

## Interested in working for us?

### Why choose us?

SHARE Multi Academy Trust is the charitable company that currently runs Shelley College, Heaton Avenue Primary School, Millbridge Junior, Infant & Nursery School and Cowlersley Primary School. We are an emerging academy chain of secondary and primary schools that share our values and want the very best for our students and staff.

We believe in helping staff and students achieve their personal best and are keen to recruit the very best talent to our Trust. As well as being part of the Trust, some of our schools are National Support Schools and National Teaching Schools and as such, we can offer our staff a wealth of career development opportunities and the support you need to enjoy your role.

More than 300 people work hard across the Trust to ensure we provide the very best education and service across all our schools, from invigilators joining us for a few hours a year, through flexible part-time work to many full-time teaching and support roles.

If you share our passion for challenging, improving and making our schools the best they can be, we'd love to hear from you.

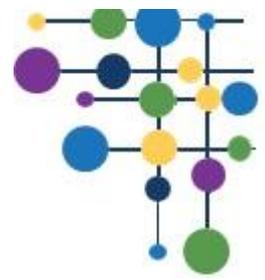
### Valuing People, Supporting Personal Best

Whatever your role or whatever your career plans, we can help you achieve them.

Our belief in "Valuing People, Supporting Personal Best" means we are committed to investing in our staff, to help them be happy at work, to provide the support they need to achieve the highest standards they are capable of and to offer the training or guidance they need to undertake their jobs effectively. For example, everybody is encouraged to use a personal development plan, to set their own objectives and to take responsibility for their own improvement priorities. We define effective leadership as "helping others to achieve their best" and that is what your line manager will try to do for you.

Our students, of course, are at the heart of what we do and it is essential, whatever position you are applying for, that you relate well to children and young people.





## **We've got great benefits**

- Competitive Salaries
- Pension Schemes
- Flexible Working Policies
- Enhanced maternity, paternity and adoption leave
- Share Academy Savers, offering discounts and cashback at many major retailers
- Childcare Vouchers
- Computing Scheme
- Cycle to Work Scheme
- Employee Wellbeing Scheme.

## **Applying to work for us – hints and tips**

Thank you for your interest in working for SHARE Multi Academy Trust. Please read these notes carefully before you complete the application form for your best chance of success.

### **Are you the right person for the job?**

It is important to read the information provided carefully. We want you to be happy in the role you are applying for and committed to performing the job to the best of your ability.

We won't assume you have any skills or experience, so do make sure you tell us fully on the application form. We base our decision on whether to interview on your application form, so don't save key information to tell us at interview.

### **Can you start an application and return to it later?**

Yes you can start your application and return to it later by logging into your Tes account.

### **Have you completed the application form to your fullest ability?**

- Have you accounted for gaps in your employment history, including time away for a career break or travel?





- Have you demonstrated clearly why you want the role and how you meet the requirements?
- Have you completed each section as fully as possible?
- Have you provided an email address that you use and check regularly?
- Have you included two referees, one your current or most recent employer? Both of these need to have email addresses.
- Have you ticked the declaration at the end of the application form?
- Don't miss the closing date.

### **When will you hear from us?**

We will contact everyone who has submitted a correctly completed form to let you know whether you have been successful or not.

Due to the number of applicants we receive we are unable to comment and give feedback on individual applications that are not shortlisted.

### **We'll communicate by email**

If you're shortlisted we'll invite you to interview by email. If you are invited to interview please confirm your attendance as soon as possible. The invitation will detail the process of interview you will undertake, which may include various activities.

### **How to apply**

All vacancies across the Trust are advertised via our careers pages and online application forms available on the Tes website.

SHARE Multi Academy Trust is committed to safeguarding and promoting the welfare of students and expects all staff and volunteers to share this commitment. Successful applicants will be required to undertake an Enhanced Disclosure via the DBS and a 'prohibition from teaching' check (where applicable).

**And finally, good luck in your application!**

**We look forward to hearing from you.**

