****

|  |  |  |  |
| --- | --- | --- | --- |
| **Job title** | **Grade** | **Directorate** | **Location** |
| Teacher - Maths | Main scale | Children’s Services | Buile Hill Visual Arts College |

Note to manager

In completing this form you are setting the expected standard for the person you need for this job on this occasion. Once completed, it will help to create your shortlist of candidates and to devise the questions you ask at interview. Please describe the criterion in ways that are both accurate and capable of being tested. Above all, the requirements must be job related and non-discriminatory. The job description, person specification and advertisement must be consistent. Each of the criteria must be identified under the **Essential** or **Desirable** headings. Whilst all criterions are important, those marked **Essential** must be met before an interview can be offered. (See Section 6 of the Recruitment and Selection Code of Practice for more information on producing a person specification)

#### Note to applicants

Whilst all criterions below are important, those under the **Essential** heading are the key requirements. You should pay particular attention to these areas and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

**(\*See grid overleaf)**

| **Essential criteria** | **Necessary requirements – skills, knowledge, experience etc.** | **\* M.O.A.** |
| --- | --- | --- |
|  | Graduate | A |
|  | Qualified teacher status | A |
|  | Outstanding Teaching Skills | I/R |
|  | Support for an inclusive education system, so that all pupils achieve their full potential | A/I/R |
|  | Good working relationships with colleagues and pupils | A/I/R |
|  | Ability to work as a member of a team and individually | A/I/R |
|  | Desire to continue own professional development and to support that of other colleagues | A/I/R |
|  | Excellent/outstanding attendance and punctuality record | R |
| 9. | Participation in extracurricular activities on a weekly basis | A/I/R |
| 10. | To support the faculty in developing courses, resources & schemes of work. | A/I/R |

|  |  |  |
| --- | --- | --- |
| Desirable criteria | **Necessary requirements – skills, knowledge, experience etc.** | **\* M.O.A.** |
|  | Knowledge of Maths National Curriculum | A/I/R |
|  | Knowledge of Maths GCSE courses | A/I/R |
|  | Ability to use ICT in the teaching of Maths | A/I/R |
|  | Willingness to organise extra – curricular activities | A/R |
| 5. | Understanding of how phonics can enhance learning. | A/I/R |
| 6. | Familiarity with a range of Teaching & Learning strategies including all recent relevant Government initiatives. | A/I/R |
| 7 | Experience of dealing with challenging pupils | A/I/R |

|  |  |  |  |
| --- | --- | --- | --- |
| **Completed by** | **Date** | **Approved by** | **Date** |
| **Julie Sutcliffe** | **February 2016** | **James Inman** |  |

**Method of assessment (\*M.O.A.):**

**A =** Application form**, C =** Certificate**, E =** Exercise**, I** **=** Interview**, P =** Presentation**, T =** Test**, AC =** Assessment centre,  **R=**Reference