



PERSON SPECIFICATION

HEAD OF EYFS

Job title: Class Teacher and Head of EYFS Phase

Responsible to: Senior Leadership Team

Pay scale: MPS

Person Specification – Class Teacher & Phase Leader

All post-holders are expected to demonstrate a commitment to equal opportunities and a proven ability to work effectively in culturally and linguistically diverse classrooms. This person specification is related to the requirements of the post as determined by the job description. Short-listing is carried out on the basis of how well you meet the requirements of the person specification and you should refer to these.

Category	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> Graduate with Qualified Teacher Status e.g. EYFS BA Early Childhood Studies EYPS (Early Years Professional Status) 	
Experience	<ul style="list-style-type: none"> Experience of working/leading in Nursery 	<ul style="list-style-type: none"> Experience of working in two of the following three settings: Early Years, KS1, KS2
Qualities, skills, knowledge and abilities	<ul style="list-style-type: none"> Excellent teaching ability which fosters independent learning Successful experience of working with EYFS Curriculum Ability to strategically plan ahead Excellent knowledge of teaching EYFS learning goals A passion for education in all areas of learning A willing and flexible colleague in the school A clear understanding of assessment in EYFS 	<ul style="list-style-type: none"> Ability to work, plan and communicate closely with TAs An understanding of different learning styles and the ability to differentiate learning sessions Strong ICT skills with the ability to work with Clever touch screens Ability to maintain high standards in displaying children's work

	<ul style="list-style-type: none"> • A clear communicator orally and in writing • Cheerful with a good sense of humour • Able to respect privacy and confidentiality • To be in sympathy with our Catholic ethos • To work closely with the SLT and own EYFS team • Evidence of continuing and recent professional development relevant to the post • Experience of outstanding core /Phase leadership • Proven record of raising standards for all pupils • Experience of promoting positive behaviour conducive to learning, focused on raising standards • Experience of promoting highly effective communications within and between teams, parents and other stakeholders in the school community • Insight and understanding of the importance of an engaging, relevant and creative curriculum that inspires and motivates learners to make progress • The knowledge and understanding of current theory and best practice in learning and teaching, particularly as this relates to high attainment and progress • Good understanding of the importance of culture and ethos and how this impacts on morale, high expectation and high standards • Clear understanding of data analysis and the important impact this can have on achievement and attainment. 	<ul style="list-style-type: none"> • Ability to plan with the EYFS team • Ability and willingness to promote the school's aims and the positive culture and ethos • Ability to implement and lead whole school initiatives and manage change by collaborating with and motivating colleagues • Ability to effectively support colleagues in raising standards of teaching and learning • Ability to develop good personal relationships within a team; making an effective contribution to high morale • Boundless enthusiasm, determination and drive to inspire others to achieve high standards • Self-motivated and resilient to the pressures of leadership • A solution-focussed mindset and determined "no-excuses" approach to raising standards • A personable nature to build effective relationships with parents and all members of the school community • A lively, creative and good-humoured approach to all aspects of teaching, management and leadership
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Saint Christina's School is committed to the protection and safety of its pupils.

As a member of the School staff the post holder will be required to:

- Be aware of and comply with policies and procedures relating to safeguarding, child protection, health and safety, whistle-blowing, security, confidentiality and data protection. Reporting all concerns to the appropriate person
- Give a high profile to equality of opportunity in all areas of activity, including compliance with the Equality Policy
- Ensure compliance with the Disability Statement, including the need to notify Personnel of any changes in circumstances
- Participate in the agreed scheme for staff development, training and appraisal and be committed to continuous professional development
- Carry out all duties with due regard to Health and Safety Regulations. Under the Health and Safety at Work Act 1974 all staff have a duty to assure reasonable care for the Health and Safety of themselves and others affected by their acts or omissions at work and co-operate in meeting statutory requirements
- The post-holder is required to respect the confidentiality of matters relating to pupils and other members of staff
- The post holder must be aware of and comply with the requirements of the Data Protection Act (DPA), details of which will be made available
- The post holder must be aware of and comply with the school's code of conduct including the school's dress code
- Be committed to the future recruitment into the profession by mentoring trainee teachers.
- Flexibility to be able to add to the wider school day – e.g. organise and oversee interventions to support pupils to diminish any differences and to achieve age related expectations and greater depth.
- To attend local network meetings
- To organise and lead on parent curriculum meetings/workshops
- To promote and ensure that established and newly written school policy is upheld.