



Job Description

Post title	Head of History
Academy	Crayford Academy
Grade	MPS/UPS OLW + TLR 2
Responsible for	History Department
Responsible to	Assistant Principal

Summary of the overall purpose of the job

The core purpose of this post is to ensure the quality of learning experiences for pupils in History are of the highest standard in order for pupils to progress at rates which are above expectations for them. The successful applicant will demonstrate their commitment to raising standards, the ability to track progress data, implement targeted intervention and hold staff members to account against the Federation Quality Standards.

The Head of History will also ensure the secondary phase History curriculum is consistent and provides levels of challenge that enable pupils to demonstrate a thirst for knowledge. As a middle leader, there is also an expectation that you will actively promote the aims, values and ethos of the Academy. This will include working closely with the Assistant Principal leading the academy's Quality of Writing project.

Key responsibilities and objectives of the job

- Lead and develop all aspects of the History curriculum
- Secure the quality of teaching in the department across all key stages
- Ensure assessment is consistent and accurate, enabling you to forecast pupil performance with precision
- Provide high quality leadership of your department, through line management and performance management, enabling your team to fulfil their responsibilities and deliver high quality outcomes for pupils
- Be determined in your approach to adding value and be able to demonstrate that children here perform better than if they went to other schools nationally through a positive contribution to the school's Progress 8 measure
- Support leaders within the Academy by adhering to the professional standards expected of a middle leader
- Generate an enthusiasm around the subject that results in History having a high profile within the school and a high profile in our enrichment programme

General responsibilities and objectives

- To work within and contribute to established academy and department frameworks for
 - Lesson planning, delivery and evaluation
 - Student behaviour and care
 - Student assessment
 - Line Management of staff
- To actively contribute to the teaching of history across all age and ability ranges
- To remain informed of current developments in the subject area
- To participate in Professional Learning and to initiate change where appropriate.
- To lead the devising of innovative and challenging schemes of work
- To consistently plan and deliver outstanding lessons, ensuring that a variety of teaching resources are utilised
- To ensure that students' work is marked regularly and conscientiously, in accordance with the academy marking policy
- To set and mark internal and external examinations and assessments as required
- To provide appropriate and effective intervention as required
- To work within the academy framework with regard to Health and Safety
- To promote equal opportunities in the academy
- To actively promote the aims and ethos of the Federation / Academy
- To undertake any additional duties as may reasonably be required by the CEO or Principal

Please note

This job description reflects the core activities of the role and as the Federation and the post-holder develop there will inevitably be changes in the emphasis of duties. It is expected that the post-holder recognise this and adopt a flexible approach to work and be willing to participate in training.

If changes to the job become significant, the job description should be reviewed formally by the post-holder and line manager.

Person specification

Criteria	E S S E N T I A L	D E S I R A B L E	HOW IDENTIFIED AND ASSESSED
			AP Application AS Assessment I Interview P Presentation R References
Education/qualification and training			
• Degree	x		
• Teaching qualification	x		
• A higher qualification in education and/or management		x	
Knowledge/skills			
• Ability to produce and implement appropriate improvement plans and policies	x		
• Experience of monitoring and evaluation practices	x		
• Commitment to the benefits of collaborative working within a Federation	x		
• Ability to delegate responsibility with accountability	x		
Experience			
• Proven track record of raising educational standards	x		
• Curriculum and/or pastoral experience	x		
• Ability to inspire, demonstrate and support the highest of expectations for all	x		
• Participation in school events	x		
• Ability to motivate and inspire others: both colleagues and students	x		
• Recent experience preferably gained in a second in charge role		x	
Personal characteristics/other requirements			
• Passionate about subject area	x		
• An effective communicator	x		
• Leads by example with high professional standards	x		
• Resilient, energetic and enthusiastic	x		