



Sudbourne Primary School

Acting Headteacher: Sophia Henderson
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"AN OUTSTANDING SCHOOL" – OFSTED; October 2008

Sudbourne Primary School is currently recruiting for skilled and dedicated:

Premises Manager

Start Date: November 2017
Salary: £24,135 to £31,140 (incl. LWA) - negotiable depending on experience
Hours: Full Time (35 hours per week), 52 weeks per year with a generous annual leave allowance
Contract: Permanent
Location: Sudbourne Primary School, Brixton SW2 5AP

We are looking for a committed, skilled and highly motivated Premises Manager who would like to help us make Sudbourne a school site to be proud of. The successful candidate will have significant buildings maintenance experience, ideally in a school setting, and will be able to deliver effective management of a large school site and its grounds, striving to make it the best possible learning environment for our pupils. As well as practical maintenance skills in areas such as basic plumbing, carpentry and electrical, the successful candidate will have a wider understanding of heating and water systems, alarm systems and health and safety requirements in a large building. He/she will be able to manage a range of school contractors, health and safety representatives and a busy lettings programme.

In return we can offer the chance to shape our school buildings for the future, and the chance to work in a friendly, supportive environment with plenty of opportunity for continued professional development.

To apply, please download an application pack from our website:

<http://www.sudbourne.com/Info/Staff-Vacancies> and send completed applications to admin@sudbourne.com. CV's will not be accepted.

Candidates are strongly encouraged to visit the school – please call to arrange a visit on 020 7274 7631. Please download the relevant documents in relation to this post from the school website. For further enquiries, please call 0207 274 7631 or email admin@sudbourne.com

Closing Date	18 th October 2017 @ 12 noon
Shortlisting Date	18 th October 2017 NB: shortlisted candidates will be contacted by 5pm
Interview Date	19 th October 2017 NB: The interview process will include a short task in addition to formal interview.

We are committed to safeguarding and promoting the welfare of our children and expect all staff and volunteers to share this commitment. **This post is therefore subject to an Enhanced Disclosure from the Disclosure and Barring Service.**

