



*We ensure that all job descriptions outline our commitment to equal opportunities and welcome applications for all posts from appropriately qualified people regardless of sex, race, religion, disability or age.*

*The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. References will be requested prior to interview. Any formal offer of appointment will be made subject to completion of an Enhanced DBS and other safer recruitment checks.*

This is an exciting opportunity for an outstanding and inspirational Head of Pre-Prep who will have overall responsibility for the welfare, achievement and personal development of children in Reception, Year 1 and Year 2. Blackheath Prep is an outstandingly successful school set in a wonderful location on the edge of the heath. Our friendly and talented staff are at the heart of our success.

- **Job Title** Reception Form Teacher
- **Job Description** Reception Form Teacher
- **Closing Date** 12 noon Thursday 1<sup>st</sup> March 2018
- **Interviews held** Tuesday 6<sup>th</sup> March 2018
- **Start Date** September 2018
- **Salary** Pay scales on request
  
- **School**  
We are a co-educational family school for 3-11 year olds. The majority of pupils join the school in the Nursery and remain with us until they transfer to senior schools at the end of Year 6. There are currently 390 pupils on the school roll.
  
- **Staff**  
There are currently 98 staff. The senior management team currently consists of Head; Deputy Head; Director of Studies; Head of Pre-Prep; Head of Nursery; Director of ICT in Education; Bursar
  
- **Site**  
The school is located in an attractive residential area close to Blackheath Village. The 5 acre site overlooks the open grassland of Blackheath and includes spacious playing fields and tennis courts.

*Please use the application form to apply. Letters and CVs only will **not** be accepted. Please return your completed application to:*

*Mrs AM Turner, Executive Assistant  
4 St. Germans Place, Blackheath, SE3 0NJ  
Tel: 020 8858 0692  
[recruitment@blackheathprepschool.com](mailto:recruitment@blackheathprepschool.com)  
[www.blackheathprepschool.com](http://www.blackheathprepschool.com)*