintenance Department for dependable referrals for maintenance in your apartment.
- Fast food outlet phone numbers are available through the Cairo Dining Guide distributed to new staff. There are numerous restaurants within walking distance of the apartments, and almost all have delivery services.
- Emergency phone numbers:

Police/Fire Station	122
Ambulance	123
Cairo Telephone Operator	140
Vodafone Directory Service	2121 (Cellular)
Orange Directory Service	8000 (Cellular)

Receiving packages

All personal mail should be sent to:

Your Name

(Human Resources Dept., Hayah International Academy, South of Police Academy, 5th District, New Cairo, Cairo, Egypt, Postal Code: 11835).

It is not advisable to have mail sent to your flat address. Mail delivery can be unreliable.

Immunizations

The Expat Orientation booklet gives information about immunizations needed before your departure to Egypt. Check with your doctor or a clinic that specializes in overseas immunizations. Some shots take more than one application, so protocol should be started 2-3 months before scheduling to leave for long-term stays. Check out immunization recommendations at www.vacsera.com. It is recommended that tetanus shots are up-to-date.

Security Guidelines

Egypt has generally been a safe country, aside from some targeted purse snatching. However, things have changed due to the current circumstances arising from the Egyptian revolution. Accordingly more precautions should be considered and attention paid to the general safety measures in Egypt.

Personal Safety Tips

- Familiarize yourself with your location. This concerns the place where you reside and work.
- Avoid deserted neighborhoods.
- Memorize key phone numbers.
- Inform school administration of any travel plans and destinations.
- Dress to conform to the culture to avoid unfavorable comments or impressions. Females are advised to avoid sleeveless shirts/tops, skirts/trousers above the knee, see-through clothing, low cut tops, and/or clothing that reveal the belly area. Resorts and touristic areas allow such clothing, however in the city it is not accepted by many families and local citizens.

Driving in Egypt

An international driving license is needed to drive in Egypt, in addition to nerves of steel! Traffic in Egypt has been described as extremely close and chaotic. Both drivers and pedestrians have to be alert at all times due to heavy and unpredictable traffic. Most traffic and street signs are in Arabic, so it is a good idea to carry a map of the neighborhood for the first few weeks. People traveling on the highways should take a road map. Maps will be provided to new staff by the school, and the school library has a good booklet with detailed maps.

Transportation

Vehicle:

Driving is not recommended in Egypt, and it is strongly encouraged to use seat belts when in private vehicles. In the case of serious incident/accident, immediately contact a school representative or dial the hotline number on the back of your medical insurance card in case of injury.

Taxi:

Taxi services around Maadi or from Maadi to other parts of Cairo are easily obtained and very inexpensive—often only US\$ 2 for a 5-10 minute ride. Taxi services are available all over Cairo. The two reliable companies are Uber and London Cab Egypt (Phone 19670). If the school bus is missed, a taxi would be the best transportation to get to Hayah. A reasonable fee from Maadi to school would be about 70-100 EGP. Negotiations are expected with the regular taxi drivers in white colored cars. The black and white cabs are being phased out by the government and are being replaced with white cabs that run meters. When using a black and white cab, convey the message that you are aware of the prices. Several expatriates already have the phone numbers of a few taxi drivers you can contact for transportation. These drivers may be more familiar with the English language and common tourist sites.

Travel within/ from Egypt

Travel within Egypt is very easy and enjoyable. Boasting the richest marine life and some of the best beaches in the world, Egypt's Red Sea is only 45 minutes from Cairo by plane, or about 5-6 hours of scenic driving. Many Egyptians and foreigners go there to enjoy scuba diving next to coral reefs. In addition, Upper Egypt is home to many Pharaonic must-see sites and temples. The best time to visit Upper Egypt is in the winter on a Nile cruise. Alexandria and the North Coast are also a few hours drive

away and have the world-renowned Bibliotheca Alexandrina—which replaced one of the Seven Wonders of the World—as well as fabulous crystal-clear turquoise water.

Egypt is strategically located in the center of the Arab world and a short distance from Europe and Asia, making travel both easy and inexpensive. Places such as Greece, Cyprus, Italy, Spain, Tunisia, Morocco, Dubai, Jordan and Lebanon are easy to visit, even on short holidays.

Embassies (all located in Cairo)

United States Embassy
5 Tawfik Diab Street, Garden City
Tel: 022-797-3300

Australian Embassy
World Trade Center, 11th floor,
1191 Corniche El Nil

UK Embassy
7 Ahmed Ragheb Street, Garden City
Tel: 022-791-6000

Canadian Embassy
Nile City Towers, 2005 (A) Corniche El Nile
South Tower, 18th floor, Cairo, Egypt 11221

New Zealand Embassy
8th Floor, North Tower, Nile City Building
Corniche El Nil, Ramlet Beaulac
Tel: 022-461-6000