



Little Ilford School - Job Pack  
Mainscale Teacher – English



# Little Ilford School

Learning Together, Achieving Together, Succeeding Together.

**Headteacher: Ian Wilson**

Rectory Road, London, E12 6JB

Tel: 0208 478 8024

Dear Applicant,

Thank you for expressing an interest in the post of Mainscale English Teacher.

We are achieving exceptional results to match our status as an outstanding school. 61% of our students achieved five A\*-C (9 – 4) grades with English and mathematics, and 35% achieved the student English Baccalaureate. This has been achieved in a school with levels of attainment significantly below the national average on entry, and 60% are entitled to pupil premium. Our Progress 8 figure is +0.22, which places us well above the national average.

This is an exceptional school with high expectations, tight discipline and an exciting curriculum.

It is a place where teachers gain experience in a high achieving environment which enables them to quickly develop their practice and progress in their career. I can promise you that this will be one of the most rewarding places to work and that, aside from the intrinsic challenges and rewards this post offers, there are many other benefits for people who work for us. We are committed to creating a professional and supportive workplace for our staff. We want you to look forward to each day at the school. We expect hard work, skill and dedication to our ethos and, in return, we will provide an excellent working environment and promotion opportunities. We will also provide outstanding experiences and a bespoke training programme. Simply having worked in our school at some time in your career will enhance your curriculum vitae. If you feel that you can make a positive contribution to our school, please apply online via our website.

I look forward to reading your application. Should you have any queries, please do not hesitate to contact me.

Yours sincerely,  
Ian Wilson  
Head Teacher



**LITTLE ILFORD SCHOOL**  
**MAIN SCALE ENGLISH TEACHER**  
**Main Scale Teacher Pay Spine**

**Job Description**

You are required to carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.

**Responsibilities**

1. To teach the classes/courses agreed in consultation with the CTL (Curriculum Team Leader) and to ensure the teaching materials and methodologies aim to:
  - Develop the full potential of every student
  - Value the skills, interests and experiences which students bring to the school promote in students, independence and control over their own learning
  - Maximise students' prior knowledge and attainment
  - Develop the use of the community as a valuable learning resource
  - Recognise and develop a wide variety of practical, oral, personal, social and academic skills
  - Provide a coherent curriculum for students, by liaison and collaborative working with other staff and departments
  - Ensure good discipline amongst students
  - To recognise and praise student progress.
2. To monitor and record student achievement, in line with the school and departmental assessment policy. This will include keeping students, parents and senior staff informed of student progress through student assessment, attendance at parents' meetings and other forms of parental liaison, as agreed by the department/school.
3. To deliver the school's teaching and learning priorities to the best of your ability.
4. To keep up to date records: of your lesson planning, students' punctuality, attendance, attainment progress, work done and homework set, according to school and department policy.
5. To maintain a stimulating learning environment in your teaching area.
6. To have responsibility for the care and welfare of all students and, when necessary, liaise with the Head of Department, Form Tutors, Year Team Leader and Senior Staff as appropriate.

7. To keep up to date with new developments in the curriculum and liaise with colleagues as appropriate.
8. To be a form tutor and play a full part in pastoral activities.
9. To implement Little Ilford's and the LA's policy on equal opportunities.
10. To liaise with, advise and contribute to the work of colleagues with cross-curricular responsibilities and to contribute to the development of a Personal, Social and Health Education programme within the school.
11. To play an active part in the overall organisation and development of the school. This could be done in a variety of ways, but will include contributing to various staff meetings and working parties/committees.
12. To play a part in the implementation of Little Ilford School/LA policies with respect to
  - a) general school duties
  - b) cover for absent colleagues
  - c) organisation and invigilation of examinations
13. To mark, assess and moderate students' course work in line with requirements of the examination boards.
14. To take on specific responsibilities concerned with administering the department and/or supporting and developing the curriculum. (These tasks to be defined following consultation with the CTL and Headteacher)

#### Other duties

- To engage in professional development
- To undertake any other duties which lie within the postholder's competence according to the needs of the school and contribute to the learning environment within the school

This job description may be reviewed at the end of each term (or at other times if necessary).

**PERSON SPECIFICATION:**

**MAIN SCALE TEACHER**

	Essential	Desirable
<b><u>EDUCATION &amp; TRAINING:</u></b>		
Qualified Teacher Status (with DfE Number)	✓	
Knowledge of Curriculum and SEN Code of Practice	✓	
Willingness to develop own expertise	✓	
<b><u>EXPERIENCE:</u></b>		
Successful teaching record e.g., whilst on teaching practice	✓	
<b><u>ABILITIES &amp; APTITUDES:</u></b>		
Clear verbal communication	✓	
Able to communicate clearly in writing	✓	
Able to work well as part of a team	✓	
Commitment to promote student achievement	✓	
Commitment to develop the ethos of the school	✓	
I.T. Skills		✓
Ability to manage and adapt to change	✓	
<b><u>OTHER REQUIREMENTS:</u></b>		
Commitment to school and LA Equal Opportunities Policy & Practice	✓	
Excellent attendance and punctuality	✓	



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Headteacher – Ian Wilson

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**REQUIRED FOR SEPTEMBER 2018 (or earlier if possible)**

### Main Scale Teacher of English

This is a fantastic opportunity to teach in a well led, collaborative and supportive English faculty. Little Ilford is a friendly, inclusive and oversubscribed school in Newham making a big difference to the lives of our diverse student community. We have a strong reputation and high expectations of both students and staff and consider this to be an exciting place to work and develop, where creativity and innovation are nurtured. Our targets for attainment and progress are challenging, but staff have the focus and determination to realise them for the benefit of our students. We really know our students, and focus on them as individuals. Pastoral systems are strong and we value a curriculum offer and activities that educate the whole child.

As a school we are absolutely committed to ensuring that all staff have access to comprehensive professional development and have developed an exciting and impactful programme designed to offer training that makes a real difference. We value a good home/work balance and do what we can to support our staff in this respect.

We are looking for a committed, enthusiastic and high calibre English teacher who has exceptional subject knowledge to join our energetic and dynamic team. You will work in the English team, ensuring that the quality of teaching and learning in your lessons is outstanding, keeping up to date with curricular developments. You will engage and inspire our students in the subject, allowing them to make outstanding progress and achieve strong results, and you will contribute to general English teaching as required.

We will support and develop you to become an outstanding teacher and provide working partnership opportunities with other schools and departments. We are an aspirational, reflective and creative learning community where all adults are learners who take risks in order to achieve excellent results for our students.

We look forward to your application.

To apply, obtain further information or for an informal discussion please contact Fahima Begum on 020 8928 3548 /email [HR@littleilford.org](mailto:HR@littleilford.org)

The closing date is 23<sup>rd</sup> March 2018 at 9am

Interviews will be held week commencing: 26<sup>th</sup> March 2018

*Little Ilford School, Rectory Road, Manor Park, London E12 6JB*

*The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all successful candidates.*