



## PERSON SPECIFICATION – ICT MANAGER

Responsible to the Director of Finance and Operations

The successful applicant will demonstrate the following experience, skills and characteristics:	How criteria will be measured:			
	Essential / Desirable	Application	Interview	Assessment
<b>Experience:</b>				
• Excellent understanding of ICT initiatives in schools.	D	✓	✓	
• Aware of the roles of LEA, LA, DfES and National strategies in relation to ICT.	E	✓	✓	
• Aware of the different levels of National Curriculum ICT.	D	✓	✓	
• Sound understanding of network traffic in relation to infrastructure.	D	✓	✓	
• Understand the school's technical requirements for IT support in the curriculum and management of the school.	D	✓	✓	
• Knowledge of how E-Learning can support the implementation of the national curriculum.	D	✓		
<b>Qualifications and Training:</b>				
• Degree in computing or equivalent level of knowledge	E	✓	✓	
• Qualified Teacher Status.	E	✓	✓	
<b>Knowledge and Skills:</b>				
• Planning, managing, installing, configuring upgrading and maintaining hardware and software troubleshooting in a network environment.	E	✓	✓	
• Full Budget planning cycle within a school environment.	D	✓	✓	
<b>Personal Characteristics:</b>				
• Understanding of the principles of effective teaching and learning and an ability to promote a culture of learning throughout the school.	E	✓	✓	
• Understanding of good curriculum provision	E	✓	✓	
• Understanding of the role of assessment in children's learning.	E	✓	✓	
• Experience of promoting the personal, social, moral, cultural and spiritual development of pupils.	D	✓	✓	
• Understanding of the barriers to learning and the ability to implement appropriate strategies for reducing equalities and promoting social inclusion.	E	✓	✓	
• Contribute to school self-evaluation and create relevant action plans	E	✓	✓	

*Our Lady's Abingdon is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*