



PASSMORES ACADEMY

Subject Teacher Job Description

Title: Classroom Teacher

Line Manager: Head of Department

Performance Management Reviewer: Senior Leadership Team

Key responsibilities:

The postholder will meet the requirements as specified in the Conditions of Service for Teachers and is responsible for being aware of such requirements.

The teacher is to carry out the responsibilities as defined within the Conditions of Service for School Teachers. In addition the teacher is responsible for the following actions:

Job Purpose: To improve the community we serve one student at a time. Teachers are capable of changing lives and we are committed to doing just that. A teacher must ensure the highest possible outcomes whilst making sure that no one is left behind.

1. To assess, record and report on the development, progress and attainment of students assigned within the guidelines of the Staff Handbook and the assessment policy of the school
2. To ensure that students with special educational needs and Able, Gifted and Talented students are taught so that they receive full support and an appropriately modified curriculum experience
3. To use performance data to evaluate student achievement outcomes and to identify areas for improvement
4. To promote and facilitate the general progress and wellbeing of individual students in assigned teaching groups, providing educational guidance on matters relating to their subjects

5. To support the implementation of the school's Learning and Teaching policy together with all other school policies
6. To liaise effectively with parents/carers as to their child's progress and achievements
7. To secure a standard of behaviour which enables students to learn

In addition to the above areas, the postholder is responsible for the following actions:

Liaising with: Line Manager, other relevant support staff, Subject Staff, Pastoral staff, LA staff, parents/carers and outside agencies as and when required.

Health and Safety

1. To assist with the carrying out of risk assessments
2. To ensure that Health and Safety policies and procedures are followed

Pastoral System

1. To liaise as appropriate with Pastoral Staff on Pastoral Related issues

Other specific duties

1. To play an active part in the life of the school community

The job description is current at the date shown, but in consultation with you, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and the job title

V Goddard
Principal
January 2018

Person Specification

Person Specification: Teacher	Essential	Desirable	Evidence source
Qualified Teacher Status (or pending PGCE/QTS outcome)	✓		Application
Evidence of knowledge and capabilities relating to the teaching of the subject.	✓		Application
Clarity of purpose and a student-centred vision	✓		Application Reference Interview
Good personal and interpersonal skills	✓		Reference Interview
Good oral and written communication	✓		Application Interview
Good time-management and personal organisation	✓		Reference
Must support the school's aims and values, setting a good example of attendance, punctuality and appearance	✓		Reference Interview
An effective teacher who has a good rapport with students of all abilities	✓		Reference Teaching task
The drive, passion and ability to become a truly great teacher	✓		Application Reference Interview Teaching
Passionate about the learning and achievement of every student	✓		Reference Interview
Confident about using data to improve levels of achievement	✓		Application Reference Interview
Good personal word-processing and other ICT skills		✓	Application Reference