



COVER SUPERVISOR PERSON SPECIFICATION

Specification	Essential	Desirable
Education and training	<ul style="list-style-type: none"> • Level 2 in English and Mathematics and 5 A-C's at GCSE • Willing to undertake relevant training, to learn new skills and update existing knowledge, skills and understanding 	<ul style="list-style-type: none"> • Degree and / or professional qualification • Further professional training • Trained in Safeguarding
Experience	<ul style="list-style-type: none"> • Evidence of being an effective member of a team • Experience of promoting high expectations and aspirations. • Positive working relationships with all stakeholders. • Administrative /organisational experience 	<ul style="list-style-type: none"> • Recent successful experience of working with young people across the age and ability range in a secondary school setting • Working within a education services environment
Relevant skills and Aptitudes	<ul style="list-style-type: none"> • Ability to form excellent working relationship with staff and students. • Ability to promote calm and conducive learning environment • Ability to work calmly and deliver in challenging circumstances. • Excellent record of attendance. • Ability to recognize and respect confidentiality • Ability to multi-task and work under pressure • The ability to 'think on your feet'. • Resilience • Organizational skills • Motivation to work within a busy and exciting team. • Self-reliance 	